# Elliott® V8.6 Release Notes

# Introduction

Elliott Version 8.6 is built on top of 8.5 and is compatible with prior V8.x versions. The time to launch a task from Elliott Control Center had been improved. The existing tables and field sizes are the same. Generally speaking, you can run Elliott 8.6 with any prior 8.x version side by side. The interoperability allows you to evaluate the new features in Elliott 8.6 before you switch everyone to this new version. Therefore, upgrading to Elliott V8.6 is relatively easy with minimum risk. For more information on the compatibility issue, please refer to the following KB article: <a href="https://support.elliott.com/knowledgebase/articles/1996810-elliott-8-6-requirements-and-features-compatibilit">https://support.elliott.com/knowledgebase/articles/1996810-elliott-8-6-requirements-and-features-compatibilit</a>

One of the main features in Elliott 8.6 is Report Desk (RD) which is like a report writer but is a lot easier to use and safer. RD is not turned on in 8.6 by default. Before you start to use it, you will need to set up the necessary Elliott 8.6 PSQL relational databases. The Elliott 8.6 installation utility will help you to create the databases. By default, it will create Eli86DATA?? databases which are designed for alphabetic document number format. But if you did not convert to using the alphabetic document number format, then want to use the 8.2 format like the EliData?? database instead. For more information on creating the databases, please refer to the following KB article: <a href="https://support.elliott.com/knowledgebase/articles/1949389-how-to-use-el860db-exe-utility-to-create-psql-data">https://support.elliott.com/knowledgebase/articles/1949389-how-to-use-el860db-exe-utility-to-create-psql-data</a>

Similar to Report Desk, PowerSearch and Avalara Sales Tax Interface are also dependent on the relational engine. If you wish to use these features, please refer to the same KB article noted above. Avalara Sales Tax Interface only works in Elliott 8.6. Once you start using it, then certain functions in AR or COP must be run in Elliott 8.6.

During Elliott 8.6 installation, the system will bring up the Elliott 8.6 configuration utility automatically, which updates the <ElliottRoot>\Bin86\EL860.CFG file. This file contains critical configuration information for Elliott 8.6, including License Key Codes, Default Email Servers, Report Desk, Databases...etc. After installation, you can also update EL860.CFG by running the utility <ElliottRoot>\Bin86\EL860CF.EXE or use notepad to edit this file manually. For more information, please reference the following KB article: <a href="https://support.elliott.com/knowledgebase/articles/1937566-elliott-v8-6-configuration-utility-">https://support.elliott.com/knowledgebase/articles/1937566-elliott-v8-6-configuration-utility-</a>

el860cf-exe

The following are major new features in Elliott 8.6:

- Report Desk
- PowerSearch
- Avalara Sales Tax Interface (add-on Option)
- Document Notes
- Optionally Eliminate ASCII Data Files
- Support Multiple Email Servers and Email Throttling
- Defer Process Supports PDF PostOffice

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• Century Year Cutoff Is Changed from 30 to 50

For a general description of other changes made since Elliott V8.5, please refer to the section "What's New since Elliott V8.5." You may also find more information on our support portal <u>https://support.elliott.com</u> in the "Elliott Version 8.6" section, or use the following URL directly: <u>https://support.elliott.com/knowledgebase/topics/149254-elliott-version-8-6</u>

#### Report Desk

Report Desk provides a powerful developing environment for Netcellent to deliver modern reports with rich elements of proportional spacing fonts, graphics, and line draws. It allows us to output reports to PDF, CSV, and XLSX formats. In addition, Report Desk uses the PSQL relational engine to access Elliott's database. As a result, Report Desk can be significantly faster than traditional Elliott reports.

The vast majority of RD reports are user-definable. This means, as an admin user, you can modify Elliott's pre-defined RD report layouts by adding or removing columns, changing report sorting sequence, and choosing different filtering criteria to print the report. The process is a lot easier and safer than the traditional report writer. To get started with Report Desk, please refer to the following KB article: <u>https://support.elliott.com/knowledgebase/articles/1968144-report-desk-running-designing-reports-basics</u>

# PowerSearch

PowerSearch allows users to search Elliott master tables the through PSQL relational engine and hence is more versatile than the traditional Elliott searches based on the transactional engine. Privilege users can modify the basic PowerSearch provided by Netcellent in the following ways:

- 1. User definable searching filtering condition
- 2. User definable displaying columns for returning results.
- 3. User definable ordering sequence for returning results.

PowerSearch is not enabled by default. To enable PowerSearch, you need to go to Global Setup - > System -> Comp. Specialized Control, and change the flag "5. Enable PowerSearch" to "Y". The twin flag "Use Def Search Only" determines if the user will see all user definable searches or only the default search. For more information, please refer to the following KB article: https://support.elliott.com/knowledgebase/articles/1988338-powersearch-setup-and-configuration

# Avalara Sales Tax Interface

Avalara Sales Tax solution is a cloud-based US national sales tax solution. If you need to collect sales tax nationwide, this solution greatly simplifies your tasks for (1) calculating the right sales tax amount; (2) reporting sales tax for various taxing jurisdictions.

In Elliott 8.6, we are phasing out Vertex Sales Tax in favor of the Avalara Sales Tax solution. It is an add-on solution. Please discuss with Netcellent for the details first if you are interested. For more information, please find relevant KB documents in the following URL: https://support.elliott.com/knowledgebase/topics/151125-avalara-integration

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#### **Document Notes**

Document Notes allow users to document operation procedures for a particular task. For example, when you are at the Customer Maintenance screen and before you have selected a particular customer, pressing F6 will bring up a list of notes associated with Customer Maintenance. Document Notes are stored in the <ElliottRoot> (e.g. M:\Elliott7) folder and apply to all companies in your Elliott installation.

Document Notes are not the same as Help information (pressing F1). Help information is maintained by Netcellent and is considered as the operator's manual. Document Notes is maintained by you and expand the Help information by adding operation-specific notes that are relevant to you on specific subject matter. To get started using Document Notes, please refer to the following KB article: <u>https://support.elliott.com/knowledgebase/articles/1959244-feature-document-notes</u>

# **Optionally Eliminate ASCII DATA Files**

Due to legacy reasons, there are certain ASCII data files that reside in Elliott's data folder. They are primarily used to store setup and counter information, such as the next order or invoice number. You can optionally implement NTFS security protection to guard all Elliott BTR files against unauthorized access. But the ASCII data files are still vulnerable and may be subject to the attack of, say, ransomware. The damage caused by a ransomware attack is relatively low if you implement the recommended NTFS security. For more information, please see the following KB article: <a href="https://support.elliott.com/knowledgebase/articles/654601-elliott-8-directory-structure-and-ntfs-rights">https://support.elliott.com/knowledgebase/articles/654601-elliott-8-directory-structure-and-ntfs-rights</a>

In Elliott 8.6, users can now optionally convert all ASCII DATA files to BTR files to tie up the DAT file loose ends related to NTFS security. This step may also help if you experience duplicate invoice numbers in your system. Note that you should not run the procedure to convert DAT to BTR until you are using Elliott V8.6 for all your users. Once you convert, Elliott is no longer backward compatible with prior Elliott versions which require DAT files to work. Please be aware of the following:

- 1. Your database needs to be converted to support alphabetic document number first. Please see 8.5 documentation on how to do that.
- 2. If you are using web services, you must use 8.6 specific web services with proper configuration.
- 3. Vertex interface may not work after the conversion.
- 4. F9 users require special procedures. Please speak to Netcellent.
- 5. No Elliott users should be in the system during this conversion.
- 6. To convert, use EL860CF.Exe in your <ElliottRoot>\Bin86 folder. Go to the database tab and right click on the company to convert and choose to change database information. Click on the conversion check box to convert. We suggest that you have your DATA\_?? folder backed up before conversion. After a successful conversion, you will see two subfolders under the corresponding DATA\_?? folder: (1) DAT2BTR: it contains a backup of DAT files that had been converted to BTR; (2) DATSAVE: it contains all other DAT files that have no use in Elliott. We move them to DATSAVE just in case you still need them for any reason.

7. TBL files under DATA\_?? folders are work files used by Saturn DYO (Design Your

Own). After the conversion, they are moved to <ElliottRoot>\Log\<CompNo> folder. This is a critical step. Please contact Netcellent support if you are not sure how to proceed.

# Support Multiple Email Servers and Email Throttling

Even though users can use 8.6 with prior versions side by side, the changes with email servers' settings are significant enough that 8.6 cannot share the same registry configuration settings. Therefore, when users startup Elliott 8.6 for the first time, a popup message will show that the prior version's email server settings are copied to 8.6. From that point, the changes users make in 8.6 are decoupled from the prior version.

Elliott 8.6 now supports a third email server for each user:

- The default email server
- User-specific email server 1
- User-specific email server 2

Currently, many people are moving away from in-house hosted email servers and use third party servers instead (like Microsoft-hosted email service, Outlook 365). Generally speaking, the "default email server" option does not work well when your email server is hosted outside. This is because it is difficult to authenticate with one single email account to serve all your Elliott users. Also, hosted email servers generally do not support email relaying. Therefore, it is likely you will use a "user-specific email server" option so each user authenticates differently with the email server.

Starting with Elliott 8.6, we support an additional user-specific email server. The intention is that one will be used to authenticate with a reliable email server like Microsoft to send your regular emails and PDF PostOffice documents. The other one could be used to for mass marketing email through something like SendGrid.

A Microsoft-hosted email server makes a reliable solution, but it restricts you, for example, from sending more than 30 emails per minute. This makes it difficult to use Microsoft email servers for mass email purposes. To avoid this throttling requirement, Elliott 8.6 now allows you to set a delay time (like 2 seconds) per email server so you can still use it for mass email by waiting a little bit between emails.

On the other hand, if you need to send thousands of marketing emails, the 30 emails per minute limit is not a desirable situation. In that case, you may want to use an email server like SendGrid, which does not have a throttling limitation. However, non-throttling servers may have a lesser reputation and some of your emails may go to recipients' junk mail folders. While that may be OK for mass marketing, for PDF PostOffice documents like invoices, that's not okay. In Elliott 8.6, you can now precisely control the type of email server to use according to the different types of email. For more details, please see the following KB article:

https://support.elliott.com/knowledgebase/articles/1976928-feature-8-6-email-improvementsmultiple-email-s

Just as a side note, we now have the ability to send email with wildcard and multiple attachments. See the following KB article for details:

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# https://support.elliott.com/knowledgebase/articles/2001877-feature-use-wildcards-and-multiple-paths-in-email

# Defer Process Supports PDF PostOffice

In Elliott 8.6, you can now defer all PDF PostOffice documents – a function that was not supported previously. The main reason is because there could be some documents that need to be printed on a physical printer if there's no eContact, no email, or no fax to which you can send the copy. Since deferred processing does not support printing to the physical printer, this creates a dilemma.

In Elliott 8.6, we resolved this problem by adding a special node in Spooled Reports Manager called "ToBePrinted". Any PDF PostOffice document that needs to be printed as a hard copy will be re-routed to this "ToBePrinted" folder during defer processing. Users will need to monitor this folder and print out the hard copy to send it through post mail. For more information, please see the following KB article:

https://support.elliott.com/knowledgebase/articles/1939006-deferred-and-postoffice-processingin-elliott-v8-6

#### Invoice Printing Improvements

Invoice printing are improved in the following areas:

- 1. You can defer invoice printing including PDF PostOffice Support. See previous explanation.
- 2. Multiple users can perform batch invoice printing without locking. Previously, multiple users can print invoice at the same time as long as it is one invoice at a time. We now support multiple users printing ranges of invoices at the same time.
- 3. Prevent duplicate invoice number among unposted invoices.

# Century Year Cutoff Is Changed from 30 to 50

Elliott internally stores 8-digit dates in the YYYYMMDD format. However, on the screen we only enter a 2-digit year in the format of MM/DD/YY for the sake of convenience. Prior Elliott version used a 30-year century cut-off. That means if you enter 12/31/30, it is equivalent to 12/31/2030. On the other hand, if you enter 1/1/31, it is equivalent to 1/1/1931. With the year 2030 now approaching, we have changed the century year cutoff to 50 which means the last date users can enter is now 12/31/50, which is equivalent to 12/31/2050. If users wish to enter a date outside of the 1/1/1951 to 12/31/2050 range like a birthday, for example -- they can right click on the date field and choose the "Calendar" selector to override.

# Requirements

Elliott V8.6 requires the Pervasive® PSQL 13 or 15 database engine to run. Elliott does not support PSQL 14. You may obtain a copy of PSQL from your Elliott reseller if you do not already own a copy.

# **Client Operation Systems Support**

Elliott V8.6 no longer supports Windows XP, Vista, Windows 7, Windows Server 2003 and all versions of Windows 2008. Elliott V8.6 will run on the following client operating systems:

Windows 8 (all versions except Windows RT) Windows 10 Windows 11

#### Server Operating Systems Support

Elliott V8.6 will run on the following server operating systems:

Windows 2012 Server Windows 2016 Server Windows 2019 Server Windows 2022 Server

For PSQL 13, you will need to download the latest services pack from Actian to support the Windows 2019 Server & up.

Unless you login to your Windows server as "Administrator" when running Elliott directly on a Windows server 2016 and up, you may encounter an NTFS permission issue due to elevated UAC security precautions. This can be a problem even for an admin equivalent user. We recommend you follow the Elliott NTFS Security Implementation guidelines to address this issue. Please see the following KB article for more details:

https://support.elliott.com/knowledgebase/articles/654601-elliott-8-directory-structure-and-ntfs-rights.

Running ElliottV8.6 directly on most of the modern Windows servers (like a terminal server) requires adding Elliott EXE files to the DEP (Data Execution Prevention) list. Starting with Windows 2016, the DEP list no longer supports defining EXE for a mapped drive, which is needed for Elliott. In that case, you have three options:

- 1. In DEP setup, choose "turn on DEP for essential Windows programs and services only." In essence, this turns off the DEP checking for application programs. This is the simplest solution to address DEP issues if you intend to use the server for Elliott Database engine purposes only. But it may present potential security issues for a remote desktop server if you use other applications like Internet browsers or emails.
- 2. Use the Run Local Mode feature, which we recommend. If you do not want to turn off DEP for security considerations, then this is your best solution. Your users can use the provided EL860.EXE utility to create the DEP list automatically when creating the desktop Run Local icon.
- 3. Use the Run Hybrid Mode feature. This is like Run Local, but all users on the server share the same local copy of Elliott. It saves disk space, but you will encounter Elliott update confliction issues. If you have enough disk space on the server, we recommend that you use the Run Local Mode.

# Microsoft®.NET Framework V4.5

This version of Elliott requires Microsoft.NET Framework V4.5 or above. If it is not already installed on your computer, you may download it from <u>www.microsoft.com</u>. All new PCs come preinstalled with Microsoft.NET Framework V4.5 or higher.

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# Known Limitation

Generally speaking, you should avoid exporting to or importing from a file name or path that contains spaces. But export processor and mass email programs are special cases. The export processor and mass email programs do support exporting to file names and paths with spaces.

# Areas Requiring Attention When Upgrading to V8.6

A database conversion to the 8.5/8.6 relational database is required when upgrading to version 8.6 if:

- 1. You wish to start using alphabetic document numbers and are not already doing so under version 8.5.
- 2. Your database is not relational compatible (segmented keys) and you want to use Report Desk.
- 3. You optionally want to convert all ASCII DATA files to BTR files to tie up any loose ends related to NTFS security.

If you have already started to use alphabetic document numbers under version 8.5, you do not need to convert your database to start using Report Desk. However, if you also want to convert all ASCII DATA files to BTR files you will need to run the DAT to BTR Conversion using the Elliott 8.6 configuration utility.

# **Converting Database Format**

Since Elliott's document numbers were indexed as numeric in the past, if you wish to start using the alphabetic document number feature, you will have to go through a conversion process to reindex these columns as strings. This feature is supported starting with Elliott 8.5. If you already converted your database to support alphabetic document numbers, you can skip this section.

If you choose to store alphabetic document numbers in these fields, there will be no reversing back to the Elliott V8.2 database format. It is unlikely that you will need to go back to the Elliott V8.2 database format due to any Elliott V8.6 issues. But it is likely for you to encounter issue with other third-party applications -- like Crystal Reports or web applications -- that access Elliott's data through ODBC or Web Services. These applications treated Elliott's document number columns as numeric in the past, so some sort of conversion is required. You will have to handle these conversions on your own. Please refer to <a href="http://support.elliott.com">http://support.elliott.com</a> for more help in this area.

The main risk of converting from the Elliott V8.2 to the V8.6 database format is that your external applications may stop working. To minimize your risk, we suggest you take the following steps:

#### **Step 1 - Convert External Applications First**

If you use external applications like Crystal Reports or web applications, you should start converting them to become Elliott V8.6 compatible. By default, Elliott V8.6 will create the database name like ELI86DATA. This is based on the new DDF files in the <ElliottRoot>\Bin86\DDF40 folder. We presume that you will copy your existing applications to another area when performing this conversion and point to the ELI86DATA database.

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While you perform this conversion, you will continue to let your production Crystal Reports or web applications access your V8.2 database (e.g., ELIDATA) and Web Services.

We tested Starship, and it appears to be working with alphabetic order numbers. We have users who use FedEx or UPS shipping manifest systems, and they report that they had issues when they started using alphabetic numbers. This included error messages like invalid column 'FILLER\_001', due to using the new 8.6 DDF, and invalid column 'AA0238' where 'AA0238' is the order number. Their applications may have treated Elliott's order numbers as numeric in the past and used a SQL statement like the following to retrieve Elliott's order data:

SELECT \* FROM CPORDHDR WHERE ORDER\_NO = AA0238 If the order number was still numeric, then this would work. But since the ORDER\_NO is alphabetic now, they get an error message from PSQL like:

To fix this error, they need to put the order number in single quotes as follows:

SELECT \* FROM CPORDHDR WHERE ORDER\_NO = 'AA0238' This type of integration with Elliott is at the third party's discretion, and we can't really predict if they will continue to work when you start using alphabetic order numbers in 8.6. The only way to find out is to test before you convert.

#### Step 2 – Convert Database, Test or Live

After you are done with your conversion, to begin using theV8.6 database, like ELI86DATA, you will need to convert your V8.2 data to the Elliott V8.6 format. This involves rebuilding the index of many Elliott tables. For example, Invoice Number used to be a numeric field. It is a string field in Elliott V8.6. For all tables that have the invoice number field and are part of the table's index, you will need to convert those indexes to treat invoice numbers as string fields now. You can do so by logging on to the PSQL server as an administrator, bringing up the command prompt and going to the folder <ElliottRoot>\Bin86, then typing the following command:

DDF2BTR <ElliottRoot>\DATA\\*.BTR

Substitute<ElliottRoot>with the root directory where your Elliott is installed. For example, use "M:\Elliott7". The DATA is the corresponding DATA folder, so it can be DATA, DATA\_02...etc. which corresponds to each company. If you have a custom modification with your database, you will specify the path of your custom DDF with the DDF2BTR command. Use DDF2BTR /? to find out the proper command to do so.

When you perform this conversion on the PSQL server, you can estimate about 100 MB per minute. Do not perform this conversion on the client side since the performance will be significantly slower and less reliable. The actual time may depend on many factors. Only convert your Elliott data when no one is using Elliott, including external applications that access Elliott data like Report Writer or Web Services.

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To be safe, you can optionally copy your production company's data to a new company and perform your database conversion in the new company first, then continue your test with external applications that point to this new company. If the external application tests are successful, then convert your production company data. If you have multiple companies, you may perform this conversion one at a time. You don't need to convert all of them at the same time. You cannot convert the V8.6 database back to theV8.2 format once it is converted.

#### Step 3 – Finally, Start Using Alphabetic Document Numbers

This step is optional. But if you do need to use alphabetic document numbers, you will go to Global Setup -> System -> Comp. Specialized Control. Answer "Y" to "Use Alpha Document Numbers?" Then you will indicate the document for which you intend to use alphabetic values. For example, you may choose to use an alphabetic value for an invoice or sales order number, but not for a purchase order number. Once you are done with this, you will go to the corresponding counter area to set the starting value. For example, if you choose to use alphabetic invoice numbers, you may go to A/R Setup and set the starting invoice number as, say, AAA001. This value is up to you. The important thing to know is if the digit in the starting value is alphabetic, then it will stay alphabetic. If it is numeric, then it will stay numeric. So the digit of value "A" can have a value of A-Z. The numeric digit will have the value of 0-9. Therefore, this format can accommodate a maximum of 26 \* 26 \* 26 \* 10 \* 10 = 17,576,000 invoices. It is up to you to decide your invoice number format. Alphabetic values can be in the beginning, the middle, or the end. You can also make them all alphabetic. The format will stay the same until you change the starting counter value. Once you have alphabetic values stored in any document number field, you will not be able to go back to Elliott V8.2.

# Set Up to Run Local

By default, Elliott V8.6 runs from a local folder even though Elliott V8.6 is installed in the network share. To setup a workstation to run local, you will use Windows Explorer to browse to the folder <ElliottRoot>\Bin86 and run on the EL860.EXE application. This application will ask you which Elliott application to create. By default, Elliott V8.6 (EL860CC.EXE) will be checked. Accept the default and click "Create" to create the icon and Windows Program Menu. Before creating the icon on your desktop, this program will check if the Elliott application programs are already setup in your local folder. If not, it will copy the necessary files from the network to your local folder. Your Elliott programs are copied to your local user profile folder as follows:

C:\users\<username>\appdata\local\Netcellent\M\Elliott7\bin86 "M" is the network drive where your Elliott V8.6 is installed. "Elliott7" is the folder where your Elliott is installed on the network drive. The startup executable for the Elliott V8.6 Control Center is EL860CC.EXE. Since this path is long, in the future, when you try to run Elliott from your local, simply click on the Elliott V8.6 icon on your desktop to run.

If you are running Elliott on the server, you should select the "Create DEP Exclusions (for Running on Server)" option within the EL860.EXE application. If you do not, it is likely you will receive Error 114 when you start up Elliott. Please refer to the section "Fix DEP Issue If You Get Error 114 When Starting Up Elliott" below for more details on this issue.

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Each Run Local program folder is about 300MB in size. Imagine if you have 20 users on a terminal server, and for each user you create a Run Local folder in the user profile. That can take up to 300MB \* 20 = 6GB of disk space on your C: drive (the default volume where your user profiles reside.) If this additional disk space consumption is not an issue, then Run Local should be the best solution for you because it has minimal potential for software update conflicts.

If you choose to run Elliott 8.6 from a local folder, then you can update the Elliott 8.6 network folder programs anytime during the day. Once the update is done, the next time the run local Elliott user starts up Elliott 8.6, their local copy will be synchronized automatically. This brings up an important point. Some of your automated processes like deferred processing tend to stay logged in for a long time. To update the local programs used by deferred processing, you need to close and exit the deferred processing programs and start up the program again after your Elliott 8.6 update has been installed. Otherwise, you will continue running on the older version of Elliott 8.5 with your deferred processing.

The Elliott 8.6 installation utility will update DDF files (database schema) for the following folders: <ElliottRoot>\Bin86\DDF40 & <ElliottRoot>\Bin86\DDFROOT. It does not update <ElliottRoot>\Bin86\DDF40\STDDDF and <ElliottRoot>\Bin86\DDFROOT\STDDDF folders. This is because STDDDF are used to create DSN like ELI86DATA and ELI86ROOT which may be used by the PSQL relational engine during the day when Elliott 8.6 users are in the system. You can login to SUPERVISOR in the evening which will initiate the process of updating DDF to the STDDDF folders. For more information, please refer to the following KB article: <a href="https://support.elliott.com/knowledgebase/articles/1993777-updating-ddf-files-after-elliott-v8-6-update">https://support.elliott.com/knowledgebase/articles/1993777-updating-ddf-files-after-elliott-v8-6-update</a>

# Set Up to Run in Hybrid Mode

Hybrid mode can be used if you run Elliott on the terminal server and you have disk space concerns with the Run Local option. Also, if you have difficulties in resolving DEP issues with Run Local, then you can consider using the Run Hybrid mode. Elliott's Hybrid mode is similar to the Local mode, where the Elliott programs are copied to the local folder. But in Local mode, each user will have their own copy of Elliott programs in their profile folder. With Hybrid mode, all users on the server will share the same programs in a central directory. For example, you may setup the following folder on your server:

 $D:\line(M\Elliott7\Bin86$ 

The easiest way to setup Hybrid mode is to use the EL860.EXE application. By default, the Local Folder will be similar to the following:

C:\users\<username>\appdata\local\Netcellent\M\Elliott7\bin86. Click on the button "Change" to choose the drive or a folder. The system will automatically append a path similar to \Netcellent\M\Elliott7\Bin86 to the drive and folder you choose. The key thing to remember about the Hybrid mode path is that it must have the folder name "Netcellent." After that comes the drive letter, the Elliott folder name, and Bin86. You can have whatever you'd like preceding the "Netcellent" part. So, in the case of:

D:\Netcellent\M\Elliott7\Bin86

it implies the corresponding Elliott V8.6 folder on the network is at "M:\Elliott7\Bin86" and the local Hybrid folder will synchronize with that network folder. The icon for Hybrid mode will be setup for you by the EL860.EXE application. If this is a terminal server, it is a good idea to

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choose the option of creating a shortcut for "Everyone on this machine" so you don't need to create Elliott shortcuts for other users on the same terminal server. If you do not want to do that, you can manually create the icon on each user's desktop by using the following sample values:

Target: D:\Netcellent\M\Elliott7\Bin86\EL860CC.EXE Start in: D:\Netcellent\M\Elliott7\Bin86

When you run Elliott on most of the modern servers, you are likely to receive error 114 due to DEP issues. To resolve a DEP problem, you should make sure the check box "Create DEP Exclusions (for Running on Server)" is selected. If you did not do that, you will define the Elliott executable in the DEP exclusion list. Please refer to the section "Fix DEP Issue If You Get Error 114 When Starting Up Elliott" for more details on the DEP issue.

Since all users running in the Hybrid mode can cause updates from the network to local, you should not implement NTFS security to restrict your Elliott users from updating the local Elliott folder. Alternatively, the system administrator should take on the responsibility of immediately going to each server running in the Hybrid mode and starting up Elliott to initiate the synchronization. With Hybrid mode, you should avoid updating Elliott during the day since the next user that brings up Elliott in Hybrid mode will initiate the synchronization process and may run into an update conflict.

# Continue to Run in Network Mode

Running Elliott in Network mode is the traditional method and is still supported, but not recommended. In Elliott V8.6, Report Desk may not work correctly when you run from Network. You will have to set up the Elliott icon manually yourself. For example, if your Elliott V8.6 resides in network folder "M:\Elliott7\Bin86," then you will setup the icon with the following sample value:

Target: M:\Elliott7\Bin86\EL860CC.EXE Start in: M:\Elliott7\Bin86

# Fix DEP Issue If You Get Error 114 When Starting Up Elliott

When you start up Elliott and immediately receive an Error 114 message, you have a DEP issue. If you are running Elliott on a workstation, chances are you won't encounter DEP issues. On the other hand, if you are running Elliott on the server and DEP is not turned off, you should add DEP Exclusions for Elliott's EXE. Otherwise, you are likely to receive Error 114 when you start up Elliott.

With Elliott 8.6, you can add DEP Exclusions easily with the EL860.EXE utility when you use it to create Elliott Run Local or Hybrid folders and desktop icons. The "Create DEP Exclusions" option will be checked by default. As a result, you don't need to manually define them as in previous Elliott releases. Under most situations, this utility will solve your DEP issue. But in some situations, if the DEP problem still persists, we suggest you use the following solutions:

(1) Add DEP entries in the Windows DEP Tab. The EL860.EXE can add the DEP Exclusions by adding to the registry the HKLM area, which mimics the Windows DEP tab behavior. To do so requires admin rights. If your user does not have admin rights, then you can add the DEP entries for that user manually through your login. See the section entitled "Add DEP Entries in Windows DEP Tab" below.

\* All trademarks are of their respective manufacturers and publishers.

- (2) In some situations, we have noticed that the DEP entries need to be added to the Registry HKCU area when the user needs to run Elliott from the user profile folder. The EL860.EXE will do so automatically. But if the process fails for security or other reasons, then the user can add to the HKCU registry manually. Look for the KB article entitled "Manage Data Execution Prevention (DEP) Through Registry Editing" on <u>http://support.elliott.com</u> for more details.
- (3) If both (1) and (2) fail, implement the Run Hybrid method above. Look for the KB article entitled "The Run Local or Hybrid Feature in Elliott 8.6" on <u>http://support.elliott.com</u> for more details.

#### Add DEP Entries in Windows DEP Tab

Bring up Computer Properties and go to "Advanced System Settings." Under "Performance," click on the "Settings" button. Go to the "Data Execution Prevention" tab. If you are running Elliott on the server only for the admin user or deferred processing, we suggest that you select "Turn on DEP for essential Windows programs and services only." This will require rebooting your server in order for this change to take effect.

If this is a terminal server, we suggest that you define Elliott V8.6 programs in the exclusion list. Depending on whether you are running in Local, Hybrid or Network mode, browse to the corresponding Elliott programs folder and exclude the following Elliott V8.6 EXE programs from DEP:

DDF2BTR.EXE EL860CC.EXE EL860DP.EXE EL860GE.EXE EL860GE.EXE EL860ME.EXE EL860P.EXE EL860RP.EXE EL860TK.EXE EL860US.EXE

You may search using keyword DEP or 114 on http://support.elliott.com for more details.

#### **Global User Security Flags**

The following flag is new in Password Setup -> User Global Security -> Screen 6:

Allow to Modify Report Desk's User Def Report

This flag will determine if a user can modify a Report Desk report. You may only want to give admin users this ability. For users who do not have privileges to modify Report Desk, you can allow them to use Report Desk without modifying rights through a new flag in Password Setup -> User Global Security -> Screen 7:

Allow to Run Report Desk's Reports

#### Report Desk Databases

By default, Report Desk is not enabled in Elliott V8.6. To enable it, you will go to Global Setup -> System -> Comp. Specialized Control and answer "Y" to the "Use Report Desk" flag. Report Desk will only work with the PSQL relational engine. Your database index must be converted to

be relational compatible. If you are already using alphabetic document numbers, then you must have done the conversion already. If you previously converted your database with the DDF2BTR.EXE utility to make your data compatible with third party relational applications like Crystal Reports or Web Services, then there's no need to convert it again. If you are not sure if you have previously done so, call Netcellent to confirm.

Conversion should take place when there are no other Elliott users in the system, such as in the evening or on a weekend. If you are not using alphabetic document numbers, to convert your database to be relational compatible, do not convert in the Bin86 folder because it will convert your database document numbers to alphabetic format. Instead, go to a folder like Bin82 to convert. For example, bring up a command prompt and change your current folder to <ElliottRoot>\Bin82. Type the following command:

#### M:\Elliott7\Bin82> DDF2BTR.EXE M:\Elliott7\DATA\\*.BTR

Substitute the above folder to what's applicable to you. Please go to <u>http://support.elliott.com</u> and search for DDF2BTR to find the article on how to use this utility.

If you use alphabetic document numbers, you should configure your Report Desk to use databases like ELI86DATA??, where ?? is the Elliott company number. You have the opportunity to create these databases during the installation of Elliott V8.6. ELI86DATA?? database is based on V8.6 DDF, which has the document number defined as a string. On the other hand, if you choose numeric document numbers, you should configure your Report Desk to use databases like EliData??. For Elliott database naming conventions, please see KB article: <a href="https://support.elliott.com/knowledgebase/articles/1825993-elliott-database-naming-convention">https://support.elliott.com/knowledgebase/articles/1825993-elliott-database-naming-convention</a>

# **Deferred Processing**

If you start using alphabetic document numbers, certain deferred processing tasks setup previously in Elliott 8.2 may not work correctly after converting to Elliott 8.6. These are the deferred processing tasks that prompt for starting and ending document numbers. For example, the COP Invoice Posting task prompts for a starting invoice and an ending invoice number. When you setup deferred processing for this task in Elliott 8.2, you most likely hit the Enter key on the "Starting Invoice Number" field, which causes the system to default the starting invoice number to 000000 and the ending invoice number to 999999. After you start using alphabetic invoice numbers, this task that was setup in 8.2 will not post any alphabetic invoice numbers. The solution is to delete this deferred processing task and set it up again in Elliott 8.6. Review your deferred processing tasks and decide which ones need to be setup again in Elliott 8.6 after you start using alphabetic document numbers.

# EL860U.CFG File

If you have the file EL800U.CFG in your existing <ElliottRoot>\Bin or EL850U.CFG in the Bin85 folder, then you should copy it to the <ElliottRoot>\Bin86 folder and rename it as EL860U.CFG. This file contains override information pertaining to EL860S.CFG. The installation utility does not copy or create the EL860U.CFG file for you. Most people do not use this file. But if you use it, you will need to handle this step manually.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

# Add Read/Execute NTFS Right to Bin86 Folder

When you install Elliott 8.6 on top of an existing Elliott folder, a Bin86 folder is created to store your Elliott 8.6 programs. If you previously implemented NTFS security on your current Elliott folder, you should assign NTFS security to the new Bin86 folder to match what you did to the Bin or Bin85 folder. Typically, you will give the user group "Everyone" the "Read and Execute" rights to the Bin86 folder.

# What's New since Elliott V8.5

Below is a list of new features that have been implemented since the Elliott V8.5 general release. There are numerous changes and not all of them are documented in this release note. For complete detailed information about new features added, please visit <u>http://support.elliott.com</u>. Please browse each subject category. Typically, the new features are added at the end of each category. If you are upgrading from an earlier Elliott version, please refer to the "What's New since Elliott V8.2, V8.1, V8.0, V7.5, V7.4, V7.3, V7.2, V7.1 and V7.0" sections for more information.

#### Elliott Support Portal at https://support.elliott.com

You may find out the details of all features discussed in this section on <u>https://support.elliott.com</u> by doing a keyword search. This is Elliott's support portal, where you can search for documents and Knowledge Base articles. You may also suggest new ideas of how Elliott can improve using this portal. All new features since 2015 have been documented here. We encourage you to visit this website as your first stop to find more information about Elliott Business Software.

#### Attribute Improvements

**Date Field:** In the past, attribute date fields are entered through the calendar date selector. While this interface offers advantages in some situations, it can slow down users in other scenarios. Starting with Elliott 8.6, the attribute date field is a free-form field with optional calendar date selector support. See the following KB article for details:

https://support.elliott.com/knowledgebase/articles/1940344-feature-manual-date-entry-inattribute-maintenanc

Read Only Field: In Attribute Code maintenance, the system now offers the option to make a field "Read Only." These are fields that are updated outside of the Attribute user interface in Elliott. This includes Elliott special logic, CSV import and third-party applications. See the following KB article for details: <u>https://support.elliott.com/knowledgebase/articles/2003647-feature-read-only-attribute-fields</u>

#### Event Improvements

We added new events in the following areas: (1) In COP -> Utility -> Void Invoice; (2) Print Transfer Ticket in Inventory Transfer Management; (3) Post Transfer Ticket in Inventory Transfer Management; (4) COP Sales Order Import to trigger price mismatch event; (5) Added SERCHG Event by item to Serial Number Correction Tool.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

In addition, we now have the ability to send an email to the offending user who created the locking event, in addition to the system admin. See KB article for details: <a href="https://support.elliott.com/knowledgebase/articles/2001814-feature-send-an-email-to-the-user-locking-a-recor">https://support.elliott.com/knowledgebase/articles/2001814-feature-send-an-email-to-the-user-locking-a-recor</a>

# View Database Activity Log Improvement

The Elliott Database activity log is a very useful debugging tool to find what went wrong by displaying the last 1,000 IO entries. User can view it with the "Detail" button when they receive an IO error message in Elliott. If a user has the privilege, he/she can also see it in Elliott when the system is waiting for users to enter data by pressing the CTL-SHIFT-D. This feature is now improved so that (1) Users can see it even if there's no IO error or waiting for screen input (for example, if a program falls into an infinite IO loop, the user can press CTL-SHIFT-D to see what caused the loop); (2) If a user does not have the privilege, he/she can ask the system admin to enter the SUPERVISOR's password to access the Database Activity Log. See KB article: <a href="https://support.elliott.com/knowledgebase/articles/1975899-feature-view-database-activities-through-control">https://support.elliott.com/knowledgebase/articles/1975899-feature-view-database-activities-through-control</a>

### Improved EDI Integration with SPS

Various new features are added to improve EDI interface with SPS. This includes: (1) Allow to export serial number with EDI ASN; (2) Support ASN export with Ship-Via Group option; (3) The ASN export will now perform an integrity check between line item quantity and box quantity; (4) A preview option is added for ASN export so users may see if there are any potential issues before proceeding with export; (5) Tracking numbers are added to the ASN preview and journal to help users spot potential issues; (6) Support EDI 846 (inventory advise); (7) Support importing of routing numbers with Amazon (ARN - Amazon Routing Number) or other trading partners to enforce the exporting of ASN (Advanced Shipping Notice) to include routing number; (8) Allow to export canceled or closed orders and line items to send 855 order acknowledgement; (9) Optionally map bill-to address in ESS to support importing EDI orders from eCommerce site.

# **Country Validation**

Designed to support Avalara Sales Tax Interface, users can now optionally validate the country field in customer, ship-to and orders even if not using Avalara. Please see the following KB article for more details: <u>https://support.elliott.com/knowledgebase/articles/1994359-feature-country-validation</u>

#### **Payment Preparation Improvement**

We made the following improvements: (1) In Generalized Payment Selection, the user is allowed to include or exclude up to five vendor types; (2) In the past, a negative voucher (credit memo) amount had to be used in its entirety when performing payment selection. We now support using partial negative voucher amounts. This is important as a means of handling a large prepaid amount that will be used to pay over a period of time for multiple invoices.

# Cash Receipt Detail Import to Support Discount and Reference

A/R Cash Receipt Detail Import can now support cash discount and reference information. See KB article: <u>https://support.elliott.com/knowledgebase/articles/1987624-feature-support-for-discount-amount-and-referenc</u>

# Stock Status Inquiry 12 Months History Improvement

Added TOR (Turn Over Ratio), QtyOH, and OH-Value columns to the Quote/OH screen in the Location History Information of Stock Status Inquiry. Users are now able to see past or projected future Qty OH and value in Location History drill down. See the following KB article: <u>https://support.elliott.com/knowledgebase/articles/1954687-feature-addition-of-tor-qtyoh-ohvalue-to-stock</u>

# **UPC Code Assignment**

Elliott supports sequential UPC code assignment. In the past, it was assumed that users would not exhaust all 99,999 UPC codes that were assigned to the users. Thus, the system would not function correctly when the sequence number reached 99,999. It is now changed so the system can recycle and use previously assigned UPC codes starting from 0 as long as the old UPC codes are removed from the obsoleted items. See the following KB article:

https://support.elliott.com/knowledgebase/articles/1964479-feature-next-upc-code-assignmentenhancement

# User Defined CSV Export (Inventory Report Writer)

We added the following features: (1) Added QI(Qty Invoice – from Invoice History) data type to the Item User Defined CSV Export. QI is different from the QS (Qty Sold) column in that the QI is from invoice history line items and QS is from item location history. If you choose to post a kit by component per Global Setup. QS only shows the kit's component quantity sold. To find out kit parent's quantity sold, you will need to use QI. See the following KB article: https://support.elliott.com/knowledgebase/articles/1956892-feature-added-qi-qty-sold-in-invoice-history-d; (2) Added parameter 23, Include Web Items Only. The primary purpose is to export EDI 846 items only where the web item flag should be "Y". Also, the web item flag is now allowed to be blank which means default to the product category's web flag. See the following KB article: https://support.elliott.com/knowledgebase/articles/1965542-feature-allow-to-select-by-include-web-items-onl; (3) We added flexibility to the CSV column heading by supporting variables like <MON>, <MONTH>, <MM>, <YR>, <YEAR> and <TODAY>. See KB article: https://support.elliott.com/knowledgebase/articles/1998769-feature-add-flexibility-to-user-defined-csv-colu

# Create Hold Trx When Posting Inventory Trx

Users could previously optionally hold inventory upon warehouse receiving posting. We now add the ability to optionally hold inventory upon posting of receiving or transfer inventory transactions. See the following KB article for details:

https://support.elliott.com/knowledgebase/articles/1961836-feature-create-hold-trx-when-posting-inventory-t

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

#### Item Audit Trail Improvement

The Item Audit Trail now tracks changes to Product Category, User Defined Code, and Material Cost Type. These fields are added to item file audit trail report and new columns in CSV export. See the following KB article for details:

https://support.elliott.com/knowledgebase/articles/1998457-feature-support-product-categoryuser-defined-c

#### Product Category and Material Cost Type Location Account Files CSV Import

For those users who use Product Category and Material Cost Type Location Account Files, they will find this feature extremely useful. We now support CSV importing of Product Category Location Account File (for Sales & COGS accounts) and Material Cost Type Location Account File (for Inventory accounts). Hence, you can define these accounts in Excel first, then save it as CSV before importing them to Elliott. See the following KB articles for details:

https://support.elliott.com/knowledgebase/articles/1998523-feature-import-for-product-categorylocation-a

https://support.elliott.com/knowledgebase/articles/1998538-feature-import-for-material-cost-type-location-a

#### Inventory Transfer Edit List Improvement

Improved Edit List in I/M Inventory Transfer Management to add support for Starting/Ending Trx Date and Starting/Ending Complete Date, status, user-ID. Also, selection parameters have been added to the report legends. The Edit List has been improved to print more information.

# Transfer History Inquiry

In I/M -> Processing ->Transfer Processing, user can now view transfer history. See the following KB article for more details:

https://support.elliott.com/knowledgebase/articles/1990252-feature-transfer-history-inquiry-drilldown-fr

#### Hold Transaction File Edit List Improvement

Added parameters Starting/Ending Location and Show Inventory Info to the I/M, Maintenance, Hold Trx File, and List. The print layout was changed to accommodate the inventory information for Qty on Hand, Qty on Order, Qty Allocated, and Qty Backordered. We also add parameters to support multi-bin environment. See the following KB articles for more details: <u>https://support.elliott.com/knowledgebase/articles/1965773-feature-add-new-selection-parameters-to-hold-trx</u>

# Invoice Printing with Deferred Processing

Many users have started using Elliott PDF PostOffice to email invoices, so the physical hardcopy was not needed anymore. In Elliott 8.6 invoice printing, the system allows the Invoice Date field to be the system date by default to support deferred processing.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

#### Sales Desk

Introduced "Trial Lock" to prevent locking events when Sales Desk creates a sales order. This can happen when multiple salespeople are placing an order for the same item. Some are placing an order for the item master location and some are placing an order for an alternate inventory location. The new "Trial Lock" logic will prevent a deadlock by locking the Item record and the associated Inventory Location records before creating the order from Sales Desk.

# **Relax Credit Checking**

Added to Global Setup, Cop-Ctl, and Credit Check & Release, in the "Auto Hold Order/Warning" window, a prompt for an option over/under percentage of credit limit. Also, instead of checking maximum amount in period 2 - 4 individually, the system now allows to lump periods 2 - 4 together to compare to a total amount. All programs that perform a credit check have been changed to use the new values. See the following KB article for more details: https://support.elliott.com/knowledgebase/articles/1973832-feature-relaxed-auto-credit-release

### Order, Quote and Shipment Acknowledgement Emails Improvement

We have finite control of who will receive PDF PostOffice Document emails per eContact setup. In Elliott 8.6, we are applying this ability to Order, Quote, and RMA acknowledgement e-mails as well. In addition, order, quote and shipment emails can now optionally support HTML format to make them look professional. For more details, please reference the following KB article: <a href="https://support.elliott.com/knowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-of-order-acknowledgebase/articles/1988287-feature-add-html-version-acknowledgebase/articles/1988287-feature-add-html-version-acknowledgebase/articles/1988287-feature-add-h

# Credit Card Receipt in HTML Email Format

We now support PDF PostOffice for credit card receipts in HTML format. The email recipients are based on the eContacts defined in order, customer, ship-to and salesman like PDF PostOffice. This feature is fully supported in Elliott v8.6 and partially supported for v8.5. For more details, please reference the following KB article:

https://support.elliott.com/knowledgebase/articles/2002810-feature-html-credit-card-emailreceipt-using-pdf

# Order/Invoice Inquiry to Drill Down to Serial Number in the Box

If you are using the Shipment Verification and serial number feature, you can now drill down to a list of serial numbers of a box and an item by pressing the Enter key when the box/item is selected in the Shipment Information screen from Order/Invoice History Inquiry. See the following KB article for more details:

https://support.elliott.com/knowledgebase/articles/1925311-feature-order-invoice-inquiry-box-serial-number

# Pick Ticket Printing

The following features are added: (1) Added the ability to print pick tickets using a Ship Via group instead of one Ship Via code. See the following KB article for more details: <u>https://support.elliott.com/knowledgebase/articles/1947604-feature-print-pick-tickets-using-a-ship-via-grou</u>; (2) Added an option in Global Setup so the pick ticket is only printed if quantity on hand for the line items is greater than zero. See the following KB article for details: https://support.elliott.com/knowledgebase/articles/1971609-feature-do-not-print-pick-ticket-ifthere-s-insu

# Packing List Improvement

Optionally allow printing of one page of packing list per box if Shipment Verification is enabled. Please see the following KB article for more details:

https://support.elliott.com/knowledgebase/articles/1927858-feature-packing-list-by-box-one-boxper-page

# VICS Bill of Lading Improvements

Various features have been improved for VICS Bill of Lading. This includes: (1) Optional check if all orders in the BOL are processed through Shipment Verification before completing the BOL to prevent integrity issues; (2) Optionally create default notes like sales order number in the BOL instructions area based on either Notes or Attribute of the Sales Order.

# Import Shipment Tracking Number

We added the ability to import shipment tracking numbers for sales orders through a CSV file. This is to support third party shipment manifest solutions that cannot integrate with Elliott in real time. Please see the following KB article for more details:

https://support.elliott.com/knowledgebase/articles/1945888-feature-add-support-for-import-of-shipment-track

# Make COP Popup Notes Read-Only

In COP Order Entry Header, Line Item, Sales Desk and Shipment Verification screens, users can optionally force the matched customer, ship-to or item notes to pop up per Global Setup. We now have the option in Global Setup to make the popup notes be "Read-Only" so users on the COP side cannot modify the corresponding customer or item notes. For more details, please reference the following KB article: <u>https://support.elliott.com/knowledgebase/articles/1960360-allow-auto-popup-customer-or-item-notes-in-order-e</u> and

https://support.elliott.com/knowledgebase/articles/1960363-popup-customer-or-ship-to-notes-in-shipment-verifi

# **Invoice History Archive**

Elliott Invoice History is an invaluable database for users to look up history. For this reason, users are hesitating to purge it when it may contain decades of data. On the other hand, when invoice history databases become big, reports (including third party reports like Crystal) may perform poorly. In Elliott 8.6, when you purge COP Invoice History, the data is now moved to the archive history database. You still can view and print invoice history from the archive database. But on the other hand, since your COP Invoice History becomes leaner after the purge, third party invoice history reports can run faster.

# Support Colorado Retail Deliver Fee (RDF)

Effective July 1, 2022, Colorado requires merchants with nexus to charge an RDF which is a special retail delivery fee as a separate line item on the order when delivering to addresses in Colorado. Elliott will support this requirement by putting sales orders on hold if the order is

taxable and a ship-to in Colorado without RDF item. See the following KB article for details: <u>https://support.elliott.com/knowledgebase/articles/1992472-feature-colorado-sales-tax-retail-delivery-fee</u>

# Support Printing Shipping Label for Attributes

We now support printing up to five additional attribute fields in the COP Shipping Label based on the customer EDI profile. This allows user to select various types of attributes including, customer, item, order, and order line items. This is especially important if the information required to print on the label is from EDI where we imported as order or line-item attributes. For more details, please reference the following KB article:

https://support.elliott.com/knowledgebase/articles/1983702-feature-print-attrib-1-through-attrib-5-on-ucc-1

# Mass Synchronize PO Line-Item Cost with Current FOB Cost

In the PO Line-Item Screen, F5 Windows, users can now press "F4" to synchronize PO line-item cost with the current FOB Cost. This can be useful in a situation when a vendor is raising a price across the board. For more details, please reference the following KB article: https://support.elliott.com/knowledgebase/articles/1976103-feature-allow-to-mass-update-po-line-item-cost

# Enforcing Item Attribute Setup through Warehouse Receiving

We added Global Setup fields to allow an Event to be triggered if an item Attribute does not exist when a Warehouse Receiving is entered. This is to be used when certain attributes are required for an item (like dimension) which you may not have it until the item is received. The event will notify the proper person(s) to get the needed attribute setup for the item. For more details, please reference the following KB article:

https://support.elliott.com/knowledgebase/articles/1933636-feature-warehouse-receivingmissing-item-attribu

# PO EDI Integration with Vendor EDI Profile

Traditionally, Elliott EDI integration with SPS is through the COP module for customers. We now also support EDI with vendors through the PO module. To make the process automated, we now support vendor EDI profiles. Please see the following KB article: https://support.elliott.com/knowledgebase/articles/1979115-feature-po-export-by-vendor-edi-profile

# **Operator Inquiry Real Time Monitor**

The Operator Inquiry function has been improved to refresh real time data so users can put on a big-screen TV in the shop to show the progress status of each operator: <u>https://support.elliott.com/knowledgebase/articles/1990795-feature-operator-inquiry-auto-refresh-to-show-la</u>

### Allow Print Label in Production Order Entry Screens

We added a "Print label" function to the Production Order Entry screens. For more details, please reference the following KB article: <u>https://support.elliott.com/knowledgebase/articles/1964290-feature-added-print-labels-function-to-product</u>

# What's New since Elliott V8.2

Below is a list of new features that have been implemented since the Elliott V8.2 general release. Detailed information about these features can be found online at http://support.elliott.com. Please search there to locate the appropriate documentation if you wish to learn more.

# Support Alphabetic Document Number

The primary reason of this feature is because some Elliott users are running out of invoice numbers and are approaching invoice number 9999999. In the past, users could use a special archive procedure to reset the invoice number. However, there are some limitations with the archive and users may find some minor issues after the archiving.

By using alphabetic invoice numbers, each digit can have the value from 0-9 and A-Z. So the maximum number of invoice numbers is 36 \* 36 \* 36 \* 36 \* 36 \* 36 = 2,176,782,336. This exponentially increases the number of invoices that can be stored in Elliott, so users can avoid resetting the invoice number counter in the future.

The alphabetic document number feature not only applies to invoice numbers, it also applies to most other fields that are considered as document numbers. This includes, but is not limited to, sales order numbers, purchase order numbers, AP voucher numbers, and work order numbers. Each kind of document number is controlled by its corresponding Global Setup flag. You will need to turn that flag on in order to use alphabetic values for that document number.

# Run Local

By design, Elliott ran from a network share in the past. This offered the benefit of being able to install updates in a centralized area without the need to install local client updates on each workstation. In recent years, out of security concerns and other reasons, Microsoft is making it more difficult to run from network share with the use of artificial road blocks that Elliott needs to jump through.

Starting with Elliott V8.5, users can run Elliott from local folders even though the data still resides on the network share. This not only bypasses the limits placed by the Windows OS when running from network share, it also improves application performance and makes program execution more reliable. You will continue to install Elliott updates on the network share. In the meantime, when executing Elliott V8.5 programs from local, the system will automatically synchronize the updated network programs to the local folder. Therefore, there's no need for Elliott local programs to be manually updated.

\* All trademarks are of their respective manufacturers and publishers.

# Licensing with Key Code

In the past, Elliott used license files to determine your licensed users, applications and maintenance date. We emailed you, and you manually copied the Elliott license files to your Elliott folder to reflect the new licensing. Starting with Elliott V8.5, all licensing updates are controlled through a 30-digit license key code similar to the software industry standard. The new license key code will be emailed to you, and you can simply copy and paste it to your Elliott configuration area to reflect the new licensing.

# Elliott Support Portal at http://support.elliott.com

You may find out the details of all features discussed in this section on **http://support.elliott.com** by doing a keyword search. This is Elliott's support portal, where you can search for documents and Knowledge Base articles. You may also suggest new ideas of how Elliott can improve using this portal. All new features since 2015 have been documented here. We encourage you to visit this website as your first stop to find more information about Elliott Business Software.

#### Support Elliott Payment Portal

Elliott supports ACH payment processing in the AR module -- a change that was made since V8.2. We now have an Elliott payment portal where your customers can pay you online through ACH. For example, you may pay your invoices from Netcellent at

#### https://paymyinvoices.us/netcellent

You may not yet be authorized to access this site. In that case, you will need to make a request to Netcellent first. The important things is you can evaluate how you can pay Netcellent through ACH, and determine if you wish to have the same feature yourself so your customers can pay you online with ACH.

To support the Elliott Payment Portal, we added a flag to eContact to determine if an eContact can access the payment portal online. We also offer the option to eliminate empty cash receipt posting journals. This way, the user can schedule deferred processing to automatically post cash receipts every few minutes for payments received through the payment portal without creating multiple empty cash receipt journals.

#### Improved PDF PostOffice

PDF PostOffice was introduced in Elliott V8.2 to email customers using professional-looking PDF invoices, statements, order/RMA acknowledgements, quotes, or vendors for POs. This eliminates the need to print hard copy documents, and saves manual labor, materials and postage. Since V8.2, we have also made improvements in the following areas: (1) PDF PostOffice documents can now be sent to salesmen based on the eContact-defined for the salesman; (2) PDF PostOffice documents can now be optionally sent to the bill-to customer of the sales order; (3) To help automate PDF PostOffice Order Acknowledgements being sent to the customers, we can optionally eliminate the "Nothing in Range" message when printing order acknowledgement; (4) To help users setup the recipients for PDF PostOffice documents, the corresponding flags of PDF PostOffice flags in eContact can now be updated through CSV import.

\* All trademarks are of their respective manufacturers and publishers.

# Mass Email & Export Processor Record Selection

In addition to the "Filter" tab in Mass Email & Export Processor, you can now select the records based on an ASCII file which contains the primary key of the selected table. For example, if you are processing customer records, then provide a file with one customer per row and each row begin with the customer number. This option is also supported through the command prompt.

#### Links Improvement

In the past, we displayed the date when the user links were added. Since more people are using "Automatic Programing Link" now, the date the link type was added which is not very helpful. With this update, we now display the actual document date in the link list window. In addition, you can now import links through a CSV file. The use case for this is to support drill down to the original invoice document in A/P summary account inquiry, if you don't have control on the naming convention of the scanned document.

#### **Events Improvements**

By design, a trigger event will send emails to subscribers without the need for approval of the users who trigger the event. The idea is that the subscriber's need to know certain events can't be tampered with. But in Elliott V8.5, we now introduce a flag in User Setup to determine if we should prompt a user when the event is triggered. Typically, this would be a supervisor-level user where we give that user the discretion on whether to send the event emails or not.

In addition, we have added the following new events: (1) Change Order's Salesman; (2) Enter Customer in Maintenance or Inquiry; (3) Held Order Released; (4) Shipment Data Update; (4) Add New Purchase Order Header (before printing of PO); (5) Add New Purchase Order Line Item (before printing of PO; (6) PDF PostOffice Email Sending; (7) Print Duplicate Invoice from Invoice History.

# Improved SMTP Email Support

SMTP is the default method for sending emails since Elliott V8.0. In early 2018, Netcellent switched from an internal Exchange server to Microsoft Outlook 365 (hosted email servers). As a result, we discovered various issues related to working with email hosting providers. The following are improved SMTP features in Elliott V8.5: (1) Generally speaking, your email hosting providers do not want you to perform mass emails for fear of spamming, so they place limits on you. In the past, if you ran into the limit established by your provider, you simply got an error in the email log. Elliott now has flags to allow throttling of sending emails so you can avoid overrunning the limit; (2) For mass emailing, you will need to work with special hosting providers. These special mass email hosting providers may require long server URLs, long user IDs, or long passwords. Elliott has been significantly expanded to allow setup of longer values for these fields; (3) When sending emails to hosting providers through the Internet, we discovered that you may receive maybe one connection error per 100. This is the nature of the Internet. We have improved the re-try logic to eliminate this type of error.

#### **Active Users Report**

Under Password Setup, List, there's an option to print the "Active Users Report". These are the users currently logged into Elliott. You can use it instead of User List window. In addition, you

can defer this report to run at night time to find out which user did not log out of Elliott at the end of the work day (which can be a potential problem of locking up records or files). You can optionally send an email to the logged in users to remind them to logout at night time.

# New Export Processor Features

Export Processor has been enhanced to do the following: (1) Support exporting 12 months of history in various tables, including, but not limited to, customers, customer types, salesmen, inventory locations, vendors, ship-tos, ship-vias, term codes, and tax codes; (2) Many additional tables are supported, including files in GL, AR, IM, PO and BOMP modules; (3) We now have the option to export CSV files with the "=" sign to avoid Excel dropping the leading zeroes of the column value.

# Phantom Locking

In the past, when a user brought up an item in Change mode, that item was locked. While that was happening, if another user tried to update the same item (e.g., placing order for the item) that user would receive the "Item is locked by..." message until the first user finished the change and unlocked that item. This type of conflict tends to increase with large Elliott user sites. In the past, we tried to educate our users to finish changing an item or customer quickly to avoid locking conflicts.

In V8.5, we have made changes to reduce the item and customer locking conflicts. For example, if a user brings up an item in Change mode, the item record is not locked. Therefore, other users still can update the item record. When the first user finishes changing that item, before the changed values are written back, the system will check if that record has been changed in between. If not, the item changes will be written back. On the other hand, if that item record has been changed in between, the first user will receive a message indicating the change was not successful because other users have made changes in between, and it will ask the first user to try again. This method is called "phantom locking" and significantly reduces the locking conflicts. Because most of the locking conflicts in Elliott are related to item and customer file maintenance, so we only implemented phantom locking in these two tables for now.

# Improve Point of Sales (POS) Credit Card Processing

We now support Payware POINT interface which will support chip cards and near field communication (NFC) type of cards which include Apple & Google pay. We also support customizing the comment section at the bottom of POS receipt.

# More Reports That Can Optionally Export to CSV Files

The following are more reports can now be exported to CSV files:

- (1) PO Edit List In additional, we support both the summary and detail versions of the CSV file. The summary is one PO per line. The detail is one PO line item per line. The detail format also matches the PO Line Item Change CSV import. The idea is you can export a PO line item CSV out through the PO edit list. Edit the data in Excel and import the change back to update the PO.
- (2) Inventory Trx Audit Trail Report
- (3) Item Audit Trail Report

#### \* All trademarks are of their respective manufacturers and publishers.

- (4) Physical Count Tag Pre-Post Update Edit List
- (5) Count Tag by Item/Warehouse Variance Report
- (6) BOMP End Item Where-Used Report
- (7) BOMP Costed Bill of Materials Report
- (8) BOMP Indented Bill of Materials Report

#### **Distribution History**

In Elliott, we have AR, AP, PR, IM and BM distribution files. The content in the distribution files will be interfaced to the GL module and purged. But in reality, many Elliott users do not purge the distribution after interfacing because the distribution file has more detail information than the General Ledger transactions. The consequence of not purging the interfaced distribution records is that the interfacing is becoming slower and slower over time.

In Elliott V8.5, when the distribution records are purged, they are now moved to the distribution history. Users can print distribution history just like the distribution file. Therefore, there is no reason not to purge the distribution after interfacing to GL. As a result, the distribution files will become smaller and the GL interface can be significantly faster.

# Print/Purge System Activity Log

The System Activity Log stores users' login and logout information from Elliott and web services. It also stores credit card processing and email sending activities from Elliott. This file tends to grow big over time and takes up a significant amount of disk space. We are now providing a utility for users to print data from this file and offer users the option to purge this file to trim down the disk space required.

# Recalculate Order Total Amount with Order Integrity Check

When you enter a COP sales order, the order total amount may or may not be updated. It depends on whether you access the order billing screen or not. In the same manner, when you change the order, the order total amount may not be updated depends whether you access the order billing screen. Therefore, you can't rely on the order total amount in CPORDHDR (COP Order Header) table when you create Crystal Reports or with other third party applications. Our common advice is that you need to calculate the value from COP Line Items table (CPORDLIN.) But that can be complicated, especially you need to consider the possibility of partially post, unit of measure, discount percent...etc.

Currently, Elliott guarantees the order total amount will be re-calculated after you print the pick ticket or perform billing selection. We now offer a third option, when you go to Global Setup -> Utilities -> COP Utilities -> COP Order Integrity Check, we will recalculate the un-picked sales orders total amount. You can, for example, run COP Order Integrity Check over night through defer processing so you know orders that was taken on or before yesterday will have the correct value of order total sales amount when you choose to retrieve that amount through third party application without calculating from the line items yourself.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

#### Mass Delete Attribute

A new feature is added in Util-Setup -> System File -> Maintenance -> Import -> Mass Delete Attribute to allow users to mass delete attribute records through a CSV file contains the following three columns:

(A) File Name(B) Attribute Code(C) Reference ID

#### General Ledger Improvement

After you perform a temporary year end in General Ledger, your Balance Sheet will be out of balance until final year end. To solve this issue, we are introducing a new financial code type LYNI (Last Year Net Income) to be used after temporary year end, but before final year end.

#### Accounts Payable Improvement

It is a common practice for users to use a manual check to record payments for bank wiring or online ACH payments. Since a unique manual check number is still needed in the AP module to process correctly, a common mistake can take place when a user assigns the manual check number randomly and ends up with a duplication check number. With Elliott V8.5, we now offer an optional AP manual check counter so users can use the F1 key to automatically assign the next manual check number and avoid duplication problems.

In addition, we now offer the option to export A/P check history to a CSV file. Because of the new manual AP check counter feature, we can separate the manual check number range from the computer check. So when we are exporting the A/P check history to CSV, we can easily export only the A/P manual checks records. You can then, for example, interface the CSV file with third party treasury software to process ACH payments for these manual checks.

#### Exclude Obsolete Customers from F7/F8 Search

An A/R Global Control setup option was added for "Obsolete Customer Type" to exclude customers with an obsolete customer type from the F7/F8 generic search. User can still use toggle key in the customer generic search to search the obsolete customer if so desired.

# Payment History GUI Interface

We added a Payment History GUI interface that user can access from various areas that can also access open orders or invoice history GUI inquiry. For example, in customer file maintenance or inquiry, you can click on "Special Function" tool bar and choose "Payment History Inquiry". The payment history inquiry user interface is similar to Open Order/Invoice History Inquiry. The top grid view shows a list of payments (e.g. checks), the bottom grid view shows a list of invoices that payment apply to. Since the current Elliott's AR Account Inquiry does not offer a way to inquire from payment point of view, it makes this new function very useful.

# Improved Cash Receipt User Interface

The cash receipt user interface had been improved so when users press F3 to display the open invoices that can be applied to, the new windows will display more information, and allow users to pick the invoices to apply easily.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

#### A/R Re-Apply Improvements

You now have the option to turn on the A/R Re-apply CSV log to keep track of the A/R Reapply activities. In addition, previously if you made a mistake re-applying an open payment to an invoice, you can't re-apply it to make that payment open again. We have now improved the application to allow that to happen.

# Mass Update Customer by CSV

In Elliott V8.2, you had the option to make a mass update of the customers' salesmen through a CSV file. In Elliott V8.5, you now have the option to mass update many other fields in the customer file through a CSV file. This includes customer type, ship via, credit limit, collector, terms code, location, form number, territory, credit rating, freight pay code, comment 1 & 2, user defined notes1-5, date and amount, account date, statement frequency, transit days, UPS zone, A/R account number, discount %, finance charge, tax code 1-3 and taxable flag.

#### New Inventory Report Writer Features

Inventory Report Writer is a special function to export Elliott inventory-related data in item master, inventory location, location 12 months history and ATP files. We created this special function because certain data like -- location 12 months history and ATP -- can be very difficult to retrieve and present in a generic report writer like Crystal or Elliott's Export Processor. In Elliott V8.5 we made further improvements to Inventory Report Writer in the following areas: (1) Exporting of all attributes for the item is supported now; (2) Exporting of link document dates is supported now. This is a good way to ensure that links are setup properly for an item master record; (3) There is a separate menu item now for running an Inventory Report only. Also, the inventory report template can be tied to a specific user. This enhances the security so not everyone who can run the inventory report can also modify the report, or run reports designated for other users; (4) Users can now select the items based on the item list in a CSV file: (5) Several fields are added to support EDI 846 (Inventory Advise).

# Exclude Zero Quantity Items in F7/F8 Search

There's a F7 key can be used to exclude zero quantity items in item generic search. It is a toggle key that you can either include or exclude the zero quantity items.

# Item Case Size

In the past, you can use either Item User Amount or Item Order Multiple to stand for item case size. We now added a separate field for Item Case Size. To use it, you will need to go to I/M Global Control setup to indicate which field to be used for box quantity.

# Change Customer in Order Entry or Release Held Order

Since Elliott V8.2, users have the option to change customers during order entry through the "Special Function" toolbar button. This is assuming the user has access to customer file maintenance. However, in many organizations, the salesman does not have the privilege to change customer records because there is sensitive information -- like terms code, credit limit, etc. --that should be not be changed by the salesman.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

On the other hand, salesmen should be able change less critical fields like the phone number, contact information, or maybe even address. There is a feature like that in Sales Desk where the admin can define the fields in the customer file that are allowed to be changed through Sales Desk. The same feature is now also available in the Order Entry and the Release Held Order screen, so the salesman does not need to have full customer maintenance access rights in order to change a customer record. Sometimes the credit department also likes the convenience of changing customers' information in Release Held Order.

# Auto Release Held Order

If you enable the automatic credit hold and release feature, then it is likely you will have your credit department review the held orders and decide if the credit situation has been changed and if it is time to release the order. Customers' orders can be placed on hold due to credit reasons like exceeding credit limit, past due, etc. This type of credit issue is usually resolved after the customer sends the payment.

The new Auto Release Held Order feature can be run in defer processing so when the payment is received from customer, this utility can automatically release those orders on credit hold due to credit reasons. This eliminates the need for the credit department to review these orders manually.

### Order Edit List Total

The order edit list is now changed to provide both total based on quantity order and quantity to ship.

#### Order Inquiry Improvements

In COP Order Inquiry, user can now use the F4=ChgHst option to see the line item audit trail change history.

Besides the "Date Pick" field, we now provide "\*" or "\*\*" symbols to indicate if the order has been processed for shipping. This includes: (1) Transfer ticket is printed (multi-bin); (2) Transfer batch is completed (multi-bin); (3) Shipping verification is done; (4) Shipping manifest is done for the order.

In addition, in the F3=Ship Data screen, the Box ID (9 digits) is now displayed on the top right corner as each box is highlighted. You can reprint the UCC-128 labels from the Order Inquiry screen.

# Mass Billing by CSV Improvements

In the past, the Mass Billing Selection by CSV Import did not support serialized items. It has been changed to support items with serial numbers, and you can provide the serial number in the CSV file to select the order.

In addition, if you are using Shipment Verification function, you can now optionally import the box information.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

#### Sales Order Import Improvement

Elliott Sales Order Import is typically use for EDI purposes. It is improved now in the following areas: (1) Support Import Sales Order Line Item Event. For example, you may use this event to subscribe the condition when Ship Via is equal to FedEx and the weight is over 150; (2) Optionally prints warning message when the total sales amount is greater than a certain amount. For example, you may agree with your trading partner that if the order exceeds a certain amount, then you exempt the freight; (3) Optionally prints warning message when the total order weight is greater than a certain amount. For example, when the total order weight is greater than 150, you should change the order to use trucking (LTL); (4) You can now optionally move the import ASCII file with an error to a pre-defined error folder. This will allow you to use deferred processing to run every few minutes to perform the sales order import. If an error takes place, the imported ASCII file is moved to the error folder without being imported again and again with the error in the recurring deferred processing. Optionally, an email can be sent to the admin, warning when an import with an error takes place. (5) You can also optionally move the imported ASCII file without error to a pre-defined folder for archive/auditing purpose. Similar ability is also applied to warehouse receiving import, Mass Billing Import and Inventory Transaction Import. (6) Allow creating sales order export file upon sales order import to send quick turn around EDI 855 Order Acknowledgement. (7) Optionally compares order quantity against ATPQty(99) and give warning. For example, you may set 99 to 3 in global setup. Then during sales order import, if you do not have enough quantity at the end of next 3 days, then system can give you a warning. Before this, system can only give you warning base on current quantity availability.

### Invoice Printing Improvements

In the past, when print duplicate invoice before the invoice is posted, a new invoice number will be re-assigned. It is now changed that the duplicate invoice will use its original printed invoice number.

Also, system now stores every printed invoice in the CPINVXRF (COP Invoice Cross Reference) table. This includes invoices that are not posted, or even voided invoices. This table also helps us preventing duplicate invoice number. In addition, the system offers an Invoice Log Report under COP -> Processing -> Print Invoices based on the CPINVXRF table.

# Require PO Number by EDI Partner

Generally speaking, most of the EDI trading partners will require PO numbers for you to invoice them. Sometimes your trading partner will place a phone order with you without providing the PO number. Typically, you will have problems invoicing these types of orders through EDI, and that will create various issues for correcting the condition. The best solution will be to capture this condition upon entering the order. You now can specify in the customer's EDI profile that this trading partner requires a PO number. Then, during order entry for this customer, if the PO number is missing, the system will remind the user to request the PO number in order to complete the order.

# Shipping Verification Improvements

Shipping Verification had been improved in the following ways: (1) Some trading partners may require you to place a packing list inside every box you ship to them. Elliott shipping verification

can collect box-level information. If you are using shipping verification, and if you choose to print packing lists upon completion of shipping verification, you now have the option to automatically print the number of packing lists based on the number of boxes per shipping verification. (2) You can now optionally create shipping verification box information with Mass Billing by CSV File Import. This may be needed if you use third party software (i.e. WMS) to perform shipping. At a minimum, the box data can be helpful for auditing through with Order Inquiry F3=Ship Data function. In addition, box data can be used to print UCC-128 labels and sending EDI ANS (856). (3) Allow optionally to print UCC-128 labels by item sequence if using VICS BOL function.

### Shipment Email Acknowledgement Improvement

We now support sending shipment email acknowledgement to the Bill-To customer. You can also optionally decide whether to send the tracking number on the email to the Bill-To customer.

# Negative Discount Percent

If you need to set pricing for a customer based on a markup percent, you can now enter a negative discount percent for the customer. This method is different from the traditional markup as supported in Elliott price code, which is based on cost. The negative discount percent method of markup is based on price.

# Mass Receiving in Warehouse Receiving

In the past, you could perform mass PO receiving through the legacy PO receiving process. Mass PO receiving means you can enter the PO number to cause all outstanding PO line items of that PO to be written to the receiving transaction file.

This feature is now available for warehouse receiving as well. However, this feature does not support serialized items. For mass receiving with serialized items, please refer to the improvement below.

# Warehouse Receiving CSV Import to Support Serial Number

In the past, warehouse receiving CSV import did not support serialized items. You now can provide the serial number to the CSV file in warehouse receiving CSV import. Also, you can now optionally move the successfully imported file to a designated folder for archive/auditing purpose.

#### Support Negative PO Line Item

The system now supports PO Line Items with negative unit price. You can, for example, use this feature to keep track of deposits on the PO and reduce AP liability when paying the PO.

# New Features in Work Order Processing

Elliott V8.5 Work Order Processing now supports the following new features: (1) Material Shortage Tracking; (2) Production Time Not Captured Report; (3) Allow User to Choose Time Format on Plus Work Order Traveler; (4) Plus Work Order Copy Product Structure; (5) Allow End Item Where-Used Report to Select Items Based on CSV File. (6) If the parent's serial

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

number is same as the component, the system now allows the parent item's serial number to default to component's serial number in material work order production reporting.

# What's New Since Elliott V8.1

Below is a list of new features that have been implemented since the Elliott V8.1 general release. Detailed information about these features can be found online at http://support.elliott.com. Please search there to locate the appropriate documentation if you wish to learn more.

# Support Printing of PDF Files

With Elliott V8.2, we are providing native PDF support without using any third party software. Therefore, you don't have to install PDF software on individual workstations. The system now allows reports to be displayed, spooled to disk, and/or emailed in PDF format. In the past, we supported the text file format. Even though other non-Elliott users could bring up the text files in Notepad, they often had difficulty printing them. With the PDF format, this is no longer an issue. Also, text files do not support images, line drawing, shading or barcodes. Because of those limitations, in the past you could not print laser forms -- like invoices, for example -- to the screen, disk or email. Now, you can do that.

There is also a difference in file size. When comparing the same report in PDF versus text files, the size of the PDF file in the zip format is about 4 times larger than the text file format. Also, the printing time may be 30% longer. Therefore, for any spooled reports intended for internal purposes, we recommend that you to continue using the text format. For any printing involving laser form templates – such as invoices, purchase orders, or order acknowledgements, for example -- you should use the PDF format when spooled to disk. If the spooled reports need to be sent to a third party to review, we recommend that you print to PDF format.

# Support PDF PostOffice Feature

Prior to Elliott V8.2, you could print and create PDF files by using a third-party PDF writer application and creating PDF files by printing to that PDF "printer." After the changes made in Elliott V8.2, you can now print and create PDF files directly without a third-party application.

When printing a batch of invoices, the system will generate a single PDF file that contains all of the invoices in the batch. This PDF file cannot be sent to any of your customers since it contains all of the invoices in the batch. The system would need the ability to break this batch into separate PDF files and automate the process of sending these PDF documents to each individual customer's designated email or fax number.

Elliott V8.2 provides that ability -- to split certain PDF printings into separate files per document, and then to automatically email (or optionally fax) each separate PDF document to the appropriate contact. This feature focuses on delivering your business documents to your customers or vendors by creating PDF files and emailing or faxing them to the proper contact so you don't have to mail them through the post office. Therefore, we call this feature PDF PostOffice. Not only does this speed up the delivery of your business documents, but also saves the cost of postage, paper, envelopes and labor, which can be significant.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

The following Elliott business documents can be printed using the PDF PostOffice feature:

- Invoices (normal, duplicates from history and pickup)
- Purchase Orders
- A/R Statements
- Order Acknowledgements (Laser Form Option)
- Order Quotes (Laser Form Option)
- RMA Acknowledgements (Laser Form Option)

PDF PostOffice sends an email or fax based on the eContact for the Customer, Ship-To, Sales Order, Vendor and Purchase Order. In the eContact feature, Web tab, "Email Docs..." button, you can determine which business documents will be emailed or faxed on a contact-by-contact basis. When PDF PostOffice is enabled for a particular business document, during printing it will try to send an email to the contact's email address, if there is one. If not, and the fax option is turned on, it will send a fax instead. If no email or fax is available, then a hard copy is printed.

#### Drilldown Improvement

In various areas of Elliott, users can now access the Maintenance function from the Inquiry function. For example, from Customer File Inquiry, the user can now change Customer information provided he or she has the security access to perform Customer File Maintenance. The same principle applies to Vendor, Item, Employee, Ship-to, Order, and Kit Inquiry. Therefore, Elliott users are encouraged to use the Inquiry function to access a Master record and use drill down to the Change mode if necessary. This will avoid potential locking issues in a multi-user environment.

Item Inquiry can now be drilled down to from various features in Elliott, including Stock Status Inquiry, Item Generic Search window F4 Detail, Buyer's Desk, Promo Desk, and BOMP Where-Used Inquiry. Again, from Item Inquiry, the user can drill down to change the item if the user has the privilege to do so. For Order Inquiry, the user not only can drill down to change the order, the user can also drill down to Customer Inquiry, and thus Change Customer. Order Entry also supports Customer Inquiry and thus Change Customer. A similar principle applies to Cash Receipt, Cr/Dr Memo, I/M Inventory Transaction Processing, I/M Inventory Transfer Management, BOMP Work Order Inquiry, Employee Time Transaction, A/P Open Item Adjustments, and New A/P Transaction Processing.

# Mass Change Salesman CSV Import Utility

In many companies, salesmen come and go. When a salesman leaves a company, his/her accounts are often re-assigned to another salesman or a house account. This can be a tedious process. We now support changing a customer's salesman through importing a CSV file. You can prepare your changes in a spreadsheet first and, when ready, import the salesman changes to update the Customer file. The import utility can also optionally update associated Ship-to, Open Sales Orders, and Attribute Owner (so the new salesman owns the attribute).

# Real Time Aging upon Cash Receipt Posting

In Customer File, there are four aging periods showing the customer's balance for 30, 60, 90 days...etc. This information is often used by credit managers to determine if a sales order should

\* All trademarks are of their respective manufacturers and publishers.

be released or not. Elliott has a process called "Age Customer Account Balance." It is commonly implemented as a Deferred Processing task, so that every night the new customer aging periods are updated. Certain organizations like to run the "Age Customer Account Balance" many times in a day so the newly received cash posted will be reflected in the customer's account. This however, may not be efficient for database performance, and additional locking can take place. The Elliott system will now dynamically update the customer aging periods for the affected customers during cash receipt posting, as well as A/R Credit Card Handling Posting. You still need to run the "Age Customer Account Balance" every night to update the aging periods for those customers that you did not receive payment from during the day.

# Expanded Amigos Support

The term "Amigos" refers to Notes, Contacts, Attributes, Links and Events. The enabling of Amigos takes place when a Master record -- like Customer -- is brought up on the screen, and it goes away when the Master record is no longer displayed on the screen. Because these features come and go at the same time, we called them the "Five Amigos."

In the past, Elliott supported Amigos in various Master files. This included, but was not limited to, Customer, Vendor, Item, Employees, Sales Order, Purchase Order, and BOMP Production Work orders. In Elliott V8.2, we have expanded our Amigos support to many less-important Master files. This includes, but is not limited to, Item Substitute Class, Item Equipment (WMS), Item G/L Account File, Payroll Account File, AP Account File, AR Account File, AR Source File, State File, Bank Book Account File, COP Customer Item File, BOMP Operation ID, Department, Work Center, Feature/Option, and Vendor Service Address.

#### Line Draw Improvement

Various screens in Elliott V8.2 are improved with line draw to make them easier to read. This includes, but is not limited to: A/R Adjustment Auditing Inquiry, COP Order/Invoice Inquiry by Customer, Customer Generic Search Window, A/R Account Inquiry, Summary Account Inquiry, ACH Queue and History, A/R Sales Cr/Dr Memo Processing, A/R Cash Receipt Processing, A/P Vendor Account Inquiry, Summary Inquiry, GL Account Inquiry, GL Statement Layout, Bank Book Reconciliation, I/M Stock Status Inquiry, Serial History Inquiry, Bin Inquiry Screen, Bin Detail Screen, ATP Inquiry/Processing Screen, Pegging Window, Transfer Detail Window, Location History, Inventory Trx Detail Window, Component Inquiry, Inventory Trx Processing, COP Reason Code File Maintenance, Future Price Processing, Contract Price Maintenance, and Forecast File Maintenance.

# Create Inventory Transaction CSV Import

In I/M Item File Maintenance or Inquiry, we added a new feature called "Create Inventory Trx CSV Import." You can use this feature to enter or scan a list of items, and then the system can create a CSV file ready for "Inventory Trx CSV Import." You can also simply use this feature to print a list of items. For example, some Elliott users use this function to handle returned items. Returned items are scanned and put away into their stocking bins. The created CSV file in this process can then be used to import them into Inventory Transaction as "Receiving" transactions to adjust inventory.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

# Support Payment Window from Order/Invoice Inquiry

The Payment Window can be accessed from Order Entry Billing Screen or Sales Desk. However, after the order is selected for billing, invoicing, or posting, then the Order Billing Screen is no longer accessible. With this improvement, users can now access the Payment Window from the Order or Invoice Inquiry Screen.

#### Support EDI Interface with SPS Commerce

With Elliott V8.2, we now support EDI orders with SPS Commerce. Additional attribute features have been added to support Elliott SPS Service. SPS Commerce is a major EDI service provider. By working with SPS Commerce, you can now implement EDI solutions with great flexibility, starting from entry-level solutions like Web Form to those that are fully integrated with Elliott. Similar to SPS Commerce, Elliott SPS Service is a cloud computing solution available on a subscription basis.

# What's New since Elliott V8.0

Below is a list of new features that have been implemented since the Elliott V8.0 general release. Most of the details of these features can be found online at http://support.elliott.com. Please search there to locate the appropriate documentation if you wish to learn more.

# Support New Credit Card Processing Standard

Elliott 8.1 supports the TLS (Transport Layer Security) V1.2 communication, which is the new standard required by the financial industry. It allows Elliott to communicate with the new credit card payment gateway servers, which conform to the latest security standard. This is one of the main reasons we dropped support for older Windows operating systems because they will not support TLS 1.2 communication. In addition, for POS (point-of-sales) users, we now support credit card chip (EMV) interface for eligible devices (Verifone MX 915 and up).

# Spooled Reports Auto Archive Features

With our Elliott V8.0 release, we introduced the ability to spool an unlimited number of reports without needing to archive. However, some users create hundreds of thousands of spooled reports without archiving, which makes our Elliott Spooled Reports Manager performance extremely slowly. In Elliott 8.1, we now automatically archive spooled reports by month. You can turn off the auto archive feature or change it to archive by day or by year. For certain high-volume reports, you can choose to give them their own node and not include them with other reports in the same module.

# Deferred Processing Recurring by the Minute

Before Elliott 8.0, you could schedule deferred processing to recur by day. Some users choose to automate certain tasks by running them every few minutes. Since deferred processing did not support recurring by the minute, some users set up many identical tasks separated by the minute. This is tedious to set up in the first place and difficult to maintain in the future.

In Elliott 8.1, we now support deferred processing by the minute. This can be useful to automate certain tasks, such as sales order import or order acknowledgment email.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

#### Attributes Enhancement

Similar to the security implementation in Notes, Elliott 8.1 now includes Shareable for Read, Change and Delete flags in the attribute code setup. In addition, attribute security is now subject to supervisory relationship. That is to say, if user A is a supervisor of user B, then user A will be able to read, change or delete any user B's attributes. Also, in Elliott 8.1 users can now navigate from one attribute to the next without needing to exit to the attribute list screen.

# Expansion of SY12MONS Table

Similar the IMLOCHST (I/M Item Location History) table, the SY12MONS (System 12 Months) table allows users to keep track of 12 months of information for various tables. In Elliott V8.1, we now start to collect 12 months of data for the following tables:

- From COP Sales Journal Posting: ARCUSFIL, ARCUSTYP, ARCDEVIA, ARSLMFIL, ARCDETAX, ARCDETRM, IMCATFIL and IMLOCFIL.
- From AP various posting: APVENFIL.
- From Payroll Check Posting: EMPFILE.

No user interface is provided to present this collected data, however this is expected to be included in a future release.

### A/P Simple Transaction Processing

Generally speaking, users will use the New A/P Transaction Processing feature to add new vouchers for received invoices. A/P Simple Transaction Processing uses a simplified user interface to allow you to enter certain invoices if you don't need to distribute to multiple G/L accounts. In addition, this user interface allows import from a CSV file. If you can download payable information, like credit card statements or online payments from your banking website, then you can speed up the process of entering A/P vouchers.

# Reset A/P Vendor Accumulators

This utility is designed to help when you miss the year-end closing date for Accounts Payable. It will allow you to recalculate the following fields in the vendor file based on checks and voucher information in the A/P Open Item File (APOPNFIL):

- Vendor Purchase YTD
- Vendor Purchase Last Year
- Vendor Amount Paid YTD
- Vendor Amount Paid Last year
- Vendor Discount YTD
- Vendor Discount Last

# Support Payroll Check History Export to CSV

Payroll Check History Reports contain a lot of valuable information that you can use as a basis for creating other types of reports, especially those reports required by the government. By adding the CSV option, we are giving you the flexibility and convenience to perform calculation of needed payroll information through a spreadsheet.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

# GTIN and Multiple UPC per Item Support

In the past, you were allowed to have one UPC code per item. In most circumstances, the GTIN (Global Trading Item Number -- i.e., the case pack UPC code) is derived from the UPC code. However, certain manufacturers do not follow proper procedures when creating case pack barcodes. They may create a second UPC code for the case pack. They may also create a separate GTIN not related to the item UPC code. With this Elliott enhancement, you can now assign multiple UPC codes to an item. You can also add the GTIN to an item not based on the item's UPC code. In addition, a UPC code can have a case pack quantity associated with it, similar to a GTIN. This greatly enhances the flexibility with UPC or GTIN features in Elliott.

### Item Search Drill Down Improvement

In the Item Generic Search (F7 or F8) window, users can now drill down to the following areas:

- Stock Status Inquiry
- Item File Inquiry
- Add-Ons Sales Item this requires turning on the Global Setup flag in I/M Global Setup "18. Allow Drill Down to Add-Ons From Item Search"

# Reordering Advice User-Defined CSV Export Improvement

Reordering Advice User-Defined CSV Export is equivalent to Elliott's inventory report writer. If you try to retrieve certain inventory-related information from Crystal Report Writer and find it difficult, you should consider using this function. This report allows you retrieve and combine the following Elliott data for a given item and location:

- Data in the item master
- Data in the inventory location
- Data in I/M location history
- Data in ATP database

Now, we are also adding support for attributes. The following is a list of new column types:

- AR Attribute
- 1V 1<sup>st</sup> ATP pending receiving vessel ID
- $1Q 1^{st}$  ATP pending receiving quantity
- $1D 1^{st}$  ATP pending receiving date

In addition, the parameters for printing Reordering Advice User-Defined CSV Export have been greatly expanded.

#### **Reset IM Item Accumulators**

This feature allows users to recalculate item PTD, YTD and last year's accumulators based on item location history. You may consider doing this when you miss your regular month-end or year-end procedure.

# Inventory Snapshot

In I/M Stock Status Report, we added an option called "Create Inventory Snapshot." If you answer "Yes," then it will be as if you take a snapshot of the inventory as you print the Stock Status Report. This option is not available when printing the report by product category order. You can create as many snapshots as you want and the data printed on the Stock Status Report
will be stored in two new tables. A new report, Snapshot Stock Status, will allow you to select a snapshot to generate the report. The report will print inventory quantities from the time of the snapshot and not the current inventory values. Normally, you would perform a snapshot at the month-end. This is of great value to the financial department if they need to provide inventory details to an auditor as of a certain date.

# Order Release Log File

We now provide the option to create a held order release log file in CSV format. You can do so by turning on this feature in Global Setup for Credit Check and Release. This can be useful if you need to find out who released the order. Also, it will log the reason why the order was put on hold in the first place.

# Print Duplicate Invoices from Invoice History

Users can now conveniently print a duplicate invoice from the Invoice History Inquiry screen, provided that user has the security access to print a duplicate invoice. In addition, unlike the previous restriction that required users to print duplicate invoices one at time, users can now print ranges of invoices from invoice history through various parameters. Since invoice history tends to be very large, the system will optimize performance based on existing indexes of the invoice database when users choose the following parameters:

- By invoice ranges
- By customer number ranges
- By order number range
- By invoice date range

# **BOMP Gross Requirement Report Improvement**

BOMP Gross Requirement Report now adds support for kit items. A kit item is treated like a manufacturing parent item with product structure defined in the kit file. In addition, we now support entering by sales order number. This will cause the Gross Requirement Report to analyze all line items of a given sales order or quote.

If a user can prepare a CSV file of items and quantity, a user can also optionally import that to the Gross Requirement Report. The end result is that the new BOMP Gross Requirement Report is so flexible now that it can be considered as a mini-MRP application without the burden of running an MRP system.

# What's New since Elliott V7.5

# Elliott 8.0 Overview

There are many significant enhancements in Elliott V8.0:

- A new Microsoft Windows Explorer-like Control Center replaces the V7.5 menu system.
- Three User Interface styles support PCs, Tablets and Mobile devices.
- Each task is launched in a separate window with more intuitive control of fonts.
- A revamped directory structure enhances database security, improves Spooled Reports flexibility and simplifies updates.
- Web-based Help ensures the latest documentation is always available.

- Industry-standard SMTP improves email capabilities.
- Drill-down limitations are removed and capabilities improved.
- Printing improvements include multiple, simultaneous destinations; Deferred Processing improvements; and a new, more powerful Report Viewer.
- A new Spooled Reports architecture removes previous limitations, enhances security of reports and greatly reduces disk space requirements.
- A new Office-like Spooled Reports Manager program improves the access and management of spooled reports.
- A more intuitive eContacts Processor (Mass Email) includes the ability to send HTML content.
- Elliott notes that are not Tickers and do not have labels are treated as continuous notes, with word-wrap, traditional cut/copy and paste, and the ability to see the entire content of the note on a single screen.
- Telephony support is provided for eContacts.
- Right-clicking on a phone number or email address in a legacy screen will provide an option to place a call or send an email.
- The ability to use a barcode scanner for common keystrokes is supported.
- The ability to cycle among open Elliott processes by clicking on a toolbar button or pressing F9.

# Areas Requiring Attention When Upgrading to V8.0

## **Configuration Changes**

Before using Elliott V8.0 for the first time after installation, the administrator must run EL800CF.Exe to make the following minimum configuration changes:

Set *Use Elliott Deferred Processing* if Deferred Processing will be used. Set Email *Settings* to enable MAPI or SMTP email and provide default values. Set *Admn Email Name:* and *Address:* (default Email From address).

# **COP Cost Display/Printing Control**

In Elliott V7.x, whether or not the user can see the cost depends on two flags in COP Setup:

12. Display Item Cost At Line Item Entry Time?

13. Print Cost On Edit Lists?

These two flags affect all users. That is to say, if flag 12 is set to "N," then no users can see the cost on the Order Entry Line Item screen. On the other hand, if this flag is set to "Y," then all users can see the cost on the Order Entry Line Item screen.

In Elliott V8.0, we allow the user to have finer control over seeing the cost in the COP module. In User Global Security, you can determine user by user and company by company, if they can see cost information with the following two security flags:

Screen 2, 13. See Item Cost Information

Screen 2, 14. See Item Cost For Hide Cost Product Category

If flag 13 is set to "N," it means a user cannot see the cost. If flag 14 is set to "Y" and flag 14 is set to "N," it means this user can see an item's cost as long as that item is not in the "Hide Cost

Product Category." If both flag 13 and 14 are set to "Y," that means this user can see the cost of all items.

This cost control feature was applied to the IM module and the limited PO area in Elliott 7.x, but it had never been applied to the COP module due to the legacy control method through COP Setup. Starting with Elliott V8.0, we are now applying this new cost control method to the COP module as well. Therefore, you should review your settings in COP Setup for this area first when you upgrade to Elliott V8.0 and set up the Global Default and User Global Security accordingly.

Elliott V8.0 cost implementation is different with regard to screen display and report printing. For a user that has flag 13 set to "Y" and 14 set to "N," the screen will either display or not display item by item per Product Category. However, V8.0 will not display the combined total cost of multiple items unless both flag 13 and 14 are set to "Y." The same principle applies to report printing.

## **Event Subscribing**

Events with Program name EL700DP were changed to NWSMDFRP. These are events related to Deferred Processing. Generally speaking, these are management events that you can manipulate through Global Setup or the Company File setup area. If you previously subscribed to these types of events, you will have to add your subscription again for the NWSMDFRP program. In the meantime, the event type for EL700DP is not deleted in order to maintain backward compatibility. The reason for this change is to provide for a more generic name for the event that is not named after the release level of Elliott.

## **Obsolete Programs**

EL700MP.Exe and EL700RW.Exe have not been carried forward into Elliott V8.0. These programs are for conversions from other software platforms to Elliott. Use the EL700 version if needed.

# **Control Center**

The Control Center for Elliott V8.0 is an all-new, Microsoft® Office-like, flexible menu system for launching Elliott tasks. A treeview on the left lists all available companies, and within each company all available modules, and within each module the available types of tasks (Maintenance, Inquiry, etc.). You can very quickly navigate to any task in any company. Once a module or type of task is selected in the treeview, all the available tasks for that selection are displayed in a listview on the right. The risk level, typical run frequency and last launched timestamp are displayed for each task in the listview.

Each task is launched in a separate process with its own window. Multiple tasks may be launched at once, and the window for each task will be displayed at the location when it was last used. Favorite tasks are tracked automatically and are available in a separate group.

The Control Center is fully customizable, subject to certain security restrictions. For any task, the description, sequence within type, frequency and risk level can be changed. You may create new groups of tasks and use the mouse to drag and drop tasks from multiple modules and types

into the new groups. Customization may be done at the company level so that all users get the benefit of companywide standards, and each user can further customize his own Control Center.

The size of the fonts and icons can be adjusted using the toolbar A+ and A- buttons. Additionally, SUPERVISOR may change the icons associated with each task.

There is a command-line option to start the Control Center at a specific group and an option to start all the tasks in a specific group.

# Legacy Screens

Most of the tasks in Elliott V8.0 have appearances similar to the corresponding tasks in V7.5. These tasks operate in Legacy Screens that have some improvements from V7.5. Changing the font size can be accomplished simply by resizing the window or pressing a button to increase or decrease the font. The drop-down list of fonts has been shortened to just the names of the available fonts. The location of each task is saved and reused whenever the same task is launched.

There are three flavors for the User Interface for legacy screens: The PC style is for traditional desktop devices. The Tablet style is optimized for touch interface on smaller screens. The Mobile style is optimized for small screens like the Apple® iPhone and Android® devices.

Common keystrokes, like function keys, Escape, Enter, etc., can be entered using a barcode scanner.

Just as each task is launched with its own window, opening a Note or eContact or Attribute can be configured to open in a new process with its own window.

# **Continuous Notes**

The Notes functionality in Elliott version 8.0 has been enhanced to allow for continuous, freeformat notes. Any notes that is not a tickler and does not have a Note Type with labels will be treated as a continuous note, with normal word wrap, cut/copy/paste, find-and-replace, etc. capabilities. In V7.5, continuous notes that are more than 10 lines will be treated as multiple notes, just as they currently are in V7.5

# **Optional Security Enhancements**

There are several changes on how Elliott V8.0 organizes its directory structure to make it easier to configure security: (1) Elliott V8.0 no longer reads and executes from the Elliott root directory. In addition, it no longer creates temporary files in the root directory. Therefore, non-admin users only need minimum rights to the Elliott root directory (we suggest giving the traverse right to the root directory and subdirectory); (2) Elliott V8.0 no longer saves spooled reports to the DATA directory. All spooled reports are now saved in the REPORTS folder and subfolders. All log files are saved in the LOG folders and subfolders. These changes present an opportunity to make it easier to organize Elliott directories with NTFS security. For more details, please refer to the document NTFSV8.PDF in the DOC folder.

Additionally, all outgoing SMTP emails are logged centrally for auditing purposes.

# Web-Based Help

Help files are no longer installed with Elliott software. Pressing Shift F1 or using context menus for help will result in launching a process to get help information from the Web. Because help files are centrally maintained, they can be updated on a timelier basis.

# SMTP Email

Elliott V8.0 supports industry-standard SMTP protocol in addition to MAPI for email launched by Elliott. Default SMTP settings are centrally located in EL800.Cfg, but can be overridden by the individual user. With SMTP email, you no longer have to deal with outgoing email safety dialogs.

Additional features include the ability to use HTML in the body of the message, a user option to automatically BCC the sender (except event and mass emails) and a central log of all Elliott-generated SMTP emails.

# **Drill-Down Capabilities**

Limitations on drilling down from one level of information to another have been removed. Now, you no longer will be stopped when you want to drill down to a screen that has already been drilled down to. Where a drill down would cause a recursion error, Elliott will automatically start the drill down in a new process. Optionally, pressing the Control key with the drill-down key will also launch a new process. This is especially useful for side-by-side comparisons.

# **Printing Improvements**

## **Multiple Report Destinations**

Elliott printing now supports multiple report destinations. The Print Options screen has a new tabbed dialog where you may specify any combination of simultaneous report outputs (Printer, Screen, Disk, Deferred and Email).

# **Deferred Reports and Run Now Option**

Deferred Reports now has an option to specify an email to be sent with the report attached when completed. There is a new *Run Now* option that spools the report to disk immediately. It runs the report on the Deferred Reports machine for fastest throughput, freeing the user to continue working while the report is processing. The user can request that he be notified when the report is completed.

## **Elliott Report Viewer**

When you print to screen and the report is complete, Elliott will launch a new, read-only Report Viewer program to view the report. (You may override this and use another program if desired.) The Report Viewer includes the ability to save the report to the Spooled Reports folder, print it using Elliott printing features, or email the report.

# **Spooled Reports**

Spooled Reports has a new architecture and user interface that makes managing spooled reports much easier. New file-naming and cataloging conventions eliminate the need for archiving. A new, Office-like Spooled Reports Manager program includes easy access to the reports of all authorized companies and modules from a single screen. The list of reports can be easily grouped, sorted and filtered to help find the desired reports. A drag-and-drop interface allows for easily moving reports among directories. V7.5 spooled and archived reports are also available through this interface and, optionally, they can be converted into the new architecture. Reports are stored in encrypted, compressed .Zip file format, protecting reports from unauthorized access and reducing storage requirements by 80% or more. Deleted files can be recovered easily. Reports can be archived, if desired, using drag-and-drop capabilities.

# eContacts Processor

This program, also known as Mass Email, has been redesigned to make the user interface more intuitive. It is now template-centric, with the expected *Open, Save* and *Save As*...functionality. In addition, the Email From name and address can be customized with Elliott variables to provide more personalized email. HTML can be pasted into the body of the message, allowing richer email content for your customers.

# **Directory Changes**

Elliott V8.0 can be installed stand-alone or on top of V7.5. The following new directories have been added:

<root>\bin</root>	V8.0 object code and executables
<root>\Reports\<co>\<pkg></pkg></co></root>	Spooled reports for specified company and package
<root>\Reports\<co>\Deleted</co></root>	Deleted files until permanently deleted
<root>\Reports\<co>\<userdef></userdef></co></root>	Archived reports under user-defined subdirectories
<root>\Log\<co></co></root>	Log files (IOErrors.Log, RTErrors.Log, etc.)

Generally speaking, you only need to assign "Read & Execute" rights to the <Root>\bin folder. An exception to that is if you are using the Elliott online credit card processing, it will update <Root>\bin\simevent.log file. This is an exception to using the <Root>\Log\<co> convention above. You will need to give all credit card processing users the update right to <Root>\bin\simevent.log file.

# What's New since Elliott V7.4

# Elliott 7.5 Overview

Netcellent has rewritten all the legacy manufacturing modules for Elliott V7.5 and consolidated them into the BOMP module. It simplifies manufacturing data collection while providing powerful management reports for analysis. Various real time inquiry functions allow a shop supervisor to quickly analyze the status of the floor. All legacy manufacturing modules are still supported in Elliott V7.5 and it is our intention to improve the BOMP module to the point where the legacy manufacturing modules are no longer needed. We suggest all customers currently

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using the Elliott manufacturing modules to investigate Elliott 7.5 and migrate to the new BOMP module.

There are numerous enhancements in the latest Elliott V7.5 release. The following are major areas of improvement: (1) Work Order Plus; (2) CSV file import and export functions; (3) generic credit card payment gateway support; (4) VICS bill of lading support; (5) expanded the Aging report for both AR and AP; (6) support for the latest Windows operating systems; and (6) support for the latest PSQL engine, Version 11.

Other improvements can be found in all areas throughout the Elliott system. Refer to the section titled "What's New Since Elliott V7.4" for more details about the changes in Elliott V7.5. If you are upgrading from an earlier Elliott version, you may find the "What's New Since Elliott V7.3, V7.2, V7.1 and V7.0" section informative.

Elliott V7.5 recognizes the previous V6.x database, including Macola® V6.2 and Elliott® V6.6 and V6.7. Upon initial startup, Elliott V7.5 will automatically detect and convert V6.2 data files. For V6.6/V6.7, Elliott V7.5 will automatically create new data files needed for Elliott V7.5. This ensures a smooth upgrade process.

# Areas Requiring Attention When Upgrading to V7.5 and Higher

## **PSQL Upgrade**

PSQL 2000, 8 and 9 are no longer supported with Elliott V7.5 since those versions do not work with the latest Windows operating systems, like 7, 8 and Vista. You will need to coordinate a PSQL upgrade with your Elliott V7.5 upgrade if your PSQL version is prior to 10. Contact your Elliott reseller for a PSQL upgrade.

## I/M Setup

A new flag has been added to I/M Setup:

29. Default Std Cost Variance Acct

Enter a value for this field if you are using standard cost and want the standard cost variance account to be different than the purchase variance account. Prior versions required you to configure the Material Cost Type/Location file for standard cost variance, but this new field serves as a default value in 7.5.

## **BOMP Setup**

If you intend to use BOMP Plus Work Order, the Next Plus Work Order Number must be entered in BOMP Setup:

6. Next Plus Work Order No

## **BOMP Global Setup**

Various flags need to be configured in BOMP Global Setup before using the Work Order Plus feature. We suggest you review the WO Plus Getting Started document first, which you can find

in the \Elliott7\Doc directory, as well as the Setup Manual. For additional information, the WO Plus Management, Shop and Advanced Features manuals are in the same directory.

#### **BOMP Files to Be Removed**

Upgrading the Elliott V7.4 BOMP modules to V7.5 may give you a Btrieve Error 139 on the following files:

BOMP Labor Grade File BOMP Routing Master File BOMP Work Center File System Operator File

These files were released prematurely in Elliott 7.4. Since they were not used in Elliott 7.4, they do not contain any data and you can safely remove them. Elliott V7.5 will create them automatically. Open Windows Explorer and navigate to the Elliott DATA directory and remove the files. Be very careful and do not remove any other files. Do this for all companies. The following is a list of files to be removed:

- BMLABGRD.BTR
- BMRTGFIL.BTR
- BMWCFIL.BTR
- SYOPRFIL.BTR

#### **BOMP Distribution**

Elliott 7.5 contains a new file, BOMP Distribution. Previously all BOMP activities that affected G/L were written to the I/M Distribution file, so interface procedures should include the BOMP module, as well as I/M, when Elliott General Ledger is used.

#### **Global User Security**

Many new security flags have been added to Elliott V7.5. You can view these by logging into Elliott as SUPERVISOR and going to Util-Setup -> Password Setup -> Global Security -> Global Default Security. Screens 5 and 6 contain the following newly added flags for V7.5:

- Allow User to Enter Adjust Amt in AR Re-Apply
- Allow User to Modify IMLSHST Ser/Lot Hst Rec
- Allow User to Delete IMLSHST Ser/Lot Hst Rec
- Allow to Complete Exact Qty WO with Balance
- Allow User to Override Bin Priority
- Allow Rollup Comp Wgh in Comp Drill Down
- Allow User to Close PO Line During Receiving
- Allow User to See Labor Hourly Rate in BOMP
- Allow User to Enter BOMP +WO Reverse Trx
- Allow User to Change COP Incomplete Order
- Allow User to Change COP Order W/Shipping Trx
- Allow User to User BOMP Work Order Import
- Allow User to use BOMP Plus Work Order
- Allow User to Customize WO

Most of these flags affect newly added features in 7.5. The default values are "N", but review each flag carefully before giving a user access. If you leave "Allow User to use BOMP Plus Work Order" as "N", users will not see any Plus Work Order features. This may not be a bad idea since you might only want a few users to investigate the features in Plus Work Order initially while preventing other users from using it. If you leave "Allow User to Customize WO" as "N", user will not be able to choose different materials or routings when entering a material or plus work order. Chances are you want to set the default of this flag to "Y".

The following flags control existing Elliott features. By upgrading to 7.5, the default value is to disable the following activities:

Allow User to Enter Adjust Amt in AR Re-Apply

Allow User to Change COP Incomplete Order

Allow User to Change COP Order w/Shipping Trx

Review these flags carefully to determine if your users need them. Do so for all companies. You can set the default value for all users through Global Default Security and configure each user through Global User Security.

# Work Order Plus

Work Order Plus represents a rewrite of all Elliott manufacturing modules and consolidates them into BOMP. We have simplified the collection of manufacturing data by providing a time clock interface that can be used with a scanner. Labor and machine operation hours can be collected by the system without using the keyboard. In addition, management now has a real-time view of shop activities.

The ATP (Available To Promise) function makes it much easier for planners to purchase materials and schedule productions. Rough cut capacity reports can show capacity bottlenecks so a planner can adjust beforehand. Various labor related reports will help management to evaluate labor performance.

We believe Work Order Plus is a much better solution than the legacy manufacturing modules, although they will continue to be supported. For more details, read the WO Plus Getting Started document in the \Elliott7\DOC directory. You will also find other helpful WO Plus documents in the same directory.

# CSV Import and Export

There are many CSV import functions in Elliott and our main objective is to allow users to create data in a spreadsheet and let the CSV import validate the data before it becomes a part of the permanent Elliott data. Since editing data in a spreadsheet is extremely flexible, these CSV import functions expand the Elliott data editing capability. We have added or improved many of the CSV import features in Elliott 7.5.

# **Attribute CSV Import**

This function allows you to either create a new attribute or update an existing attribute through a CSV file. The function will import attributes for Customers, Vendors, Items, Sales Orders,

Purchase Orders, Work Orders, Shop Orders, Employees, Salesmen and Ship-To's. The utility will validate the information provided in the CSV against the master record. In addition, it supports enhancement attributes and validates the data in each attribute field. Attributes are a great way to expand the Elliott database, to store specific data unique to your business. Often the data is already available in electronic format and can be imported into the Elliott attribute database.

#### eContact Update Import

This function reads a straight text file with a single column of e-mail addresses. You can use this function to mass update eContacts to:

Delete eContacts Terminate eContacts Flag No Email for eContacts Flag No Web Access for eContacts Update the number of bouncebacks in eContacts

## **General Journal Transactions CSV Import**

This function allows you to import General Journal Transactions through a CSV file. A controller or CFO may make a spreadsheet of additional journal transactions to the general ledger at month end. The import will save you time by avoiding manual data entry. The function can also be used to import distributions from a third-party application (i.e. Payroll).

#### **AR Cash Receipt Transaction CSV Import Improvements**

This feature was available prior to Elliott 7.5, but we have made two improvements. If the CSV file contained an invoice number, it was validated against COP Invoice History only. In 7.5, it will be validated against A/R Open Items. Also, you can optionally provide an Order Number instead of the Invoice Number for validation. This may happen if your EDI trading partner pays based on the order number instead of the invoice number.

## AR Sales/Cr/Dr Memo Transaction CSV Import

If you perform billing through a third party application, the billing information could be transferred to Elliott through this CSV import. The function could also be used to transfer customer AR detail if you are converting from another ERP application.

## IM Physical Count CSV Import to Support Serial Number

In Elliott 7.5, we added the ability to interface physical count tags for serialized items. You have the option of providing serial numbers in the CSV file. If serial numbers are not provided, it is assumed to be a "quick physical count" where the item quantity matches the number of serial numbers. If the quantity does not match, serial numbers must be provided so system can determine the inconsistent serial numbers.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

#### **IM Inventory Transaction CSV Import**

If inventory transactions are collected through a third party application, the data can be imported into Elliott through this CSV import. It can also be used to import item serial numbers when converting from another ERP application.

#### **IM Item Mass Change CSV Import**

Most item master fields can now be mass updated through this CSV import utility. Certain fields are not allowed to be updated, like Item Quantity on Hand and Quantity Allocated. Also, item statistics are not allowed to be updated. For a complete list of item fields that can be updated, go to I/M -> Util-Setup -> Change Existing Item Import -> Layout.

#### **COP Mass Billing CSV Import**

This function allows you to collect shipping information through a third party application and feed the order number, item number and quantity shipped back to Elliott through a CSV file and perform billing selection.

#### **COP Invoice Header Mass Change CSV Import**

This function allows you to update a few fields in the COP Invoice Header table (CPINVHDR) that do not impact any historical statistics. This includes the accumulated total fields that contains the order actual freight amount from the carrier. This can be used to compare the actual freight and charged freight for management analysis.

## **PO Item Vendor CSV Import**

This function allows you to update the Purchase Order Item Vendor table through a CSV import.

## **PO Line Item Change CSV Import**

This function allows you to update certain Purchase Order Line Item fields, like Quantity, Unit Price and Promise Date through a CSV import. It can facilitate the Change PO process if your vendor provides feedback on your purchase order in electronic format.

#### **BOMP Work Order CSV Import**

This function can be used to create a new work order or change an existing work order. The quantity or work order start and due date can be changed on existing work orders. This allows a shop manager to schedule work orders outside of Elliott (i.e. in a spreadsheet) and import the changes into Elliott.

#### **BOMP Routing CSV Import**

Routing is part of the Work Order Plus feature. In Elliott 7.5, users can create and maintain a routing in a spreadsheet and import into Elliott through this CSV import. In addition, we provide a CSV export function in "Standard Product Routing" which produces an identical CSV format.

Therefore, this function can also be used for migrating Standard Product Routing data to BOMP Work Order Plus.

## **BOMP Production Transaction CSV Import**

Currently, we only provide a BOMP Production Transaction CSV import function for Legacy and Material Work Orders. We intend to provide the same capability for Work Order Plus in the near future. If you collect production data through a third party application, the data can be imported into Elliott through this CSV import.

#### **CSV Export**

Many CSV export options have been added in Elliott 7.5. Most are part of a report function, which we will discuss later, but provide them here as a quick list for your reference:

- SM User Security Printing with CSV Option
- AR Aging Report with CSV Option
- AP Aging Report with CSV Option
- IM Inventory Aging with CSV Option
- IM Physical Count Export Tag CSV Export Function
- IM Location History Support with CSV Option
- IM Linkage Processing CSV Export
- IM ATP Summary with CSV Option
- COP Invoice Printing with CSV Log Option
- COP Manifest Orders Status Report with CSV Option
- PO New Schedule Receiving Report with CSV Option
- PO Item Vendor CSV Export Function
- BOMP Work Order Report with CSV Option
- BOMP Work Center Rough Cut with CSV Option
- BOMP Labor Performance Report with CSV Option
- BOMP Product Routing Edit List with CSV Option
- BOMP Cost Master Edit List with CSV Option
- SPR Routing CSV Export Function

With most of these export functions, the system will prompt to launch the CSV file after exporting. If you choose to view the exported CSV, Excel is started by default and you are viewing the equivalent of the Elliott report in a spreadsheet, which makes it extremely flexible.

# Payware PC Credit Card Payment Gateway Support

Prior versions of Elliott only supported on-line credit card processing through the Viawarp Payment Gateway software. Viawarp is proprietary software for credit card processor Elavon (formerly known as Nova) and a merchant account was required through Elavon.

Now we are supporting both Viawarp and Payware PC. Payware PC is a generic payment gateway that supports all major credit card processors. Therefore, you can stay with your current credit card processor or shop for the best credit card merchant rate since you are no longer tied to any one credit card processor.

Payware PC also offers more advanced features that allow Elliott to process a credit card transaction by using a previous processed transaction ID. For example, if you wish to credit back a customer's credit card, the credit card number is not needed. By specifying the previous transaction ID assigned by Payware PC, you can credit, void or charge the card if the previous transaction took place in the last 6 months. This implies that you may not need to store the credit card number in Elliott, provided you do not bill recurring charges. By eliminating the credit card number from the Elliott database, you are able to be certified for PCI compliance.

In addition, the Payware PC interface allows Elliott to support credit card swiping in a retail environment to qualify for the "Card Present" best rate. Systems can also collect a consumer's signature on supported terminal devices and print it on the invoice, so you no longer need to keep a hard copy.

# **VICS BOL**

VICS BOL (Bill of Lading) is a standard Bill of Lading format specified by the VICS organization (www.vics.org) that has the support of many major trading organizations, especially those engaged in EDI transactions. This feature was introduced in Elliott 7.4 as an add-on solution, but in Elliott 7.5 we are releasing it to all Elliott users.

With this feature, Elliott introduces a comprehensive shipping process that integrates the printing of the VICS BOL and the UCC-128 label, confirmation and adjustment of the ship data, and information for the EDI advanced ship notice. It is an alternative solution to the Elliott Shipping Verification function, which is more suitable for pick and pack scenarios. The Elliott VICS BOL process is optimized for standard pack.

We have enhanced the picking ticket to be able to print the item case size, weight and volume. These are crucial fields for an accurate bill of lading and may be required by the trading partner on the advanced ship notice.

# EDI Improvements

There are many improvements in Elliott 7.5 to facilitate better EDI integration. In addition to the VICS BOL feature, we also introduced:

- A sales order change export to support EDI 855 and 865 transactions (Order Changes).
- An invoice consolidation option for the invoice export. This can be selected by trading partner and can be grouped by ship-to.
- Sales Order Import support for item substitutes if the requested item is obsolete or contains a restrictive attribute.
- Case Size and Inner Pack Size support to the Order Line Item table. Each value can be verified against the Item file or custom values in the Customer Item file during Sales Order Import. The values are available in the order and invoice exports for EDI mapping.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

- Verification of the UPC and Customer Item during Sales Order Import. It will report if the value is missing or inconsistent. An additional flag will allow Customer Items to be automatically added to Elliott if missing. These can be tuned by trading partner.
- Transportation Method to the Ship Via, which is exported with the ship data.
- Population of the BOL number during ship data export, regardless if a bill of lading was created. This insures a unique shipment ID for every ASN.
- Pre-check of the ship data and invoice data before it is exported.
- Events to the Sales Order Import, which makes automating the import through Deferred Processing possible.
- The ability to tell if an order is EDI through the Sales Order Inquiry.
- The option to require the ship-to cross reference or to turn off verification of the field.

Other minor changes were made to the Elliott 7.5 EDI capabilities to make a smooth EDI integration environment between you and your trading partners.

# System Manager

## **Password Setup - User Lists Improvement**

The User List has been greatly enhanced from its original format. We now offer three different formats, Summary Report, Detail by User, and Detail by Function. The Summary Report retains the original format. Detail by User will print access for each user to each menu item with a clear description, including Global Security settings. Detail by Function will print who has access to each menu item, including Global Security settings.

## **Password Setup - Copy User Improvement**

The copy user function in Password Setup has been improved to do the following: (1) Allows you to copy a user setting from one company to another; (2) Delete a security setting for one company without deleting the entire user entry; (3) Allows you to copy to a target user that already exists, overriding the settings.

## **eContact Termination**

A "Termination Date" was introduced in eContacts to indicate when an eContact is no longer working with an organization without deleting the eContact record. A terminated eContact will show up as grayed out and can be filtered out if you do not wish to see it.

# Accounts Receivable

# Expanded A/R Aging Report with CSV Option

A new A/R aging report is now available to print up to 7 columns of user definable aging periods. In addition, the report can be exported to a CSV file. This not only improves the analysis ability of the A/R aging report, but this type of spreadsheet is often required by banks to finance receivables.

## **Customer Salesman Re-Assign**

With this feature enabled through Global Setup, changing a customer's salesman can optionally perform the following:

- Change the salesman on the customer's outstanding orders.
- Change the salesman in the customer's ship-to records.
- Change the Create User for the customer's attributes.
- Change the customer's wish list email address.

#### **Customer City Sales Tax Code Auto Assign**

Although Elliott is able to automatically assign sales tax codes when a customer is added based on the state and county defined in the tax codes, certain cities also impose sales tax. In the past, these needed to be manually added. This feature assigns tax codes at the city level so city sales tax can be automatically determined when adding a customer.

#### **Customer Average Days Pay YTD by Due Date**

Fields 74, Avg Days Pay Ytd, and 75, Avg Days Pay Last Yr, in the Customer file were calculated based on the invoice date, but this release is improved with a Global Setup flag to define it based on invoice or due date. We also provided a recalculation utility in Global Setup -> Utilities -> Generate Statistic Info -> Recalc Customer Avg Days Pay. The recalculated number may be different than the original, but is more accurate since the original number was not updated when open payments were reapplied or when payments were created in COP.

#### **Open Item Edit List Improvements**

The following parameters have been added to the A/R Open Item Edit List:

- Cut-Off Date
- Starting/Ending Collector
- Print Debit Balance Customer
- Print Credit Balance Customer
- Print Zero Balance Customer
- Record Type
- Un-Applied Record Only

This makes the parameters similar to the A/R Aging report, but more options are available so you can more finely tune the results. For example, you may answer "N" to Print Debit Balance Customer" and "Print Customer Balance Customer", and "Y" to "Print Zero Balance Customer" and "Un-Applied Record Only". This will produce a small list of customer accounts with a balance of zero and their un-applied records. This is an ideal worksheet to use to re-apply credits.

## **Cash Receipt Payment Type**

You can now indicate the payment type during cash receipt. The possible transaction types are:

CK = Check CS = Cash GC = Gift Certificate CC = Credit/Debit Card WR = Wired/ACH

The entered payment type will be displayed in A/R Account Inquiry and printed on the Cash Receipt Edit List, A/R Aging Report, and Open Item Edit List. Payments from A/R Credit Card Trx Processing and the COP Payment Window will have the proper payment type updated automatically.

# Accounts Payable

# **Expanded A/P Aging Report with CSV Option**

Like the Expanded A/R Aging Report, the Expanded A/P Aging Report offers up to 7 user definable aging columns. Unlike the A/P Open Item Report, the A/P Aging Report offers aging information on individual vouchers. In addition, the report can be exported to a CSV file for further analysis as a spreadsheet.

# Inventory Management

## **Component Drill Down**

The Component Drill Down window (F2 Key) in the stock status inquiry screen has been improved to provide information on (1) The cost to buy or build; (2) The option to substitute component items; (3) The shortage information for both parent and components, including weight, cost and lead time. This give users a better idea on whether the needed parent item should be bought or built; (4) The drill down to ATP for each component.

# **Location History Inquiry Improvement**

Location History Inquiry (drill down from Stock Status Inquiry) now supports both Calendar and Fiscal Year. You may further drill down each period to show the breakdown by customer type.

# **Location History Summary Report with CSV Options**

You can print a 12 month column report based on data in IMLOCHST (the same data in Location History when drilled down from Stock Status). This can be sales quantity, amount, cost or margin. We also added information to IMLOCHST, including quantity received and days out of stock. Days out of stock requires daily recalculation through Global Setup -> Utility -> Generate Statistic Info. We recommend you automate the recalculation with Deferred Processing.

# **Serial History Maintenance**

Serial history could only be inquired in the past and mistakes made through invoicing could only be corrected by issuing a credit memo and invoicing again. The corrections would appear in Serial History, which some customers find undesirable. In this release we allow you to make changes to Serial History, including the deletion and modification of serial history records. The changes are saved in an audit file and can be easily retrieved to show the original data before adjustment. There are global security flags to determine who can perform the adjustments.

## I/M Distribution Report

New selection parameters of Item Number and Product Category have been added to this report. Be aware that starting with Elliott 7.5 the BOMP work order distributions are written to the B/M Distribution file now and will no longer show up in I/M Distribution.

## **Inventory Aging Report Improvement**

The Inventory Aging Report now supports a CSV file export so you can view it in a spreadsheet. An additional parameter was added to select Purchased, Manufactured or All items. Selecting "All" or a range of locations will allow you to specify "Netable Locations Only".

## **Inventory Transactions Processing Improvement**

As mentioned earlier, a CSV Import function was introduced in Inventory Transactions Processing to facilitate the creation of transactions. To support this CSV import, we have made the Vessel Number field in Inventory Transaction a batch ID. You can access this field regardless if the transaction record was put on hold. Printing the edit list or posting inventory transactions allows you to report by Vessel Number.

The Notes (five amigos) function is now supported for inventory transactions to give you a place to document a reason for the adjustment. Notes for the transaction will be printed on the edit list and post journal. Upon post, the Note (and five amigos) records will be removed.

# QTYAVAILBYCOMP Attribute

Once this attribute template is configured properly, the system will allow you to see inventory information from the following perspective:

- The total quantity available for all netable locations.
- The maximum quantity available to sell for a kit item.
- The maximum quantity that can be produced for a manufactured item.
- The date the parent or components will be available if both are out of stock. The maximum quantity available at that time will be populated.

This is important to users who sell kits produced through BOMP or Shop Floor. The recent trend for E-Retailers is to work with major internet portals where the inventory needs to be constantly synchronized with the portal. If the E-Retailer stocks all inventory in the final parent item form, keeping the portal updated is relatively easy. Keeping the inventory in component form can be flexible if the final product can be easily assembled or produced, but this makes updating the portal difficult since a component might be used in many different parent items. This function provides valuable information about the item quantity available to produce and sell. The QTYAVAILBYCOMP attribute needs to be configured in order to use this feature and calculated periodically, we recommend daily, to keep the data up to date. The update can be found in Global Setup -> Utilities -> Generate Statistic Info -> Update Qty Avail By Comp Attribute. The Layout menu option displays the layout of the QTYAVAILBYCOMP attribute. We recommend using Deferred Processing to automatically update the attribute.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

#### **Item Generic Search Improvement**

We have added two quantity columns to the Item search window, Total Available and Location Quantity Available. The location can be set by pressing the F3 key. In addition, you can iterate through each location by pressing F1 (next) or F2 (previous). F4 is available to drill down to stock status inquiry and you can further drill down to other information.

#### **Inventory Transaction History**

Drill down to Inventory Transaction History from Stock Status Inquiry is now available. Inventory Transaction History displays all inventory transactions of an item by reverse date sequence (the latest transaction is on top). You can further drill down on each transaction. Inventory Transaction History contains the same information as the Inventory Transaction Audit Trail Report. We are making this information easier to access by providing the drill down in Stock Status Inquiry.

#### **ATP Summary Report with CSV Option**

ATP (Available to Promise) has become a comprehensive material requirement planning tool. We now offer an ATP Summary Report that prints a quantity balance for up to 12 periods, item by item. A period that ends with a negative quantity means there is a shortage for that period. A planner may need to order more, request a current order be expedited, or inform the customer of the delay. Since the report prints one line per item, it is a very concise format that is easy to review by a planner or manager. The report can be exported to a CSV file for up to 52 periods. Viewing ATP Summary in a spreadsheet makes it even easier. For example, you can display the negative periods in red to make them easy to find.

#### **ATP Processing Improvement**

ATP Processing can now display a default vendor shipment cut-off line. Purchased items without a confirmation before this cut-off indicates the item will not arrive on time and requires a follow-up with the vendor. In addition, a planner can manually create plan records, requisitions and work orders in the ATP Processing screen, making it truly easy to plan materials. Changing a plan record to a requisition or work order may prompt the user to order by Order Multiple, resulting in an increase in quantity. The system now has the intelligence to adjust down the plan quantity due to this kind of increase.

#### **Item Label Printing**

Printing item labels required access to the Item Maintenance screen, which was a security concern for some. In this release, Item Labels have been added to the Item Inquiry submenu. The name of the CSV file can now be changed and will be stored user by user as a default for the next time labels are printed. Since different file names can drive different label layouts, this solution allows you to print different types of item labels through the same user interface.

#### **UPC Code Change**

This release will allow the same UPC for two or more items, although the system will continue to give a warning if a duplicate UPC is entered. This is potentially confusing, so various

safeguards were added. For example, when a UPC for more than one item is entered the system will display the items so one can be selected. In an EDI environment, the Elliott item number can be given and the UPC verified during Sales Order Import. If the Elliott item number is not given, the import will use the first matching non-obsolete item.

# Customer Order Processing

## **Order Header Improvement**

The following in the Order Header screen have been improved:

- **Ship Date**: The default was always "ASAP" for this field. Now you can configure the default to be the system date.
- **Freight Pay Code**: Various freight pay codes were added to support Starship, Third Party Billing, Receipt Billing, Sending Billing. The corresponding Freight Pay Code field in the Customer file has the same feature.
- Job Number: The Job Number can now default to the Sales Order Number, to track progress of an order in BOMP, or to the Customer Number, to track ATP of special orders for a customer. A Global Setup flag can now make Job Number a mandatory field. The literal "Job No" can be user definable.

## **Order Edit List Improvements & Edit List Summary**

Order Edit List Summary prints one line per order. The selection parameters are similar to the prior order edit list with the following improvements:

- You can select records by customer number.
- You can select records by customer PO number.
- You can select records by order terms code.
- You can select records by order ship-via code.
- You can print the report in order number or customer number sequence.
- You can answer "H" to the "Print On Hold Order?" parameter to produce an edit list of held orders only.
- The parameter "Print Picked Order?" was added with the option to specify "P=Picked Orders Only" to produce a list of orders that have a picking ticket printed.
- The parameter "Print Incomplete Order?" was added with the option to specify "I=Incomplete Order Only" to produce a list of incomplete orders.
- You can specify "S=Selected Only" for "Print Selected Order?" to produce a list of billing selected orders.
- You can specify "I=Invoiced Only" for "Print Invoiced Order?" to produce a list invoiced, but not posted, orders.
- You can specify whether to print order document notes, order internal notes, all order notes, or not at all.

The Order Edit List has been changed to match the same parameters as Order Edit List Summary.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

#### **Backorder Reports to Show Ready to Fill Items Only**

You can now print a backorder report with an additional parameter, "6. Print Item Excess Qty > 0?" Responding "Y" will print only items that have excess quantity to fill backorders. The current excess inventory quantity will be printed in a worksheet format. This is a much smaller report that can be used to allocate inventory to customers with backorders.

## **Order Status Reports Additional Printing Method**

Order Status Reports (Backorders and Open Orders) can now be printed by Ship-To sequence. In addition, the system supports an item subtotal when printed by Customer or Ship-To sequence.

#### Sales Desk Improvements

Sales Desk now supports backorders if inventory is not available and allocates inventory immediately when entering a confirmed line item. In the past, the inventory allocation did not take place until the order was created. This small delay could prevent Sales Desk from allocating inventory when completing the order. If inventory is not allocated in Sales Desk, the option to create a quotation is still available.

#### Sales Order Credit Check

Credit checks would take place when a sales order was entered. Now the system can be configured to check credit during order entry or when the picking ticket is printed or both. The intention is to address backorder requirements. If orders are often placed on backorder, the credit limit check should be when the order is ready to ship (i.e. picking ticket).

## **Pick Ticket Printing Improvements**

You can now print picking tickets by Ship-Via code. In addition, the tickets can be configured to print case quantity and the weight and volume of each line item.

## **Invoice Printing Improvements**

Invoice printing has been improved:

- Supports the printing of salesman name and sales tax percent.
- Allows selected orders to print by ship via code and terms code.
- Allows you to create an invoice log file in a CSV format for auditing.

#### **Print One Invoice**

This new feature allows you to print one invoice at a time, so multiple users can use Print One Invoice at the same time. Batch invoice printing only allows one user at a time.

#### **Order Manifest Status Report Improvements**

In this release you can print this report by Customer Number and specify whether to use Order or Invoice History data. A CSV file creation option was also added. In Global Setup you can specify which column and location to export to the CSV file. If you specify line item data to export, one CSV record per line item will be exported. If no line item field is specified, one CSV record per tracking number will be exported. One application is to provide required shipping information in the CSV file for major E-Retailers portals.

## **Open Contract Pricing Support**

Contract pricing was assigned to a specific customer or customer type, but we are now supporting Open Contracts which allows you to define a contract without specifying a customer number or type. Customers can be added to this contract at a later time.

# **Purchase Order**

## **PO Line Item Screen Improvements**

In the PO Line Item screen, we added the following features:

- **Close PO Line Item**: You can close a PO line item by indicating "Y" to the close flag. Closing a line item will remove it from ATP and schedule receipt reports without canceling the line item. You can also close a line item in the PO receiving screen.
- **Original Promise Date**: When the promise date is changed, the original promise date is save in the Original Promise Date field. The reason is to keep track of vendor performance by comparing the actual delivery date to the Original Promise Date.
- **Firm Flag**: This indicates whether the new promise date is firm or not. It will display in ATP Inquiry and on the reports to indicate whether the promise date is reliable or not.

## **PO Printing Improvements**

This release provides a template for "Expanded PO Laser Form" which prints the PO in a smaller font, but is a much easier to read line item format. This format allows you to print the extended price field without printing the "Ext Price =" literal.

## **New PO Schedule Receiving Report**

The New PO Schedule Receiving Report has an improved layout that prints the pending receiving information, which is not on the legacy PO Schedule Receiving Report. The new report allows you to export the data to a CSV file so it can be viewed as a spreadsheet.

## **PO Warehouse Receive Edit List Improvements**

A new flag was added to PO Warehouse Receive Edit List, Print Qty Info. The quantity was always printed, but you can now substitute underlines instead. The intention is to give this list to the warehouse personnel and later verify the quantity.

## **PO Invoice Processing Improvements**

You can now create prepaid vouchers in the PO Invoice Processing screen. Before you could only create regular vouchers.

# BOMP

In addition to the Plus Work Order features mentioned earlier, we also added the following features for Legacy and Material Work Orders:

#### Work Order Start Date

The Work Order Start Date was a calculated field based on lead time of the item and used as a reference only. In this release the start date is still calculated by item lead time, but you can override it. The ATP no longer assumes material requirement for the work order based on due date, but uses Work Order Start Date instead.

## **Component Serial Number Support**

We added support for collecting a component's serial number in the production transaction screen for both material work orders and plus work orders.

## **Production Schedule Report Improvements**

In addition to the support of Plus Work Orders, this report added the following features:

- Additional selection parameters of Starting/Ending Product Category.
- Select by Work Order Status Unallocated, Allocated, Printed, or Partial Posted.
- Print in Brief (one line per WO) or Detail (two lines per WO) format.

## **Production History Report Improvements**

In addition to the support of Plus Work Orders, this report added the following features:

- Additional selection parameters of Starting/Ending Transaction Date.
- The report can sort by item number sequence.
- Print in three different levels summary, brief or detail.

#### **WIP Detail Report**

This is a new report. Even though the WIP Detail Report was introduced primarily to support Plus Work Orders, it supports Legacy Work Orders as well.

## Work Order Report

This is a new report. It allows you to print a list of work orders by various parameters. The report can be sorted by Item, Category, Work Order Start Date, Due Date or Work Order Number. The report format can be detail, work order summary or summary. In addition, the report data can be exported to a CSV file to be viewed as a spreadsheet.

# Vertex 5.0 Support

Elliott 7.5 supports the Vertex L series 5.0 interface. The main feature of Vertex 5.0 is to use the 9 digit zip code to determine the taxing jurisdiction. This requires a new database table supplied

by Vertex, which you should import monthly into Elliott. Elliott can now locate the Geo Code when a 9 digit zip code is entered and uses the old method if the standard 5 digits are given.

Prior to Elliott 7.5 the customer and item taxable flag could be selected for TDM individually. Vertex 5.0 requires both to be determined by Vertex if TDM is used. Vertex users upgrading to Elliott 7.5 must check the following Global Setup flags for Vertex:

3. Use Item Taxable Flag or TDM

4. Use Customer Taxable Flag or TDM

The value in field 4 will be set automatically and skipped based on the value in field 3.

# Areas Requiring Attention When Upgrading to V7.4 and Higher

## **Sales Order Import Directory Change**

Sales Order Import has been changed in V7.4 to allow the user to press F7 to get a partial list of files to import, or F8 to get a full view of all the files in the directory. Most users set this directory to be their data directory. Since this can be a security risk and to make the import process easier, we recommend creating a dedicated directory for the import files. We have also separated the directory name from the file name, so you will need to make this adjustment before importing in V7.4. If this is not done, the program will detect that the filename is missing and ask you to change it in Global Setup.

#### **ATP Global Setup**

Many new features have been added to ATP in Elliott V7.4. If you use the Elliott ATP function, you should go to Global Setup -> System -> Available to Promise and enter a value for the new flags. Read the release notes or documentation about the new ATP features to decide how you should configure the additional flags.

## **Other Global Setup Flags**

We highly recommend reviewing the Global Setup flags once you upgrade to Elliott V7.4, including but not limited to:

- A/R Cash Receipt Interface
- IM Inventory Aging Report
- BOMP Global Control (Especially BM Material Work Order)
  - $\circ$  You should ignore global setup flags 12 18 for now.
- P/O Global Control (Especially P/O Invoice Process)
- P/O Warehouse Receiving
- P/O Warehouse Receiving Import
- COP Pickup Processing
- COP Transfer Processing
- COP Sales & Stock Analysis

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

## **BOMP Setup for Starting Material Work Order**

Elliott supports Material Work Order in V7.4. We suggest Material Work Order have a different range of order numbers from the Legacy Work Orders to avoid confusion. You can set the starting Material Work Order number in BOMP -> Util-Setup -> BOMP Setup.

## **Global User Security**

Several new security flags have been added in Elliott V7.4. You can view these by logging into Elliott as SUPERVISOR and going to Util-Setup -> Password Setup -> Global Security -> Global Default Security. Beginning with field 11 in screen 4, the following are newly added flags for V7.4:

- Allow Entering COP Transfer Order
- Allow Delete Pickup/Delivery Pending Trx
- Allow to Use Blank Dist Type in I/M Trx
- Allow to Use Specific Date in Inv Aging Rpt
- Allow User to See Planning/Forecast ATP
- Allow To Print Duplicate Work Order
- Restrict User Enter Addr. In Ship-To
- Restrict User from Change Ship-To Record
- Restrict User from Delete Ship-To Record

The default values are "N". We suggest you change "Allow to Use Blank Dist Type in I/M Trx" to "Y" if you are not going to create distribution types, since that was the original behavior. You can use your own judgment to determine the rest of the flags. Repeat this for all companies. You can also configure an individual user's security in Global User Security.

# What's New since Elliott V7.3

# Use ATP as MRP

The ATP (Available to Promise) feature has been in Elliott since V6.7. Initially, ATP only supported parent items and was mainly used by importers to view scheduled sales orders and purchase orders together to predict the quantity balance of an item. It can be used by buyers for purchasing or customer service reps for advising a customer of their delivery schedule. ATP was later expanded to support components so it can be used for MRP (Material Requirement Planning) as well.

If you are a planner or buyer, you will be glad to know Elliott V7.4 ATP has been improved to a new level by adding the following features:

## **Forecast Orders**

In the past, planners could predict future quantity balance of an item based on the actual orders in the system. "Actual orders" refers to Sales Orders, Purchase Orders, Production Work Orders and Shop Orders. If you are in a purchase/production to order environment (i.e. you only purchase or produce if there is a confirmed sales order), this will work fine. However, many

users work on a purchase/production to stock basis or on a mixed to-order and to-stock basis. In that case, users will need to have a forecast model to predict future sales. Based on the forecasting, the system can determine the proper future replenishment (i.e. Purchase or Production Orders).

Elliott V7.4 now provides a forecast database where users can enter the future sales forecast data and it becomes a part of the ATP system. This will help the ATP system to create future plan orders. Since many companies use a spreadsheet to build their forecast model, your customers may provide their forecast data to you in a spreadsheet format and this can be imported into the Elliott forecast database.

#### **Planning Orders**

In the past, buyers looked at the ATP data to spot negative quantity balances in the future and placed the necessary PO or Work Order to fill the hole. In Elliott V7.4, the system can now create planning orders to fill the hole automatically. Planning Orders are replenishment orders created in Elliott V7.4 to save buyers and planners time. If buyers or planners agree with the system created Planning Orders, they can simply confirm them through ATP Processing and the actual orders (PO or Work Orders) will be created.

Various factors can be setup in Elliott to help the system to determine the planning order quantity and date. This includes planning lead time (field 84 in Item Master), safety stock(field 59 in Item Master), planning period(field 14 in Global Setup, ATP), buffer days (fields 15 and 16 in Global Setup, ATP) and forecast records previously created. Users on a manual MRP system must realize that to switch to an autopilot ATP system will take some time to fine tune these factors to fully automate it correctly. The ATP system will only create Planning Orders for those items that have field 73 (Master Sch Item) set to "Y."

Since Planning Orders are created by the system automatically, the planner (or buyer) may not agree with all of the values and can override them. This can happen especially in the beginning stages of implementing ATP as MRP. In Elliott V7.4, we introduced a utility called "ATP Processing" and one of its many functions is to allow adjustments to Planning Orders. Once a planner is satisfied with the planning order, they can turn it into an actual order, like a PO or Work Order. Sometimes the planning order may not be ready to become an actual order and the planner may simply adjust it and leave it at the planning stage. However, each time the system performs the ATP Re-Gen (like MRP Re-Gen), the previous planning orders will be wiped out and re-calculated. If planners want to keep the adjusted planning orders from being overridden by the re-calculation (Re-Gen Process), they need to change it into a firm plan order.

## **The Four Planning Types of ATP**

Depending on the level of the firmness of an order, the ATP records can be divided into four different categories:

"A" - Actual – ATP records prior to Elliott V7.4

"F" - Firm – New Feature

"X" - Firm Plan – New Feature

"P" - Plan – New Feature

**Actual**: All the ATP records supported prior to Elliott V7.4 are actual ATP records. Actual ATP records refer to printed Purchase Orders, Sales Orders and Work Orders. They will correspond and match with the Item Qty Allocated or Qty on Order.

**Firm**: Firm ATP records refer to a PO Requisition, a PO that has not been printed, a Blanket PO/Sales Order, or a Work Order that has not been allocated. Firm ATP means these records will become the actual ATP in the near future. These ATP records did not exist prior to V7.4.

**Plan and Firm Plan**: The Plan ATP records are created by the system automatically as a suggestion for a buyer or planner. Each time ATP is regenerated, the Plan ATP records are deleted and recalculated again. If a planner wants to keep certain Plan ATP records from being recalculated, the planner can make the plan record firm, and thus it is called "Firm Plan."

All ATP Related Features, like ATP Inquiry, ATP Report, Edit List and ATP Processing, will now prompt for the "Planning Type" to view or print. You can only select one Planning Type at a time. However, that does not means you can only view or print one Planning Type at a time. When you choose "A" – Actual Orders, then only the Actual ATP Orders will be displayed or printed. When you choose "A", the display and report will basically show you the same kind of ATP information as you knew prior to Elliott V7.4.

When you choose "F" – Firm Orders, both Actual Orders and Firm Orders will be displayed or printed. Since you can not predict future quantity without the Actual Orders, it is logical to display or print the Actual Orders with the Firm Orders. By the same principle, if you choose "X" – Firm Plan Orders, then Actual Orders and Firm Orders will be selected too. When you choose "P" – Plan Orders, then all Plan Types will be included.

# The Three Lines of ATP Inquiry and Report

In Elliott V7.4, the ATP Inquiry screen and Report can display four zones separated by the following three lines:

(A) Today Line

(B) Lead Time Line

(C) Lead Time + Planning Period Line

These three lines will always be displayed on the ATP Process screen. They are optional to display on the ATP Inquiry screen and to print on the ATP Report, based on values in the Global Setup for ATP.\_If you do not setup Planning Lead Time(Item File) and Planning Period (Global Setup), then Line (B) and (C) will not be meaningful. Therefore, we suggest you set them up as part of the first step of configuring ATP.

Any ATP data before Line (A) is internal data maintenance issues. For example, if there is an outstanding PO Line Item Request/Promise Date showing 10/01/07 and today's date is already 10/15/07, it is obvious you cannot count on this 10/01/07 date since that date has come and gone and you have not received the goods yet. In most situations, this is because your organization lacks an internal mechanism to follow up with the vendor to get a revised estimated date of arrival. In order for ATP to work and provide valuable information, we must make sure the date is accurate. Therefore, any ATP records displayed before Line (A) – Today Line is an indication

that those records should be revised. This Line (A) provides better visibility for management to spot problems and effectively direct the staff to follow up with their work in a timely manner.

Line (B) is the Lead Time Line. Every item can have a different lead time based on the Planning Lead Time (not the Lead Time field) set up in the Item Master file. For example, if you place a purchase order with the default vendor for Item A and that vendor is overseas and it takes 60 days for the goods to arrive at your warehouse, counting their preparation, production time, plus the shipping, then the Planning Lead Time will be 60 days. If you have a negative quantity balance before this 60 days line, it means there is a serious situation for you to look into. You won't be able to solve the problem by simply making an additional purchase because it will arrive too late, based on the Lead Time principle. There may be other ways to solve the problem, like shipping via Air Cargo (which will increase your freight cost) or calling your customers to get their permission for late shipments. If the problem still cannot be resolved, they should cancel the order. If there is any negative quantity between Line (B) and Line (A), then it is considered "Past Due." So we call this area the "Past Due Zone."

Line (C) is the Lead Time + Planning Period. Planning Period refers to how often the buyers or planners will review an item to make a purchase decision. If the buyer will review it on a weekly basis, then the Planning Period is 7 days. If the buyer will review it on a bi-weekly basis, then the Planning Period is 14 days. This is a flag to be set up in ATP Global Setup. If you have a planning period of 14 days, with the previous example of 60 days lead time, Line (C) will be 60 days + 14 days. Any negative quantity between Line (C) and Line (B) are called "current affairs," because the buyer and planner should take care of it now. If the buyer and planner do not take care of it now and wait for the next review (14 days later), then it will be late. For this reason, we call this zone the "Current Zone."

ATP records after Line (C) are called Future ATP Records. If there is any negative quantity balance in this future zone, the planner can either take care of it or ignore it for now since we have enough time to respond when we review it again next time (14 days later, in the previous example). You may not want to replenish future zone shortage items because things can change and the customer might cancel the order. While your customer may be able to cancel your order, you may not be able to cancel your PO with your vendor once their production is in motion and you eventually end up with the extra inventory. In many situations, you want to wait until the last moment to issue a purchase order with your vendor.

## **ATP Processing**

ATP Processing is designed for the planner or buyer of an organization to allow them to make adjustments to the Plan Orders or elevate a Plan Order to a higher level, like a Firm Order or Actual Order.

Adjustments to Plan Orders may mean: Change Quantity; Change Date; or Consolidate Multiple Plan Orders into One.

If planners agree with the Plan Orders created by the system, planners have two choices: create PO Requisitions or create BOMP Work Orders, depending on the type of items on the Plan

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

Order. For purchased items, the choice is to create a PO Requisition. For manufactured items, the choice is to create a BOMP Work Order.

**Create PO Requisition**: PO Requisition is the pre-processing for Purchase Order. Creating purchase orders directly from ATP Processing would produce many small purchase orders with only one line item and may not select the best vendor. So, PO Requisition provides a middle step to shop for different vendors and adjust the price, quantity and date. Once everything is confirmed, the PO Requisition can create the purchase orders by vendor with the combined items and quantity. The planner can directly update the Requisition transaction or delete it. They can also change the Requisition transactions back to Plan Orders. However, once the Requisition becomes a Purchase Order, the planner can only change the Purchase Order through Purchase Order change processing.

**Create BOMP Work Order**: The planner can change the Plan Orders directly into Work Orders. When a Work Order is created, the planner still has a lot of flexibility to change it directly in ATP Processing. The planner can determine if the Work Order should be Allocated (Actual Order) or not Allocated (Firm Order).

**Reschedule or Adjust Work Orders**: One shortcoming prior to Elliott V7.3 was Work Orders could not be easily adjusted once they were created. With Elliott V7.4, the created Work Orders can be deleted, changed or converted back to Plan Orders easily in ATP Processing. Once a Work Order is printed it is protected from changes in ATP Processing, however the planner can cancel the printed Work Order. "Cancel" does not mean "delete the work order," it simply means to flag the Work Order as if it were not printed, allowing the planner make any changes as needed.

## **ATP Netable Location**

A new flag, "ATP Netable Loc" has been added to I/M Location File Maintenance. By default, this flag will have a "Y" value. The purpose of this flag is to exclude the inventory quantity of miscellaneous warehouse locations like "Defect" or "Service," which can not be considered as general inventory.

Some reports (like the Stock Status Reports) now offer the option to print "ATP Netable Location Only?" For Stock Status Inquiry, based on the Global Setup flag "Only Show ATP Netable Loc in Stock Status Inq," the system could exclude the Non-Netable Location's inventory quantity when a user chooses "All" locations. ATP Inquiry and Report, by default, will skip locations that the "ATP Netable Loc" flag is set to "N," unless the user specifically requests that single location.

# Job Number Support

A Job Number selection criterion is introduced in the V7.4 ATP Inquiry and Reporting functions. If you utilize the Job Number function to control your purchasing, sales and production, you can zoom in on the ATP data by a particular Job with ATP Inquiry, use F4=Show Job to select by Job No (To use this feature, you need to turn on flag 22 in Global setup, ATP). For the ATP

Report by Items, enter a Job number in field "16. Print Job No". A Job Number can be a customer, a contract, or even a PO. The COP Job Number literal is user definable in Elliott V7.4

#### **Existing MRP and MS Users**

Elliott users who currently use MRP (Material Requirement Planning) and MS (Master Scheduling) can continue using these two modules, however it is our opinion that the new ATP functions in Elliott V7.4 are easier to use and we suggest users migrate to the new ATP features.

# Material Work Order

The BOMP (Bill of Material and Production) module has been greatly improved by the introduction of Material Work Order. There are now two different types of work orders supported in Elliott V7.4, "Material Work Order" and "Legacy Work Order."

"Legacy Work Order" refers to the original BOMP work order. It provides an easy way of entering production work orders and back flushes the materials at time of production reporting or printing of the work order (with WIP option). The main weakness of the Legacy Work Order is it does not have the ability to capture the bill of materials per work order. If you change the bill of material structure and have outstanding Work Orders in the process of production, based on the previous bill of material structure, you will have an integrity issue.

In addition to the "capture of bill of material" issue, when the work order is completed and the material is back flushed, there is no way to report any variance. Variance can happen when there is a defective component or simply production waste. Variance can also happen if there is a substitution of components. In the past, this type of variance was typically handled by a manual adjustment through I/M Inventory Transaction Processing.

Material Work Order is designed to address the shortcomings of the Legacy Work Order. Not only will it capture the bill of materials when the Material Work Order is created, it also allows the user to change the copied bill of material if necessary. Upon production completion, the user has the flexibility to report variance of quantity, as well as substitute different components. Since this new type of work order offers total flexibility with component materials, we call it "Material" Work Order.

Material Work Order is a super set of Legacy Work Order. Therefore, the default choice now is to create a Material Work Order. We are still supporting the Legacy Work Order for backward compatibility. Most of the menu choices in BOMP Processing now have two choices, "Material Work Order" and "Legacy Work Order." At this moment we do not support the WIP option with Material Work Order. Therefore if you need to use WIP, you will need to continue using the Legacy Work Order.

# Warehouse Receiving & Import from CSV

Warehouse Receiving was an add-on feature before Elliott V7.4. We are now releasing Warehouse Receiving as a general Elliott feature. Traditionally, most companies have the office

personnel enter PO receiving transactions. Warehouse Receiving has some advantages over the Legacy PO Receiving functions in the following ways:

- (1) Warehouse Receiving is simplified and allows scanning operation. No G/L account entry is needed and cost fields are skipped by default. This makes the Warehouse Receiving function ideal for the warehouse operator. In our opinion, this will speed up the receiving process and improve productivity and accuracy.
- (2) Warehouse Receiving offers an Import From CSV File option. If you are an importer, most likely your overseas vendors can provide you with container details in a spreadsheet format as soon as the ship departs the port. This data can be imported into Warehouse Receiving Transaction tables to save you data entry.

## Warehouse Barcode Receiving Operation

Some users have already used the Elliott Warehouse Receiving, with great success, to receive items by scanning the UPC barcodes. Typically, they will have the warehouse setup with Wi-Fi devices. Since covering the entire warehouse with Wi-Fi can be expensive, some only cover the receiving area with Wi-Fi by purchasing a single wireless router. A notebook or tablet PC is used to run Elliott in the warehouse and the users will either carry the computer with them or set it on a small cart and move around the warehouse. The barcode scanner will connect to the computer's PS/2 or USB port by wire. For ultimate flexibility, the scanner can connect to the computer through another wireless connection. This type of scanner is typically not expensive and does not have a screen or keypad, since they are simply a keyboard wedge scanner.

Keep in mind the notebook computer is not limited to run Warehouse Receiving. It can be used to run any Elliott application, like Shipping Verification, Physical Count, Inventory Transfer (especially for Multi-Bin operations) or simply Stock Status Inquiry. Throughout the Elliott application, wherever the system prompts for an item number, the user can scan the barcode item number (like the UPC, GTIN or Manufacture Item Number) and the system will convert it into the Elliott Item Number.

## Warehouse Receiving and Goods on Ocean ATP Visibility

In Elliott V7.4, both Legacy Receiving and Warehouse Receiving transaction quantities will be displayed in PO Inquiry and in the F5 window of the PO Line Item Maintenance as pending. Both can work with the Vessel file for batch control. If you change the vessel arrival date, all corresponding receiving transactions' scheduled receiving date will be changed as well (and reflect in the ATP details). Users can enter the receiving transactions in advance and place the vessel on hold for posting. In addition to the visibility of the PO data showing on the ATP, the un-posted (on-hold) receiving transactions will now show up on the ATP to give customer service better visibility of the goods on the ocean. This On Ocean ATP information will have a much more accurate arrival date than those ATP transactions for a PO.

Therefore, if you are an importer, you can consider importing the spreadsheet data provided by your overseas vendors as warehouse receiving transactions. This will give the Goods on Ocean ATP visibility to customer service. Upon the actual arrival of the container, you can let the warehouse personnel verify the already imported receiving data against the actual receiving. If it

matches, then release the vessel and now you can post the warehouse receiving transactions. We believe this is a much more streamlined, productive and informative receiving method.

# **CSV Files Import Features**

Elliott V7.3 had the capability to import several CSV Files: Future Price & Price Code Import Physical Count Tag Import Customer & eContact Import Customer User Defined Fields Import Add-on Sales Item Import

With Elliott V7.4, we are supporting the following additional CSV imports: Attribute Import
Cash Receiving Import (Details & Summary)
Warehouse Receiving Import
New Item Import
Item User Defined Fields Import
Bill of Material Product Structure Import
Kit Item Structure Import
PO Requisition Import
PO Line Item Change Import now supports serial numbers.

We expect to add more CSV import functions in the future so mass data can be edited through a spreadsheet before it is imported into Elliott. Since editing data in a spreadsheet is extremely flexible and productive, our intention is to leverage the spreadsheet application as a way to input data into Elliott.

# **Cash Receipt Import (Details & Summary)**

We support two types of CSV formats for Cash Receipt Import: Detail and Summary.

**Detail Cash Receipt CSV Format**: Detail means the CSV file contains the check and apply-to invoice information. In Detail format, the customer number field is optional since the system can reference it based on the apply-to invoice number. If the customer number is provided, it will be used for cross checking to ensure data integrity. The Detail CSV Format can be used for, but not limited to, the following type of scenarios:

- (1) **Lock Box**: The customer payments are sent to a lock box and your bank will perform a cash receipt on your behalf and send you the data in electronic format.
- (2) **High Volume Customer**: A high volume customer, like Wal-Mart, may pay a thousand invoices with one check and the check and invoice information is available in a spreadsheet.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

**Summary Cash Receipt CSV Format**: Summary means the CSV file only has the check information, without the apply-to invoice. The Customer Number must be provided in the CSV file. The Summary CSV Format can be used for, but not limited to:

**Self Scanning Checks and Clearing**: Many banks have begun providing high volume, premium customers with an in-house scanner and OCR software for scanning checks. The checks clear much faster than the conventional way of depositing checks into the bank. The scanning OCR system can usually provide CSV data to speed up the Elliott Cash Receipt Import.

Since the summary CSV file does not contain all necessary information for a cash receipt, the import is to speed up the cash receipt data entry, not to totally automate it. The user will still need to perform the cash application.

As part of the Cash Receipt Import improvement, Elliott V7.4 now supports batch ID and cash receipt transactions can be printed and posted by batch ID.

## Warehouse Receiving Import

This was an add-on feature before Elliott V7.4. We are now releasing it as a general feature. For more details, please refer to the Warehouse Receiving and Import from CSV section in this document.

#### **New Item Import**

This is an add-on feature. Elliott had a New Item Import feature before Version 7.4 that supported a fixed length ASCII file. In Elliott V7.4, we are adding support for a CSV file. Only Item Number and Item Description fields are required. All other fields are optional and, if not provided, will assume a default value. The default value can either be the Elliott's default value when adding a new item or the value in DEFAULT-ITEM, if it exists.

The CSV Import option also supports copying a default value from another item. If the item you are copying from is a Kit, Feature or BOMP parent item, then its components structure can be optionally copied as well. A special feature will also make the copy from item as the only kit component if the copy from item is a regular item (not a kit or feature/option) and the copy to is a Kit item.

The CSV Import option can also automatically assign UPC codes upon importing new items.

## **Item User Defined Fields Import**

This utility is used to update the Item User Defined fields and descriptions. This includes Item Note 1-5, User Amount, User Date and Item Description 1 and 2. The utility can also be used to add or update UPC codes. If any of the Item Notes 1-5 are used for the UPC code, the system will validate the import value and assign a check-digit, if necessary.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

#### **Bill of Material Product Structure Import**

This is an add-on feature. This utility can be used to either import a new product structure or modify an existing product structure. Modifying an existing product structure may cause a quantity allocation integrity issue, if the parent item already has activity. Since this problem can be easily resolved through the Reset Qty Allocation utility, the import utility will only give a warning message when this happens.

#### **Kit Item Structure Import**

Like the Bill of Material Product Structure Import, this is also an add-on feature. This utility can be used to either import a new kit structure or modify an existing kit structure. Modifying an existing kit structure may cause a quantity allocation integrity issue, if the parent item has activity. Since this problem can be easily resolved through the Reset Qty Allocation utility, import utility will only give a warning message when this happens.

#### **PO Requisition Import**

You can consider the PO Requisition function as a pre-Purchase Order process. Buyers and Planners can enter items that need to be purchased into the requisition transaction file first. Once the item quantity, price, vendor and date have been confirmed, the user can post the requisition to create the purchase order. The PO Requisition Import from CSV will allow Buyers and Planners to enter the requisition transactions into a spreadsheet, import the spreadsheet data to create a requisition and post the requisition to become a purchase order.

#### **PO Line Item Change Import**

This is an add-on feature. This utility can be an important link in the supply chain management where a purchase order is issued to your vendor and your vendor responds with revised dates and quantities. If your vendor can provide the revised data in a spreadsheet format, then you can import the data into Elliott and revise the PO line item quantities and dates without manual data input. Most fields in the PO Line Item Screen can be updated through this import utility. Once the import makes an update, you still need to print the changed PO to make the change take effect and establish a revision number.

#### **Physical Count Import to Support Serial Numbers**

In Elliott V7.3, the Physical Count Import did not support serial numbers. In Elliott V7.4, not only does the Physical Count Import support serial numbers, but the Create Count Tag and Physical Count Export utilities do as well. Depending on your barcode scanning capability, collecting serial number information may be tedious. For this reason, we support two types of serial number import and verification methods: (1) Total Physical Count mode; (2) Partial Physical Count mode. In the Total Physical Count mode, we expect the user to provide serial numbers for all serialized items. If this proves to be too time consuming for your situation, you may consider using the Partial Physical Count method where you only need to count the quantity of the serialized item. When the quantity matches, then we assume the serial numbers match. When the quantity does not match, you will need to either reconcile the difference or provide the serial numbers in the import file. The assumption that the serial numbers match when quantity is

correct is obviously a convenient one, but it is not totally correct. If you use this method, you assume the risk of not matching the serial numbers.

# System Manager

#### **Support PSQL 10**

Beginning with Elliott V7.4, PSQL 10 is supported. PSQL 10 is needed to fully support Windows Vista. In addition, PSQL 10 provides 64-bit support, which improves the performance by greatly increasing the amount of memory the PSQL database engine can cache. For Elliott users who wish to use the Windows Vista operating system, they are advised to upgrade to Elliott V7.4 and the PSQL 10 database engine.

#### **Display Locked Record Offending User ID**

Prior to Elliott V7.4, the system would display the locked table and key when it was stuck in a locking loop. In Elliott V7.4, the system will also display the user who has the record locked so the offending user can be notified to exit the current operation as soon as possible, releasing the locked condition. System wide efforts have been added to reduce potential locking conditions. Overall, users will experience less locking conditions in Elliott V7.4. Even if a lock condition takes place, the user will know who will have the record locked, preventing the current operation from proceeding. No longer do they need to look up this information through PSQL Monitor or ask an administrator to do so.

## **Capture Printer Font in Printer Configuration**

In Elliott V7.4, a user can add a printer configuration and associate it with a specific printer font. In the past, the printer font was selected by Elliott automatically for the best fit. If the user wanted to use a specific font, the user had to use font 99 to bring up the font dialog and manually choose the printer font each time. In Elliott V7.4, a checkbox "Specify a font", has been added to the Add Printer Configuration window (thru the Print Options Window). The user will be prompted for a font when this box is checked, which will be saved as part of the configuration.

#### **Description Column in Print Spooled Report Manager**

A new description column has been added to Print Spooled Report Manager. The data in this description column comes from the Deferred Processing Description or a manual entry by the user for each spooled report.

This feature will make the Print Spooled Report Manager easier to use since it now offers more information about a spooled report. For example, you may want to spool a Commission Due report for each salesman and email it to them. In the past, all of the spooled report entries would show up as "Commission Due Report," but you didn't know which report was for which salesman. With Elliott V7.4, you have the option to specify which salesman the Commission Due Report is for upon setting up the deferred report or when you spool the report to disk.

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To enable the description prompt when spooling a report to disk, each user can go to Setup Preference on the toolbar, choose the Print etc. tab and turn on the "Enter descriptions for spooled reports" check box. Once this is done, each time the user spools a report to the disk, the system will prompt for the description of the report.

#### **Deferred Processing Completion Event**

To ensure a deferred process that runs after business hours has completed successfully, new events are now supported that triggers when a deferred report has not finished in 4 hours, 1 day, 2 days, 3 days, etc. An administrator or deferred process operators can subscribe to such events to monitor any incomplete deferred process.

Deferred Processing also supports an event when there is a file access error. Therefore, an administrator can be notified when the deferred process has stopped due to a file access error.

#### **Digitally Signed EL700\*.exe**

All Elliott EXE files are now digitally signed by Netcellent System, Inc. Starting with Windows XP SP2, users who run Elliott from a mapped network drive might be prompted with a security warning asking if they want to "run this software." In the past, the prompt would show the manufacturer as "Unknown."

The digital signature by Netcellent does not prevent the prompt from showing up. Rather, the prompt will simply show the software manufacturer as Netcellent System, Inc., so you can trust to execute the program. To stop this message from showing up, you will need to add the mapped drive server to your trusted Local Intranet zone (in Internet Explorer, choose Tools -> Internet Options -> Security tab).

## Linking User to Buyer Code

A user can be linked to a buyer code in Elliott V7.4 Password Setup, similar to how a user can be linked to a salesman in this and previous versions. If a user is linked to a buyer, the linked buyer code for the user will be used as the default when a purchase order is created.

#### **Export Processor**

In Elliott V7.4, the new category "G/L Balance File" has been added to Export Processor. In addition, a comparison value is now supported for many system defined variables, like today, yesterday, beginning of the month, beginning of the year, etc. This will enable the Export Processor to handle repetitive tasks that need to be run daily or monthly. The export file path also supports company or user variables so the template can be defined in a central company and copied to others. A user interface has been added in the comparison value field to ease the process of adding the variables, including the database variables supported in the past.

## **Purge Control for COP Sales History Transaction File**

COP Sales History Transaction File is now added to Purge Control. This is to prevent users from accidentally purging sales history transactions, which is now used in various areas of Elliott for

history analysis. We recommend keeping at least two years worth of history in the Sales History Transaction file. The "Post & Purge" function has been removed and replaced with separate "Post" and "Purge" Functions. When a user chooses "Purge," the proper warning message will be given and the cut-off date will default to two years prior to the current date to keep two years worth of history.

#### **Email Tracking in Elliott**

To better support CRM (Customer Relationship Management), all emails sent through Elliott will now require a "Subject" line first. For example, when users click on the "Email" button in eContacts, instead of immediately executing the email client (like Outlook or Outlook Express), Elliott will first prompt for "Subject." Once the subject has been entered, the email client will pop up with the subject line filled. The entered subject will be recorded in Elliott's activity database and can be viewed through the eContact activity tab. In addition, this activity is also supported as an event. As a result, managers can monitor what emails have been sent by each user.

#### **Serial Number Tracking**

Elliott V7.4 Serial Number supports Notes, as well as the other five amigo features. There can be many applications for this improvement. For example, if a returned serialized item has a minor scratch and it can still be sold at a discount, you can now record notes for the serial number to indicate the condition, which can assist you with selling that item. Notes may be entered in COP, Inquiry, Invoice History Inquiry, Invoice inquiry by Serial/Lot No; I/M, Inquiry, Serial Stock Status Inquiry; I/M, Inquiry, Stock Status Inquiry to Drill down to Serial Stock Status Inquiry, and further to drill down to Serial History Inquiry. User can also access the Note window through the Serial Entry window. Furthermore, you can take a digital picture to record the condition of the item and attach it to the serial number using the link function. You can send your customer an email of that digital picture to help you communicate the condition of the item to the customer.

# Accounts Receivable

#### **A/R Distribution Report Enhancement**

The A/R Distribution Report now supports the following addition selection criteria:

Starting Account Ending Account Starting Customer Ending Customer

#### **Copy Customer from One Company to Another**

This feature has been improved to support the following:

(1) Override the customer if it already exists in the target company. This is to allow the address, phone number or other setup value changes in one central company to apply to other secondary companies.
(2) It will now copy the new or changed eContacts, Notes, Attributes and Links.

# Accounts Payable

# A/P Inventory Value Report (A/P, Reports, Distribution History)

This is essentially an Inventory Stock Status/Valuation Report from the A/P point of view. This information can be especially valuable if you use the Standard Cost method for Inventory Valuation. For example, your Auditor may want to compare the value difference between the item standard cost and the actual cost paid in A/P. This report will show the latest receiving to make up the current inventory and the associated A/P vouchers and checks. Variance between A/P and Standard Cost will be printed for each item; subtotal and grand total level should give the Auditor sufficient information to determine if the book inventory valuation is acceptable.

# **Comprehensive Cash Projection Report (A/P, Reports, Cash Requirement Report)**

This cash projection report will analyze data in the A/R, A/P, COP and PO modules to project the future cash flow. Based on the Cash Account range, the system can first attempt to establish the beginning cash position by reading from the G/L account balance. The user can override this beginning balance. Next, the system can optionally read from the A/R, A/P and P/R distributions for any un-interfaced cash activities to adjust the G/L beginning balance. Finally, the A/R and A/P open items, the COP Sales Orders and the PO Purchase Orders are analyzed and project the cash balance in the four bucket period format (usually 30, 60, 90 and 120 days, but may be defined differently by the user). Manual adjustments are also allowed and can be used as a default for future printing. These adjustments can be recurring expense or revenue transactions or any additions that the user may know is not in the system.

# Inventory Management

# **Inventory Aging Report**

This is one of the most powerful reports we have introduced in Elliott. This report replaces Inventory Turn Over Report which is under COP Invoice History Report section. The inventory aging report can provide the current inventory data breakdown into multiple aging buckets, like 30, 60, 90, or over 90 days. The period is user definable in Global Setup and can be overridden at each printing instance. What makes this report so powerful is it can backtrack to provide past inventory aging data as of a certain date. Since the current inventory stock status report is not able to print the inventory value as of a certain date, this report can be a lifesaver to supplement the Inventory Stock Status/Valuation report, if you miss the month-end or year-end procedure. Since there was no easy way to obtain the Elliott inventory aging data in the past, many buyers may be in shock from disbelief when they see this report for the first time.

The report can be printed in detail, item summary or summary level: (1) **Detail** means for each item, the detail receiving that makes up the current inventory quantity balance will be printed. Since this can make the report quite large, you would normally not print in this format. You may choose this format to provide proof of the aging calculation. (2) **Item Summary** means for each item, the system will print one line. This makes the report size similar to the Inventory Stock Status report. This may be the common format used by most buyers or auditors. (3) **Summary** 

means you can print at summary level to get an overall view for managers to identify problem areas quickly. For example, if you print by Product Category sequence, the summary format means one product category per line.

This report can be sorted and summarized in many different ways including:

By Item By Product Category By Material Cost Type By Buyer By Location

The Inventory Aging Report can also be printed directly from Stock Status Inquiry or Component Availability Inquiry by pressing the F4 Key. In each case, the system will only print the aging information for the specific item inquired. The cost will not print if the user does not have security to see item cost.

# **Re-Order Level Calculation**

The re-order level calculation has been improved so you can restrict the calculation to a certain product category or buyer range. This is in addition to the item number range, which was supported in previous versions. Once the recalculation is done, the previous re-order level value is written to "Last Re-Order Level" to preserve the previous value.

# **Customer Order Processing**

# **Transfer Sales Order**

A flag has been added to customer file maintenance, Transfer Customer. If this flag is set to "Y," the system will allow input to the "Transfer To-Loc" and "Transit Days" fields in the customer file. The idea is to set up your remote warehouse location as a customer record. Instead of using "I/M Inventory Transaction" or "I/M Inventory Transfer" to transfer the inventory, you can use COP Sales Order to transfer inventory. Many organizations may wish to make the transfer process just like the regular COP shipping process, due to their shipping operations being tied to Picking Ticket, Shipping Verification, Starship, Packing Slip and Bill of Lading.

When you enter a sales order for the transfer customer, the sales amount will be forced to zero (since this is an internal transfer). Even though the invoice posting will not update sales and cost of goods sold, you may optionally enter freight or a miscellaneous charge if cross division profit center billing is applicable.

The proper invoice, as well as other historical databases, will be updated so you can track the details of what has been sent to a location. Since most of the invoice history reports are used for sales analysis, they will exclude transfer orders. The Invoice History Edit List and Invoice Summary reports have options to include transfer orders or print transfer orders only.

## **Pickup Process**

A new flag has been added to A/R Ship Via Code maintenance, Create Pickup Record. If this flag is set to "Y", you will also need to enter a customer number. We suggest setting up a dummy customer, perhaps "PUPEND", to stand for Pickup Pending. This customer number is only relevant for serialized items. Separate tracking records will be created for COP invoices posted with this Ship Via Code so the customer can pick up the merchandise at a later time. A separate menu item, Pickup Process, has been added to the COP Processing menu. In the pickup process, users can print a pending report of all the items waiting to be picked up. Users can also use the pickup process user interface to print a pickup form identifying the items pending for customer pickup. This form is identical to the invoice form. The items that show on this pickup form can be controlled by I/M user defined code setup. Users can use the same user interface to indicate the items for the invoice have been picked up and remove the invoice from the pending list.

# Additional Fields Supported on Invoice

Fields 85 to 99 have been added to the Invoice Form Setup for Invoices, as well as Laser Order Acknowledgements, Laser Quotes and RMA Acknowledgements. They are as follows:

- Item Unit Price: This is the Unit Price in the Item master table, not the unit price in Order Line Item. This may be used to show customers the list price of the item.
- Net Unit Price: This is the Order Line Item Unit Price minus the line item discount percent.
- Total Item Unit Price: This is the total order sales amount calculated based on the Item master unit price. It can be used to show customers the total sales amount based on the list price (item master unit price).
- Total Discount Amount: This is the difference between Total Item Unit Price and Order Total Sales Amount (after the discount). It is intended to show customers the discount amount they saved from the list price.
- Terms Due Date: This is the due date of the invoice based on the invoice terms and invoice date. This field is not supported on the Order Acknowledgement, Quote or RMA.
- Terms Disc Date: Similar to the previous field, this field is the date that the customer can pay the invoice with a discount if the term is applicable. If the term is not applicable, this field (including the literal portion) will not be printed.
- Terms Disc Amount: Similar to the previous field, this field is the discount amount that customer can deduct if the invoice is paid before the discount date. A global setup flag "16. Print Disc Amount or Net Amount After Disc ?" in Invoice Printing can determine if this field shall represent the "Disc Amount" or the "Net Amount" after terms discount.
- Item Note 1 5: These fields can often be used to print the UPC code, Manufacturing Item number, or any special information that you need on the invoice for that item.
- User Defined Field 1 3.

# **Expanded Laser Invoice Format**

A new laser invoice format template (form number 90) has been added in Elliott V7.4 to support 110 column printing in portrait mode. This expanded laser invoice format is easier to read than

the 80 column format. To use it, select COP -> Util-Setup -> Invoice Form Setup -> Reset -> Expanded Laser Invoice. This will create invoice form 90 in the 110 column format. Then you will need to go to COP -> Util-Setup -> COP Setup and change "14. Default Invoice Form" to 90.

During invoice printing, in the print option window, you should choose "Options" and "Edit Form". In the Elliott Laser Form Designer, you should choose "Import" and import the Laser Form template "CPINVPRT.F90", which should have been installed into your \Elliott7\Forms directory with the V7.4 update.

Once the laser form template 90 has been imported, you should choose laser form template 90 from the invoice print option window. You will need to do this for all workstations that print invoices. Since the system defaults to the last laser form template used, Elliott will default to form 90 for future printing.

# **Multiple Salesman Default Commission Percent**

Even though the COP Order Entry supports up to three salesman codes, only one could be defined as the default from the customer or ship-to salesman. In Elliott V7.4, you can now define each salesman code default value in Global Setup, cop-Func, Order Header Screen. For example, you may specify the first salesman default value to be the customer/ship-to salesman and the second salesman to be the user who enters the order. You can also define the commission percentages, so the first salesman could be set to 60% of the total commission and the second to 40%.

# Sales Desk Enhancement

Sales Desk only supported one salesman field in the past. We can now optionally support the 2<sup>nd</sup> and 3<sup>rd</sup> salesman in Sales Desk by turning them on in Sales Desk Global Setup. The default commission percentage split is defined in the same way as the regular order header salesman commission split.

Sales Desk also supports more POS (Point of Sales) operations now:

(1) It supports the "Quick Scan Mode," which means as each item is scanned (or entered), the rest of the fields will be skipped (quantity assumed to be one or the scanned package quantity, and the price assumed to be the default price) and the item is added to the order. This is the desirable operation if you use Sales Desk for point-of-sale (POS).

(2) The invoice can now be printed in silent mode (without asking the invoice date or if the invoice was printed OK).

(3) Cash Drawer support has been added for device connected LPT1-LPT3, COM1 and COM2. Two type of open codes are supported at this moment: Hex 07 (Bell) and Hex 1C.

(4) You can now set up a default customer for sales desk in Global Setup for the cash customer purpose.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

#### **Customer Order Inquiry by Customer PO#**

This is a new inquiry function so customer service can inquire sales orders by the customer's purchase order number. This feature is especially important for servicing chain store customers where a PO is typically placed for many stores. Since Elliott requires a sales order for each unique ship-to (store or distribution center), inquiring by the Elliott sales order would limit the user from seeing the entire PO activity. This feature resolves this problem by allowing you to see the entire PO and drill down by Sales Order (Store or DC) or by Item. This inquiry function will show purchase orders that are outstanding and those that have been processed (shipped and invoiced). The data can also be exported to a spreadsheet format based on your user definable setup in the export process.

# **COP Job Number Field Name User Definable**

The COP Job Number field is used by many users for different reasons. Some of them use it to track the mail order catalog number, some to track the order process status and some to keep track of the source of the order. Now we allow the Job Number literal to be user definable so users can specify the literal of Job Number in Global Setup, cop-Func, Order Header Screen to reflect the Job Number's real meaning.

# Support Cancel Picking Ticket to Back Order at the Same Time

When an order can't be shipped for some reason (maybe due to items being out of stock), the printed picking ticket should be canceled until the order is ready to ship. We are now supporting the process of canceling the picking ticket and back order it at the same time.

# Line Item Cancel, Close, Short Ship or Delete Control

In the past, when users changed the Qty Order to zero in COP Line Item, it meant the line item would be deleted. Now if you do so in Elliott V7.4, the system will ask to clarify if your intention is to:

Delete the line item

Cancel the line item

Close the line item

**Delete** usually means you made a data entry error and the line item should be deleted. **Cancel** means the customer changed their mind and they no longer want this line item. In that case, Elliott keeps the line item for audit analysis and marks it as "Canceled." **Close** means you are not able to deliver this item. Elliott keeps this line item for audit analysis and marks it as "Closed." By retaining the "Canceled" and "Closed" line items, future analysis can be done for these items.

In Elliott V7.4, users can also "Short Ship" a line item, even if the line item is backorderable. For example, if a customer ordered 10 each of Item A and we decide we can only ship them 7, normally the Qty Backorder becomes 3. Upon shipping the 7 and posting the invoice, the 3 become the balance of the order. In some situations, we may decide not to keep the 3 as backordered (i.e. to make 3 out of stock). If the item is set to "not backorderable," then this will happen automatically. Items that are backorderable, the user may optionally press the F3 key at the unit price field to make the 3 as Out of Stock instead of Backordered. Upon the posting of

this line item, it will be closed out automatically. The user may not want to enter the Quantity Ordered as 7 because (1) The correct quantity ordered should be entered for documentation purpose; (2) The stock situation may change and you may be able to fill the full order quantity before the shipping date.

In Elliott V7.4, we can also mass close out an item by changing the item status code from "Active" to "Obsolete." The system can prompt the user to close out all of the outstanding COP line items, depending on the value for "Close COP Line Item When Item Become Obsolete" in I/M Global Control.

# Support Credit Memo for Kit & Feature/Option Items

Prior to Elliott V7.4, when a user issued credit memos for Kit & Feature/Option Items, the components would not be returned to inventory. Typically, the user would use Inventory Transaction Processing to adjust the quantity. Elliott V7.4 introduces global setup flags in the "Order Line Item Screen" to optionally allow the user to return components for Kit & Feature/Option Items in the order entry line item screen. If the flag is set to "Y", then the Kit or Feature/Options window will appear in the order entry line item screen as the user enters the credit memo with a quantity returned greater than zero and allows the user to enter the components returned.

# **Staging Slip Improvement**

The Staging Slip (also called Wave Pick) window is expanded and allows editing. In addition, the user can now enter both COP sales orders and BOMP work orders into the staging slip window. This can be handy if some sales orders require assembly (Work Order).

# **Release Held Orders Improvement**

The Release Held Orders function has been improved with the following:

- (1) Optionally (found in Global Setup, Cop-Ctl, Credit Check & Release) prompt for Shipping Cutoff Date: This is to allow the credit manager to filter out the future ship orders.
- (2) Optionally (found in Global Setup, Cop-Ctl, Credit Check & Release) prompt for Terms Code: This is to allow setting up multiple teams based on terms. The terms entered will be retained by workstation. So once the terms are entered for the first time, the same terms code will be used by default until overridden.
- (3) Display both Bill-to and Ship-to info of the order.

Sales History and Stock Analysis Report For managers who wish to make a purchase decision based on past sales history information, the sales history capture in Item Master (i.e. Sales PTD, YTD, etc.) is not flexible enough. This report allows users multiple selection criteria by Date Range, Customer Type, etc. to provide a better analysis tool.

In addition, this report combines sales history with the current stock information to conveniently give the buyer information to decide replenishment quantity. Some information on this report can be customized through Global Setup. In addition, this report can be exported to a CSV file

and launched into a spreadsheet so users can apply their own formula to determine the purchase quantity. User can find this report under COP, Processing, Sales History Trx Processing, Report.

#### **Order Status Report Improvement**

Order Status Reports are improved in the following ways:

- (1) Allows selection by Starting and Ending Product Category.
- (2) Allows the report to be sorted by Product Category (in addition to being sorted by Customer and Item Sequence).
- (3) Allows selection by Purchase or Mfg. Item.
- (4) Various formats (Detail, Brief and Summary) supported, depending on the sort sequence.

### **Invoice History Report Improvement**

Invoice History by Item now supports sorting by Line Item User Defined Code when field "12. Format ?" value is "S" (summary). The User Defined Code is often used as a credit memo return reason code. In addition, the invoice history by item summary report allows selection by Invoice type. This may be useful for analyzing credit memos to negotiate with vendors.

Invoice History Edit List and Summary now support Starting and Ending Customer Number. In addition, if the starting and ending customer number are the same, the system will utilize the invoice header customer key to improve performance.

#### **Price Code Improvement**

- (1) New fields have been added to record the price code last change date, source program for the change, and changed by which user. This is to identify the party responsible for pricing changes.
- (2) Introduced a new flag in Price Code File Maintenance to allow "Ignore Customer Discount %." When certain price codes are configured, it may be heavily discounted and the user may not want to apply the additional discount percent as defined in the customer file maintenance.

#### **Sales Order Import Improvement**

Sales Order Import now supports Feature and Kit Items. In addition, Sales Order Import now supports Batch import. You can import multiple files at the same time by using a wildcard with the file name. This feature has been added to better support Softshare's ECS, making the EDI import process more automated.

#### Sales Order Export Improvement

Unlike V7.3, the Sales Order Export function is now a printing function so it can be run through deferred processing making the EDI process further automated. In addition, the export file name can be defined in the individual customer EDI profile. This is to support integration with Softshare's ECS for better automation.

# **Purchase Order**

## **PO Receiving to Create AP Invoices**

Starting with Elliott V7.4, any receiving transaction with "Inv/Doc Number" will be able to create an A/P Invoice automatically. The "Inv/Doc Number" can be either the vendor's invoice number, if available, or Packing Slip Number (Bill of Lading Number).

Upon posting the PO Receiving Transactions, records will be added to the Pending A/P Invoice database. When the actual invoice is received, the A/P person can inquire this pending database and select the receiving transactions grouped by vendor number and Inv/Doc Number. Most of the information should match based on the PO receiving. Users may only need to confirm the invoice number and invoice date and the A/P Voucher will be created instantaneously. If there are any discrepancies, the A/P person can use the provided user interface to easily adjust it with variance distributions and create the A/P Voucher.

Some features were added in the past to speed up A/P voucher data entry for invoices related to the PO receiving, but they tended to have certain limitations. This new process will greatly improve the A/P Voucher data entry for invoices related to the PO receiving.

#### **PO Close Process**

Before Elliott V7.4 you could flag the PO as closed, however nothing really happened until you purged the closed PO. Still, the quantity on order and ATP details would appear in the system. Since most Elliott users were reluctant to purge the closed PO, the PO close process was not very functional.

In Elliott V7.4, we have addressed many Close PO issues:

- (1) You can now close a PO at the individual line item level. This gives you a lot of flexibility since the entire PO does not have to be closed. In addition, when a PO Line Item is closed the Quantity on Order and ATP details will be reflected in real-time, even though the closed PO Line Item has not been purged. Flexibility extends further by allowing the user to unclose the line item if closing was a mistake, restoring the line item back to its original state without any consequences. This function will give you much more control over the PO quantity in advance when the goods are on the ocean. As discussed previously with the new ATP, when goods are on the ocean you can input (or import) the receiving transactions and put them on hold. This will result in the pending receiving showing up in ATP to help customer service identify the goods on the ocean. This can assist you with making the decision of whether the balance quantity on a PO should be closed or not. You may close a PO line item even though there are receiving transactions for that PO line item.
- (2) A new batch utility allows users to close the PO Line Items based on certain selection criteria. For example, you may choose to close all PO Line Items that are over three months past due. You can run a pre-view report to verify the line items before you commit to closing PO Line Items in mass.
- (3) Similarly, a batch utility has been introduced to allow the user to close the entire PO based on certain selection criteria.

# **Create PO by Sales History**

The F3 key has been enabled in the P/O Line Item Screen "1. Line No" field. Pressing the F3 key will provide up to two years of sales history breakdown by month, to assist the buyer with purchasing, in a popup window that prompts for the following selection criteria:

- Product Categories
- User Defined Codes
- Buyer Codes
- For Qty Available Less Than
- Show Item Qty on Order > 0
- Only Show Qty Available < Re-Order Level
- (Qty Avail/Last Year Usage) Less Than
- (Qty Avail/YTD Qty Usage) Less Than

Based on the criteria the user provides, a list of items will be displayed in the next list window. In the list window, as each item is highlighted, the details of sales/usage history of that item will be displayed. In addition, the user can drill down to stock status inquiry and further drill down to many other functions to obtain more details of this item. The information provided will assist the buyer with determining how many to purchase for each item. The buyer can simply indicate how many to order in the list window. Once the user is done editing the list window, they can simply exit by using the ESC key. The system will create the PO line items based on the quantity the user indicated in the list window.

A similar function exists in P/O Requisition Change Mode, Starting Item field.

# **Copy PO Function Improvement**

This function has been moved to the PO Change Mode Purchase Order Number field. When users press F3, they may create a PO by copying from an existing PO. Once the PO is copied, the user will be in the change mode to make further changes if necessary. In addition, this PO Copy function has been improved to support copying the comments and notes.

# **Receive PO Parent Line Item's Components**

This is a special enhancement for purchasing manufactured parent items. For example, you may wish to purchase all the components of a manufactured parent item from a vendor (like your parent company) for assembly. It is mutually understood between you and your vendor the purchase is for the components, not the assembled parent item itself. You may use this feature by indicating "Y" to field 13 (Recv Comp) in the PO Line Item Screen and the ATP details will be created for the parent item. Upon actual receiving, the quantity updates will be made to the component items. To use this feature, you must turn on P/O Global Control "23. Allow to Receive Parent Item's Components in PO" and the PO Line Item must be a Manufacturing Parent Item as defined in Bill of Material Structure.

#### **Vessel Processing Improvements**

In the past, the Vessel file was used exclusively for Landed Cost calculations. In Elliott V7.4, the Vessel file function has been expanded: (1) The Vessel can now be used as the batch ID for

the PO Receiving Process (both regular and warehouse receiving). The user can put a vessel on hold for receiving posting and print the receiving edit list and post the receiving by batch ID. (2) When a vessel's scheduled receiving date is changed, all corresponding receiving transaction's date for the vessel will be changed as well. This also updates the ATP details to reflect the up-to-date estimated arrival date. Since you only need to change the arrival date centrally in the vessel file, it saves you a tremendous amount of time from changing the date on the individual receiving transactions. (3) If users delete the vessel, all corresponding receiving transactions for the vessel will be deleted as well.

# **Purchase Order Inquiry Improvement**

For Purchase Order Inquiry by Item, the system will now display the total PO Qty and Outstanding Balance to give buyers a quick summary view. In addition, for any un-posted receiving transactions (i.e. goods on ocean), the system will display their quantity in PO Inquiry as "Pending" quantity.

### Print Both FOB and Landed Cost on Receiving Edit List and Posting Journal

Receiving Edit List and Posting Journal have been improved to reflect both Landed and FOB cost information. If you are using standard cost, the standard cost will also be printed on the edit list and posting journal. At each PO or Grand Total level, the total amount will be printed as well. This is to provide helpful information for the user to adjust G/L entries. This is especially helpful when the PO has to be prepaid or partially paid, which is not uncommon when doing business with overseas vendors.

# **Purchase Order Export**

This is an optional add-on feature to support sending an EDI 850 from Elliott users to their vendors. If both companies use Elliott, they can transfer the PO from one to the other by using the Export, as well as the Purchase Order Import function.

# Vertex® V4.0 Support

Vertex® is a national sales tax calculation and reporting solution for companies who need to report sales tax nationwide. Elliott provides an interface with Vertex® as a vertical add-on solution. In the past, Elliott would interface with the Vertex L series V3.x. Starting with Elliott V7.4, Elliott will interface with the Vertex L series V4.x. If you were previously using Vertex with Elliott, you may need to convert your previous Vertex 3.x Registration File to the V4.x format (especially if you do not perform your Elliott V7.4 upgrade at month end). To upgrade the Vertex 3.x registration file, you can go to the Elliott Main Menu, Util-Setup, Vertex Interface and Importing, and choose "Convert Register File."

# Areas Requiring Attention When Upgrading to V7.3 and Higher

If you are upgrading from pre-Elliott V7.3 to Elliott V7.4, you should be aware of the following:

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

## **Turn on PO Receiving Accrual Reconciliation**

Even if you are not going to use PO Receiving Accrual Reconciliation, it is suggested that you turn on this feature by going to Global Setup -> Acct -> A/P Global Control and answer "Y" to the following question:

2. Use Rec Accrual Account Reconciliation

The database created for Receiving Accrual is useful in many areas and is not limited for receiving accrual reconciliation.

### **Standard Cost Variance**

If you are using standard cost method, please pay close attention to this new feature. The system now supports both Purchase Cost Variance as well as Standard Cost Variance. Standard Cost Variance is the difference between Standard Cost and Receiving Cost. Standard Cost Variance is created during PO Receiving (the same principle applies to Landed Cost Variance). The receiving accrual is created from the receiving cost. Purchase Cost Variance is the difference between Receiving Cost and Invoice Cost. Purchase Cost Variance is created during the AP Voucher Process. This behavior is different from previous Elliott versions because (1) There was no differentiation of Standard Cost Variance and Purchase Cost Variance in the past and everything was lumped into one Purchase Cost Variance Account; (2) The receiving accrual was created from the standard cost; (3) The variance was created through the AP voucher process only.

In I/M Material Cost Type Location Account File, you may see the "Standard Variance" account now if you are using standard cost. You may leave it blank, which implies your standard variance account is the same as the purchase variance account. In the same maintenance screen, you may decide whether you wish to "Use Standard Cost Variance." In most situations, you should answer "Y." You may answer "N" for certain material cost types where your standard cost is zero. This may be, for example, expense items like manufacturer tooling where it is not a real inventory item, but you may want to keep them in your item master to track their quantity.

In the past, Elliott did not create standard cost variance for any item where the standard cost was zero. In Elliott V7.3 or higher, if you do not wish to create standard cost variance you must define this in the material cost type location account file and answer "N" to "Use Standard Cost Variance."

# What's New since Elliott V7.2

# Customer Relationship Management (CRM)

# **CRM and beyond**

The center of Elliott's Customer Relationship Management is eContact. eContact is an extension to the Customer database, as well as Vendor, Employee, Salesman, Sales Orders and Purchase Orders databases. The nature of the eContact database is generic. It can be used not only for CRM, but as well as for vendor management, employee relationship management, etc. Although we identify eContact as a CRM feature to make it easy to understand, the ability of eContact is not limited to CRM.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

### **Mass Email Is Now Called eContact Processor**

In Elliott V7.3, we have greatly enhanced the ability of the Mass Email program and it is no longer used for Mass Email only. To match its name to its capabilities, we are renaming it to "eContact Processor". It is intended to supplement "eContact Manager" and may possibly replace it.

Even though "eContact Manager" is a powerful tool, we found it lacks the ability to filter and export data. These two areas happen to be the strength of Mass Email (& Export Processor). On the other hand, the capability in "eContact Manager" to secure customer data by salesman and drill down to eContact detail is not in "Mass Email". Therefore, we decided to incorporate the security features in "eContact Manager" with "eContact Processor" (Mass Email), as well as its twin, "Export Processor". eContact & Export Processors are now the center of Elliott's CRM solution.

"eContact Processor" will now be used as a way to select contacts to follow up (where eContact Manager lacks this ability). You may follow up selected contacts by either calling or emailing them (mass Email). You can mass add attributes for the selected contacts as a way to create a marketing campaign and to collect campaign information. You can also export the contact list to a spreadsheet for other processes (i.e. create a fax blast list). To help you with the marketing campaign, the selection condition and export specification can be saved into a template for reuse in the future.

#### **Salesman Security in eContact & Export Processors**

The salesman security feature is also introduced to eContact and Export Processors so salesmen can only see their own customers' data. Export processor can also be used as a report writer and let salesmen write their own report without the concerns of a salesman seeing another salesman's customer data. You can now empower salesmen by letting them have crucial information at their finger tips without compromising security.

# Support Fields Comparison in eContact & Export Processors Selection Tab

In V7.3, you can compare one Elliott field to another in the Export Processor Selection criteria. For example, you can select customer records that have a credit limit less than the account balance. You would specify the account balance in the comparing value field with the following: @@arcusfil.cus balance@@

In the previous releases, you could only compare to a value and not to another field.

# **Batch Process in eContact & Export Processors**

Batch processing capability is also introduced for eContact & Export Processors. For the rep that does not know how to set up and use templates, the IT person can set up the template for them. The rep only needs to click on a desktop icon (shortcut) to get their followup user list.

# More Categories Are Supported in Export Processor

More categories are added to Export Processor to cover the important master table in each module:

- G/L Transactions
- I/M Available to Promise (ATP)
- I/M Inventory Trx Audits
- P/O Receiving Audit Trails
- BOMP Work Orders
- BOMP Product Structures

Since Export Processor is easier to use than a report writer and it supports Elliott user security, you should consider giving access to Export Processor to users as a supplement to or replacement for a report writer.

# **Customers and Contacts Import Utility**

One of the missing features in the past for the Elliott CRM solution was the ability to import customers and contact information from other databases like ACT, Goldmine, or a list purchased from a leads database provider or contacts collected through a trade show. In Elliott V7.3, we are offering this import capability with a great emphasis of preventing entry of duplicate customers and contacts.

# Warehouse Management

## **One Step or Two Step Multi-Bin Process**

The warehouse management capabilities have been significantly improved in V7.3. This is especially true if you use the Elliott Multi-Bin add-on solution. The Multi-Bin process can now be either a one-step or two-step process. In the past, Elliott Multi-Bin was strictly a one-step process. The issue with one-step processing is the person in the office needs to know which bin the item is going to be received to or shipped from, which in many cases only the warehouse knows. The extra burden of communication between the warehouse and the office slows down the multi-bin process and makes it more difficult.

# **Inventory Transfer Is the Center of Multi-Bin Processing**

The optional two-step multi-bin process now relieves office personnel from entering bin information and lets the person who has the bin information (i.e. the warehouse picker) enter that information through the "Inventory Transfer" process. A new dispatch process is introduced in Inventory Transfer providing an easy-to-use user interface. The Transfer Ticket now comes with a pre-designed laser form template that supports item and bin barcodes. Data collection by the warehouse can be made much faster and more accurate by scanning barcodes.

A transfer between two warehouses can utilize the transit location. While inventory is in the transit location, it will show up in ATP as to be received to the To-Location warehouse. You may also utilize transit location for a transfer within the same warehouse which may be valuable in situations like "Outside Processing" for manufacturing.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

#### **Improved Bin Inquiry**

With the Multi-Bin option, the Bin Inquiry has been significantly improved with a drill down option. You can now specify a range of bins and find out whether the bin is empty, half full, or full by looking at the weight, volume and quantity of that bin. When a user drills down to a bin, a list of items that are currently occupying that bin will show up. This screen is useful to find out to which bins to put away received items.

#### **Bin Inventory Report**

With the Multi-Bin option, the Bin Inventory Report is a new report that prints from the bin point of view and lists the items in the bin. You can also use this report to determine empty bins so users can decide which bins can be used to store received items. An option to block out the quantity information can be used to give warehouse personnel something to count when they are not busy.

### **Physical Count Import & Export Utility**

Physical Count now supports editing the count tag information by exporting to a spreadsheet and allows importing a spreadsheet to update the Physical Count Tag File. Users can utilize the "Create Count Tag" utility to first create the count tag file and then export it to a spreadsheet to allow easier editing. With the ability to edit count tags in a spreadsheet, it greatly improves the time required for physical count data entry.

#### **PO Warehouse Receiving**

This is an optional add-on feature to allow faster PO receiving than the traditional receiving method. It is designed for the warehouse to perform receiving directly and the process is simplified by eliminating cost and accounting information. The warehouse may enter an item number (or scan the barcode of the received item, like the UPC code) and the system can help determine the proper PO associated with the received item.

#### **Shipping Data Update**

Shipping Data Update is a function that evolved from Tracking Number Update for Orders in V7.2. Now warehouse personnel can use this function to not only update the shipment tracking number for the order, but they can also update the Shipping Date, Freight, Misc. Charge, Freight Pay Code, Shipping Instructions, Comments, Weight, Bill of Lading Number, etc. In the Global Setup, the administrator can turn off and on each one of these fields based on your security policy.

Many organizations do not allow the warehouse to access the Order or Billing screens due to security concerns. However, the extra step of having the warehouse write down the necessary information on picking tickets and the accounting department input them on the order is not efficient. This new feature will streamline the data collection for the warehouse. In addition, the warehouse can optionally print a packing list immediately after the order data is updated through this window.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

## **Billing Selection Supports Immediate Packing Slip**

Billing Selection can now print an immediate Packing Slip. If your operation requires a copy of the Packing Slip to be included with the shipment, this can speed up your process of generating the Packing Slip. We are also adding laser form support of the Packing Slip to make the Packing Slip look more professional.

### **Shipping Verification Improvements**

Shipping Verification now supports collection of package level data, including: Packing Code, Weight, Volume, Freight, Tracking Number and User definable information. This information may be used for Order Inquiry or sending an EDI Advanced Shipping Notice (ASN). The Shipping Data Export can export an "S" record with this shipping information and a "B" record with the box information.

During the Shipping Verification process, the F7 key will bring up a window to allow the user to verify the remaining quantity of the line item or the entire order.

Shipping Verification can optionally bring up the "Shipping Data Update Window" to allow the warehouse to finish the order data collection process. Upon order verification, the system can optionally perform billing selection to streamline the whole shipping process. The Packing List can be optionally printed immediately after the order is confirmed. A lot of effort has been put into allowing a user to un-verify (and un-select) an order. When an order is un-selected, the order qty-to-ship will be restored back to its original value.

Some will use Shipping Verification with a barcode scanner where the barcode contains the item number and the serial number. If serial numbers are used, there is a global flag to allow Elliott to scan the beginning and end of the item number entered for a serial number. If a serial number is found, Elliott will allow the entered barcode to be edited so the correct item number can be entered.

There is now a global flag that can determine if a note entered during shipping verification will be attached to the order header or line item.

During Shipping Verification, you can have Elliott write data to an ASCII file, defined in Global Setup, which contains information about the order and shipment. This is useful for interfacing with Bar Tender (barcode printing software) to create UCC-128 labels on a label printer.

We also support these additional fields when creating UCC-128 labels:

- UCC-9, UCC-12, UCC-13, GTIN
- Customer Item Number
- Customer Item Description 1 & 2
- Product Category
- Product Category Description
- User Defined Code
- User Defined Code Description
- Drawing Release No

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

# **Shipping Confirmation**

Shipping Confirmation used to be called "Simple Billing." In V7.2, Simple Billing was an addon option. In V7.3, we are including Shipping Confirmation as part of the Elliott base package.

Even though Shipping Confirmation can be used by both office and warehouse personnel, it is designed primarily for the warehouse personnel due to the security restriction of not allowing the warehouse to change the order header screen.

The line item confirmation screen in Shipping Confirmation is more user friendly than the current Billing Selection process, which will be welcomed by the office personnel to use if they don't need to modify order header info.

Upon completion of Shipping Confirmation, the user can also choose to print an immediate Packing Slip to speed up the shipment process.

# **Multiple Location Operation**

Through the support of "Terminal Server," Elliott can now work very well for organizations with multiple locations. In Elliott V7.3, many improvements are related to the handling of multiple locations.

# **ATP and Inventory Transfer**

When you use Inventory Transfer between two locations with the "Transit Location" option enabled, a transfer from LA to NY while still in transit will show up in ATP as a future receiving transaction to NY (increase NY location's qty in the future).

# **ATP for Receiving**

When you use PO regular receiving (batch mode) or Warehouse receiving, before it is posted, it will show up in ATP as a "Receiving" transaction. This feature is especially helpful if used together with the Vessel file. For overseas shipments, you most likely will get confirmation of the contents of a container as it leaves the port. You may pre-receive these goods in the Receiving transaction files by identifying their vessel ID without posting them. Then, you can simply update the vessel file with the scheduled receiving date which will then update the ATP date for all items under that vessel. The ATP inquiry and report will show the Vessel ID and Description and give users a more accurate status of when the goods are going to arrive.

# **Item Search with Multiple Locations Support**

In the Item Search window, users have the option to scroll through any location's quantity. Users can also set up the default location for the item search window. This feature is helpful with answering questions like "Do you have these type of items in stock? In which locations you have them in stock?" You may drill down to each item's location quantity breakdown window as well as the Wish List window.

## **Stock Status Inquiry Improvement**

The Stock Status Inquiry screen is now designed to drill down by locations. You may drill down to each location's Location History, Serial Number, ATP, Substitute Items Available, Component Available and Multi-Bin Info.

## **Component Available Inquiry Improvement**

The Component Available Inquiry screen allows drill down to the ATP inquiry screen. This helps users to answer the question, "if a component is out of stock, when will the component become available?"

### **Location History**

Location History is a new function introduced in Elliott V7.3. You can drill down to Location History through the Stock Status Inquiry screen and view quantity, sales, cost and margin by month and year. You can see the break down by location, as well as the total of all locations. You can also see demand location sales instead of actual location sales. For example, if a customer in California with a default location of LA tries to order an item that is out of stock in LA and ends up shipping from NY, the actual sales location is NY, but the demand sales location is LA.

You may also view certain Sales Desk statistical information like the number of times an item is out of stock when inquired in Sales Desk, the number of times this item is quoted in Sales Desk, the quantity quoted in Sales Desk and the quantity of this item on the wish list. This is not sales information, but is extremely helpful to a planner to determine what items are on demand.

# **Print Picking Ticket by Location**

The Elliott print feature will remember the printer you used the last time you printed a picking ticket. This is fine if you have only one physical location or if you have multiple locations and each location prints their own picking ticket. What if you are at the LA location and you need to print a picking ticket to both the LA and NY printers? In Elliott V7.3, you can optionally let the system remember the last picking ticket printed by the order's location.

# System Wide New Features

# **Printing Improvements to Support Windows Service Pack Update**

In Elliott V7.2, we introduced a new Print Options window that supports different printer configurations. Elliott takes a snap shot of the printer driver information and saves it into the Elliott printer configuration database. If the printer driver information changes, then the printer configuration will be grayed out.

The printer driver information can change due to a Windows Service Pack update. Therefore, in Elliott V7.2, it is possible your printer configuration may become grayed out due to a service pack update. In Elliott V7.3, the system will try to refresh the printer driver information as long as you are using "Default Configuration" and avoid the need to set up the printer configuration again.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

# **Elliott Startup Parameters**

Elliott now supports the start up option of /CO:01 which means starting Elliott and going directly to company 01. This feature applies to other Elliott EXE programs like EL700TK, EL700ME, EL700GE, EL700DP, etc. For example, if you start Elliott with the following command:

#### EL700.EXE /CO:02

Elliott will bypass the multi-company selection window and go to company 02 automatically. This may be convenient if you have a user that can only access a certain company. You can set up the company selection right in the startup shortcut for that user. You can also combine the company selection option with Elliott Internal Macro features. For example:

# EL700.EXE /CO:02 02 0101 02

This will bring up Elliott and go directly to company 02. It will then choose the "Accounts Receivable" module (02), and then choose customer file maintenance (0101) and end up in change mode (02). You may consider using this capability to organize periodic routine tasks by setting up icons on a user's desktop or in a desktop folder.

For Elliott eContact and Export Processor (EL700ME), it supports even more parameters to allow for batch processing. For example, you can use the following command:

EL700ME - E/CO:01 - T:15 - OL - S

This command means:

- -E Use Export Processor (instead of eContact Processor).
- /CO:01 Choose company 01 automatically.
- **-T:15** Use Template 15.
- -OL Output to file and launch spreadsheet.

-S Stop at Selection Tab before processing it.

The batch processing capability for eContact and Export Processors allows users to automate a routine task to a simple click. You can even use the Windows scheduler to run this routine task nightly, weekly or monthly (provided you keep an Elliott session open on your desktop, so the task does not have to log in).

For more details on how to use the eContact and Export Processors' parameters, use the following command:

EL700ME /?

This will give you a help screen on how to use the parameters.

# **IOErrors.TXT**

If there is a file access error in Elliott, the error will now be saved in the IOErrors.TXT log file in the corresponding DATA directory. This information may be helpful for system administrators to audit the stability of the database without being in front of the user's terminal when file access errors happen.

# **Activities Log**

Activities Log is a new feature introduced in Elliott V7.3. Currently, you may access these activities either by users or contacts. To access a user's activities, go to password setup and enter a particular user. Then at package field, click the "Special Function" button on the toolbar for "User Activities." The following activities are captured under "User Activities:"

- User log in
- User log out
- User log in and out from the web (eOrders)

To access a contact's activities, simply bring up an eContact detail window and choose the "Activities" tab. The following activities are captured under "Contact Activities:"

Contact log in and out from the web (eStores)

Mass Emails sent to this contact

Credit card charges, refunds and verifications for this contact

There are other activities that we currently capture in the SYACTLOG.BTR table like critical posting errors in COP and AP, but we do not have a user interface to access them other than using event. You may consider using ODBC or a tool like Pervasive Control Center to access the data.

When an activity is written to the log, it also triggers a management event (which can be subscribed through the global setup screen). For system administrators who wish to know when certain activities take place, an event subscription for certain activity events can be set up to monitor the Elliott system.

# **Events Improvement**

Two new Event Reports are introduced in V7.3:

- **Event Subscription Report:** This report shows a list of events that are currently being subscribed to and gives the administrator an overall view of the Event utilization.
- **Event Master List:** This report shows a list of supported events and shows the last time an event was changed or added. This helps the administrator to explore new events as Netcellent introduces them in each revision.

Additional detail events are supported now:

- **Report Printing Start and End.** This is a management event and can be subscribed through Global Setup or Company file maintenance. One of the benefits of this report is that it can be used to monitor deferred processes from home to determine if the first report in deferred processing has been started and the last report has finished. If deferred processing has not started or finished by a certain time, it will alert the system administrator for investigation.
- **Defer Report Interruption:** When the defer report processing is interrupted due to a file access error or other type of error message, an event is triggered. The system administrator can subscribe to this event in order to take the appropriate action to resume the deferred process.
- All Activities Log can be subscribed through management events.
- **Credit Card Activities** including view, add, change and delete credit card. Charging, refunds and verification of a credit card are also included.

# **Automatic Program Links**

The Elliott linking function now supports the @@REF-ID@@ variable in the program link template. This feature automates the link setup process. In the past (V7.2 and earlier versions), you could set up an Image Link that points to the M:\Elliott7\Image directory. When you put an

item image file into this directory, you still needed to go to the item and add the Image Link to point to that image file. The system did not assume any automatic association between the file name and item number.

With Elliott V7.3, you can setup an automatic program link with the template like:

M:\Elliott7\Image\@@REF-ID@@.JPG and indicate that @@REF-ID@@ refers to IMITMFIL (Item Table). This will set up the automatic program link between Item and the M:\Elliott7\Image directory. As you place an image file like 123456.JPG into this directory, then the link between item number 123456 and image file 123456.JPG is established automatically and there is no need to manually add the link to the item. On the other hand, the system is smart enough to know if you bring up an item 654321 and the 654321.JPG file does not exist in the M:\Elliott7\Image directory, then the link will not show.

The REF-ID also supports substring and condition parameters. For example, you may define a link template for APOPNFIL with variables like @@REF-ID(8:6,1:1='V')@@. This means take the reference key of APOPNFIL, starting from the 8<sup>th</sup> byte for 6 bytes, if the first byte is equal to 'V'. In the APOPNFIL table, there are two types of records. 'X' represents the Payment record and 'V' represents the Voucher record. This syntax means if it is a voucher record, take the 6 bytes starting from the 8<sup>th</sup> byte (which is the voucher number) and use it as the reference.

Even though this automatic program link works for web pages (URL address) as well, Elliott won't be able to detect whether a URL address is valid or not and it will always show the automatic program link as available.

# **New Global Security Flags**

The following are new Global Security flags introduced since the Elliott V7.2 general release. Review them for proper default values when you upgrade to Elliott V7.3:

- **Disable Interaction w/eContact & Export Proc.** You can use this flag to give a user only the batch processing access to eContact & Export Processors (i.e. to let this user use existing queries designed by someone else) and disable the user from designing their own query.
- **Change Others' Template in Export Processor.** Only system administrator level users should be given power to override other user's templates.
- **Disable User Others' Template in Export Processor.** Use this flag to determine if this user can use templates owned by other users. Most likely you would answer "N" to this flag and make the templates shareable for other users to use.
- Allow Change to Other's Attribute. By default, only the user who creates the attribute should have the right to change or delete it. For the system administrator, you can set this flag to "Y" so they can update other users' attributes.
- Allow User Enter Negative Qty in Order Entry. Since entering a negative quantity in order entry is equivalent to issuing a credit memo, you might want to control the users who can perform this function.
- Allow to Edit/Print Other User Transfer Batch. This flag is for the Inventory Transfer function, which is the center of the two-step multi-bin process. For the warehouse

supervisor or dispatcher, you want to answer "Y" to this flag. For the warehouse picker, you might want to answer "N."

Allow to Select Diff Job in Inventory Transfer. If you enabled the Job Number feature for Multi-Bin, then you probably do not want to allow the user to override the Job Number during Inventory Transfer, unless this is a system administrator.

# **Improved Lock Messages**

In the past, there are many areas the system produced an un-friendly record lock message like "A Locked Record Is in the Way of the Next Operation .... Please Wait". Messages like this do not tell you which table or record is locked and is not very useful other than telling you that you have to wait.

Therefore, a new global message is introduced in the Elliott System Manager layer which displays in the status bar of Elliott's bottom left corner. For example, "ARCUSIL 000100 locked in way" may display as a record lock. The ARCUSFIL is the table name which stands for A/R Customer File. 000100 is the record's primary key. In this case, it is the customer number. When you encounter a message like this, you are more likely to find out which user locked the record and resolve the conflict quickly.

Elliott V7.3 also improves the handling of status 84 (record or page lock, which can be caused by TTS). Efforts have been made to eliminate user interface messages in a TTS loop to ensure TTS operation will finish quickly. In addition, when a status code 84 is encountered, the system will display the proper status code without re-trying over and over (which may appear to be locked up in V7.2 and prior versions).

# Improved PSQL 8.5/8.6 and PSQL 9.x Support

With the introduction of PSQL 8.5, there are two issues to be dealt with in Elliott: (1) The Local Cache Engine; (2) The security feature.

The Local Cache Engine in PSQL 8.5 significantly increases the database performance. This can be seen especially with report printing. However, the Local Cache Engine also introduces the possibility of getting a file access error Code 80. The new Elliott file handler engine has been changed to better handle and eliminate most of these errors.

The security feature in PSQL 8.5 allows a system administrator to turn off a user's O/S level file access privilege for the Elliott data files. Before PSQL 8.5, a system administrator had to grant users O/S level file access privilege in order for Elliott to function. This often caused concern for system administrators since users could accidentally, or intentionally, delete Elliott data files through Windows Explorer. The latest Elliott version has been changed to work with the new PSQL 8.5 security feature. This includes a change to the GLJNLT99.BTR file where the new version does not delete the file, so the user does not have to have delete privileges for the data directory.

Our prior experience with the Pervasive Transaction capability proved this feature is very valuable for allowing users to perform real time posting without requiring other users to exit the

system. With Elliott V7.3, we will always utilize Pervasive Transaction during posting and we are removing the TTS (Transaction Tracking System) flag from Company Setup.

#### **Audit Master Support**

Pervasive Audit Master can monitor most every transaction that takes place within Elliott. This includes every time Elliott rewrites the record back to the database, regardless if the record had changed or not. In some areas of the Elliott application, it may attempt to rewrite to the Pervasive database even if there is no change. In order to reduce the size of the log file within Audit Master, the Elliott V7.3 system manager will now compare the record in the database with the data it intends to write. If they are the same, then the Elliott system manager will not write back to the database to avoid cluttering Audit Master. This is also somewhat of a performance improvement because it avoids the unnecessary rewrite operation.

#### **DYO Forms Improvements**

With the latest Elliott V7.3, you can now designate a default form for each supported Saturn Design your Own Form (DYO) in Global Setup. When a default form is designated, the normal Saturn Forms Selection Window will not display and the default form is selected automatically to make the printing process automated and user friendly.

#### **DDF Improvement**

New tables and columns have been defined to reflect the latest updated features. Many new views have been added as well:

- APVENADT\_VIEW
- ARCUSFIL\_ZIPCD\_VIEW
- ARCUSEXT\_VIEW
- CPBOXFIL\_VIEW
- CPBOXFHS VIEW
- CPCUSWLF\_VIEW
- CPHODHDR\_VIEW
- CPPRCFIL1\_CUSITM\_VW
- CPPRCFIL2\_CUSCAT\_VW
- CPPRCFIL3\_TYPITM\_VW
- CPPRCFIL4\_TYPCAT\_VW
- CPPRCFIL5\_CUS\_VW
- CPPRCFIL6\_ITM\_VW
- CPPRCFIL7\_TYP\_VW
- CPPRCFIL8\_CAT\_VW
- CPORDPMT\_ORD\_VIEW
- CPORDPMT\_INV\_VIEW
- CPRECHDR\_VIEW
- CPRECLIN\_VIEW
- CPSHPFIL\_ZIPCD\_VIEW
- IMDSTPAC\_VIEW

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

- IMGTINFI\_VIEW
- IMITMADT\_VIEW
- IMLOCHST\_VIEW
- IMLSHST\_INV\_HDR\_VIEW
- SYATTRIB\_EMP\_VIEW
- SYATTRIB\_EMPHIS\_VIEW
- SYATTRIB\_DEDHIS\_VIEW
- SYATTRIB\_INV\_VIEW
- SYATTRIB\_ORD\_VIEW
- SYATTRIB\_WRKORD\_VIEW
- WSORDLIN\_VIEW

The following tables have been added:

- POPURECI: PO Pending Update Receiving Item File
- POPURECS: PO Pending Update Receiving Serial File
- IMTSFBAT: IM Transfer Batch File
- ARECIBAT: AR eContact Customer Import Batch File
- IMTSFBAH: IM Transfer Batch History File
- IMTSFTRH: IM Transfer Transaction History File
- SYACTLOG: System Activities Log File
- IMLOCHST: IM Location History File
- CPBOXFIL: COP Box File
- CPBOXFHS: COP Box History File
- SYPACKCD: System Package Code File
- IMDISTYP: IM Distribution Type File
- IMDSTPAC: IM Distribution Type Account File

The table POREQTRX has been changed to support Blanket Orders and IMLOCFIL has been changed to support Receiving, Shipping and Production bins. The tables POWHRECI and POWHRECS have been changed to support multiple receivings per PO Line Item before posting. As a result, if you were using PO Warehouse Receiving in V7.2, a special data conversion is required when upgrading to V7.3.

# Password File Maintenance

Editing a user in Password File Maintenance will now allow for the up-arrow key to change the Name, Position, Email, etc. Also, the 5 Amigos are supported which means you can now attach an Elliott Note, Link, Attribute, Event or eContact to the user ID. We have added the F3 key to Copy User Company in addition to the F2, Copy User.

# **Customer and Vendor Search**

When you perform a Customer or Vendor search, the highlighted customer or vendor detail information like address, customer type, phone, etc., will be displayed at the bottom of the search

window to make it easier to identify if this is the right customer or vendor that the user is searching for.

## **Deferred Processing**

Deferred Processing has been significantly improved in Elliott V7.3. Deferred Processing can run in minimized mode by default now (like Services running in the background). Deferred Processing can be started automatically with an assumed user identity (setup under Elliott toolbar button Setup Preference, Print etc. tab) so as soon as a user logs on the server console, the Elliott Deferred Processing can be loaded and minimized in the task pane on the right side of the task bar. In the past, Deferred Processing needed to run in the full screen mode and could not be minimized, which may have interfered with the server console operation.

The V7.3 Deferred Processing also generates events when it runs into an error. The system administrator can subscribe to Deferred Processing Error events and be notified by email when a deferred process stops due to an error.

# **General Ledger New Features**

### **Inactive Account Support**

In General Ledger G/L Account File Maintenance, you can now designate an account as "Inactive." When an account becomes inactive, you will not be able to enter that account throughout Elliott where it prompts you for an account number. The exceptions are G/L Account File Maintenance, G/L Account Inquiry, each sub module's account file maintenance and printing selection screen programs where it prompts for an account number. Also, the F7 or F8 Account Search will not display the inactive account (if you choose to validate G/L accounts in the sub module setup).

# Accounts Receivable New Features

# **Customer Account Inquiry with Reference**

You may now view Reference Information of the A/R Open Item record as the 2<sup>nd</sup> line in the A/R Account Inquiry screen (the traditional inquiry screen only, not applicable to summary account inquiry). This feature can be turned off and on in Global Setup.

# **Customer File Maintenance Enhancement**

The following are new features added to the customer file maintenance screen:

- Customer Screen Re-Arrange: The Customer Screen has been changed from two screens to three screens. The first screen pretty much stays the same with the addition of the Salesman fields. The 2<sup>nd</sup> screen contains mostly miscellaneous fields, Customer\_Note\_1 5 and User Amount and Date fields. The 3<sup>rd</sup> screen is for statistical or accumulated fields.
- **ABC Class**: Similar to item inventory class, customers can be broken down into A, B or C class for analysis. A new Customer ABC report is provided under the A/R report section to help you categorize your customers into these three classes. By default, it uses

the 80-15-5 rule. The ABC code can either be updated through the Customer ABC Analysis Report or manually entered into the customer's file maintenance record.

- **Freight Col/Prepaid**: This field allows you to set up the default freight pay code for the customer as C = "Collect", P = "Prepaid" or blank. When it is blank, it means "Prepaid." This field will serve as the default value for COP Order Header. Another new feature introduced allows you to determine in Global Setup if "P" means "Prepaid and Free". If you choose to turn on this flag in Global setup, then when the Freight Pay Code = "P" it will be printed as "Prepaid" on shipping documents and the invoice. But, you will not be able to enter the freight amount in the billing screen since it is "Free."
- Shipping Time: This field was added to the COP Ship-To File maintenance screen. It is currently used only in COP Order Ship Data Export in support of the EDI 856 (Advance Shipping Notice) to determine the estimated arrival date.
- **Days Deliver Early OK**: This field is used by the Customer Delivery Performance report to allow the setup of a window period time frame by customer that is allowed for delivery early.
- Sales Year before Last Year: This field allows users have at least two years worth of history for a customer. When Customer Sales Year To Date is cleared, Customer Sales Last Year is moved to this field.
- **Open Orders Pick or Invoice Amount:** This field is the accumulation of the total amount on all orders that currently have the picking ticket printed or are invoiced, but not posted. This field can be important to determine customer credit balance since the amount on these orders will soon become part of customer account balance. To include this amount for credit checking, you may change the flag to "Y" in Global Setup -> Cop-Ctl -> Credit Check & Release -> 9. Include Pick/Inv Amount in Credit Checking. This field can be recalculated through A/R Age Customer Account processing.
- **Customer Create/Last Modify Date & Time:** When a customer is added or changed, these two fields will be updated and display in the 2<sup>nd</sup> screen of customer maintenance and inquiry.
- Enter Attribute When Adding Customer: If you wish to define an attribute at the time of adding a customer, you may turn on this flag in Global setup. If this flag is on, then when you add a customer the attribute window will pop up automatically so you don't have to go to the "Change" mode to bring up the customer in order to enter an attribute for the newly added customer.

# **UPS Fuel Surcharge Support**

Elliott Freight Calculation now supports Fuel Surcharge by allowing the user to enter the surcharge percent in Freight Mode table.

# Accounts Payable New Features

# Assign Vendor Sequentially

You may now enable this feature in Global Setup and automatically assign the next vendor number.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

### **Summary Account Inquiry**

This is a new feature in addition to the original Account Inquiry which is now called "Detail Account Inquiry." Contrary to the name "Summary," you can actually see more detail in "Summary Account Inquiry" than in "Detail Account Inquiry." Initially, the system will display a list of vouchers with one line per invoice. You may highlight each voucher and the detail of that voucher will display at the bottom of the window.

In some situations, a voucher may be paid through multiple checks or distributed to multiple accounts. The system will offer you the option to drill down for more information. In addition, if a voucher is linked to a PO, the system will offer you the option to drill down to the PO detail.

You may also select a date range of vouchers to view and zoom in on the detail easier than inquiring the information in "Detail Account Inquiry." You can access Notes, Attributes and Links that were created during the voucher entry. This give you an extensive ability to document the voucher if there are any irregularities. The Links function also provides a foundation for the Document Imaging System.

Although "Detail Account Inquiry" can be fully replaced by "Summary Account Inquiry," we are keeping it for backward compatibility.

# **New A/P Transactions Import Utility**

Similar to COP Sales Order Import Utility, this add-on feature will let you import and create New A/P Transactions from a pre-defined fixed length ASCII file. This function is provided mainly for Electronic Data Interchange (EDI) where you may receive invoices from vendor on a mass basis. Instead of entering them into the Elliott A/P module manually, you may go through a mapping process to map your vendor invoice data into the Elliott A/P Import ASCII file format and automate this process.

Like COP Sales Order, the A/P Import Utility requires very little information in the ASCII file and can assume most of the information if they are not present. This makes it easy for the data mapping process.

#### Payment Preparation

The Vendor Type has been added to the Generalized Payment Selection. You can leave this blank to select all.

# **Payroll New Features**

# 2004 Payroll W-2 Alignment Changes

The 2004 W-2 form layout has been slightly changed with more margins on all four sides of the form to make it laser printer friendly. It is recommended you use the laser form to print 2004 W-2s, however the multi-copy dot-matrix form (same layout as laser form) will continue to work. Also, the magnetic media file has been updated to match the current SSA specifications.

### **Tax Deferred Field in Deduction Code**

This field is introduced to differentiate between Section 125 (Cafeteria Plan) and 401K. Both of these deduction codes are exempt from Federal Withholding Tax (FWT) and were considered as the retirement plan by Elliott in the previous release. While the 401K plan is tax deferred (retirement plan), Section 125 is not. This newly introduced flag will allow the Elliott W-2 print program to correctly differentiate between them.

### Print Payroll Check on Standard #9 Windows Envelope

A global setup flag is introduced to allow you to print Payroll checks so the employee's address will appear in the window of a standard #9 window envelope with this release.

# Inventory Management New Features

### **Available to Promise (ATP) Improvements**

One significant improvement in this release is Elliott now supports BOMP Production Order components to show up in ATP. ATP has been used by many users as the distributors' MRP and manufacturer's customer service tool. It couldn't serve as the manufacturer's MRP tool before because it did not support component ATP for the production work order. With Elliott V7.3, manufacturers can use the ATP to control the material purchasing, as well as sub-assembly manufacturing.

Also, in the new ATP inquiry window, the system now supports drill down so users can see the Sales Order, Purchase Order and Production Order detail easily. Certain drill down functions can be disabled by the user if there are security concerns (i.e. if the "See ATP Vendor And PO Info" security flag is turned off for a user, then user can't drill down to the PO).

Two additional ATP transaction types are introduced in V7.3: Transfer ATP and Receiving ATP. Transfer ATP refers to the inventory in transit from one warehouse to another. Receiving ATP refers to the PO receiving transactions that are entered into the system, but not posted yet (due to QA inspection, or maybe still at sea). This gives users better visibility of available inventory in the near future with a high degree of certainty.

#### **Inventory Transaction Audit Trail Report Improvements**

A new selection criteria is introduced to prompt for "Select by Customer or Vendor Number?". The possible answers are "N" = No (default), "C" = Customer, "V" = Vendor. This option allows users to narrow down transactions that were issued or received from a particular customer or vendor. In addition, comment and reference document number from the original transaction can be printed on the inventory transaction audit trail report. The following is a table illustrating where the Reference-Doc-No and Comment in inventory transaction audit trail originally come from.

Processes	<b>Reference-Doc-No</b>	Comment
Invoice Posting	Purchase Order Number	Ship To Name
PO Warehouse Receiving	Inv/Doc Number	Comment
I/M Transaction Processing		Comment
W/O Production Posting		W/O Description

# **Distribution Code**

In the previous version, when warehouse personnel tried to enter an inventory transaction (batch mode) they were prompted for the distribution G/L account number. This usually caused operation difficulty since most warehouse personnel do not have sufficient knowledge to know what account to use under what condition. In Elliott V7.3, we are introducing "Distribution Code" which users can set up in advance. For example, you may set up a distribution code for "SAMPLE" that distributes to the following two G/L expense accounts:

50% 5720-040 Marketing Expense – Sales Department

50% 5720-050 Marketing Expense – Marketing Department

This means the Sales and Marketing Department will share the sample merchandise expense 50-50. Once the user enters the distribution code "SAMPLE" in I/M transaction processing, the user does not need to be concerned with which G/L Account to distribute. The Distribution Code will be printed on the Inventory Transaction Audit Trail Report to aid auditing.

# **Item Search to Exclude Obsolete Items**

You may turn on this flag in Global Setup to exclude obsolete items in the Item Search Window to reduce the number of items that show up and thus making locating the item easier.

# Additional Criteria Support in I/M Reports

- **Obsolete Flag**: Obsolete flags are added to Stock Status and Frozen Stock Status Reports' selection screens so users can reduce the size of the report by excluding the obsolete items.
- **Buyer/Analyst Code**: This field is added to Stock Status, Frozen Stock Status, Re-Order Advice and ATP Reports' selection screens so each buyer only needs to print their relevant items for managing.
- **ATP Report**: The following new criteria are added for this report selection: Buyer Code, Manufacture or Purchase, Re-Order Level and Product Category. It will allow the buyer or planner to more accurately print out the items they need on the ATP report for MRP purposes.

# **Short Cut Item Support**

A Short Cut Item is similar to a kit item except the components of a short cut item will be managed as individual line items in a sales order or purchase order. To set up a short cut item, you must first designate the parent item with an "S" (Short Cut) in the End Item Code field of the item master. Then, you need to set up all the components in the kit item file maintenance. You are allowed to set the price of each component in the kit item maintenance. As you enter a short cut parent item, the components will be copied over to the Sales Order or Purchase Order as individual line items. Since each component is an individual line item in a Sales Order or Purchase Order or Purchase Order, you may individually backorder or receive them.

# **Copy Item to Create All Locations**

The Copy Item function now prompts if you wish to create all inventory locations as the new item is created.

# **Customer Order Processing New Features**

# **Order Entry Improvements**

- Line Item Picking Sequence and Unit Weight Synchronization: Line Item Picking Sequence and Unit Weight are copied from item master when the order line item is entered. If Unit Weight or Picking Sequence is changed later in the item master, they are not reflected in the Order Line item and can cause confusion. In Elliott V7.3, when the user changes the item weight or picking sequence (bin number), the corresponding COP line items will be changed accordingly.
- **Better Contract Pricing Support:** In the prior release, even though contract pricing was supported when users try to bring up the price code window in Order Entry, Sales Desk or Stock Status Inquiry, the contract price information was not displayed. With this release, the contract pricing information is well supported in these areas.
- Features/Options Allocation: In prior Elliott versions, when entering a feature option item in COP Sales Order, allocation of the components took place at different times, depending on whether you use BOMP Production Work Order or Shop Floor Control Shop Order. If you used Shop Order, then allocation took place during Shop Order release. If you used BOMP Work Order, then allocation took place during Sales Order Entry time. This logic is inconsistent and confusing. Therefore, in Elliott V7.3, if you use BOMP Work Order, the Features/Options components allocation will take place on the BOMP side and this will make it consistent with SFC. When you copy a sales order features/options line item to the BOMP side, you can now specify whether or not to allocate the components. If you choose to allocate, then the components will be allocated at the copy time. If you do not choose to allocate, then the components will be allocated when you choose to change allocation flag on the work order to "Y" or when you print the work order. This change is part of the new support for adding an "Allocation" flag to BOMP Work Orders so you can leave long term work orders in the system without allocating inventory.
- Change Customer in Order Entry: The customer number can now be changed in Order Entry by turning on a flag in Global Setup. You can specify this to be allowed for Orders, Quotes or Blanket Orders. If the customer is changed, you can have Elliott automatically update the Ship Via, Terms, Salesman, Tax Code and Location on the order to reflect the default from the new customer.
- **Close One Line Item:** A global flag has been added that will allow you to close one line item on an order and leave the rest of the line items open.
- **Payment Source:** AR Payment Source in Global Setup will allow you to define a default source for credit card transactions, cash, gift certificates and checks. If the source is blank, then that payment type will not be available when prompted for payment information in the Billing screen of Order Entry.
- **Billing Unselect:** The Billing Unselect function will restore the Quantity to Ship for each line item. Location has been added to the Billing Edit List selection criteria. This feature applies to Shipping Verification and Confirmation as well.

# Sales Desk Improvements

- Sales Desk Quote: Sales Desk now supports eContacts and users can send a Sales Desk Quote through Email as well laser Sales Desk Quote. The eContact added in the Sales Desk screen will become the order eContact when the order is created.
- **Negative Quantity:** The user is allowed to enter a negative quantity in Sales Desk for returns or exchanges.
- **Prompt for Serial Number for Creating "I" type of Order:** You may enter a serialized item and create an "I" type order. The system will then prompt you for the serial number when the order is created. These changes make Sales Desk friendlier as a point of sale tool.
- **Ship-To Wish List:** In addition to supporting customer wish list, we are now supporting wish list items at the ship-to level.

# Sales Order Import/Export Improvements

- **Quantity Divide and Multiply:** The Sales Order Import and Export functions now support dividing or multiplying the import quantity by the Item User Amount. This is most helpful if your EDI trading partner stocks the item ordered in a different quantity than you. The flag can be set in the EDI profile in Customer Maintenance.
- **Replacement Order Import:** In prior releases, Elliott supported the import of new sales orders. With V7.3, we added support to import replacement sales orders. The replacement sales order import was invented primarily for EDI 830 forecast orders (PO Release) to make long term planning orders visible on the ATP.
- **Optional Separate Order Range:** The Sales Order Import and Replacement Order Import each optionally support their own order number range. You can still use the next order number in the COP Control File as well.

# **Credit Card Processing**

The credit card receipt will now print the reference number (Order Number from COP or maintenance window reference from AR). The reference text in the AR Credit Card Trx Process will also print as well as the customer name.

Security is improved in the payment window so if a user does not have privileges to access credit card information the F7 lookup window will not display the information.

The system now supports a force transaction in A/R Credit Card Transaction Processing by entering the Approval Number in advance before Interfacing with Credit Card Gateway.

# **Email Improvements**

• Interactive Mode Support: With this new release, you may now send Order Acknowledgements and Order Quotes in Interactive mode by turning on this flag in Global Setup. Interactive mode means when the Order Acknowledgement or Order Quote Email is sent, instead of sending it in the background, your default email client will pop up so you can review the email content before sending it out.

- Shipping Confirmation Email: Also, as of this release, you may optionally show backordered line items in the Shipping Confirmation Email. In addition, you can send Shipping Confirmation Email from the Invoice History database. This means you can post the invoice first and send the Shipping Confirmation Email later. With prior versions, you had to send your Shipping Confirmation Email before the invoice was posted.
- Order Acknowledgement Email: The Miscellaneous Charges, Freight, Sales Tax and Amount Paid will now print on the bottom if they are not zero.

# **Shipping Improvement**

- Laser Packing List and Immediate Packing List: The system now supports Packing List with the Laser Form option. You will need to turn this option on in Global setup. You also need to import the Packing List Laser Form Template (CP02P2.F01 03) from the \Elliott7\Forms directory. Also, there are several defaults that have been added to the Global Setup for Packing Lists including Location, print zero quantity items and include billed items on the Packing List. You may now print a Packing List immediately after the billing selection, shipping verification and shipping confirmation by turning on the option in Global setup. This function is useful for companies who let the shipping department perform the billing selection, simplifying their process.
- **Manifest Orders Status Report:** This is a new report to supplement "Shipping Manifest Tracking Report." "Shipping Manifest Tracking Report" is from the Orders point of view to find out if there is a tracking number associated with the order. This is useful for finding out if an order has been shipped and why it has not been shipped yet. On the other hand, "Manifest Orders Status Report" is from the shipping point of view to find out if the orders have been shipped already and why they have not been selected for billing or invoiced.
- **Picking Ticket Alignment:** You can eliminate the print alignment message for Picking Tickets by setting a flag in the Global Setup.
- **Picking Ticket Cutoff Date Improvement:** A new global setup flag, Use Request Date For Shipping Control, determines if the Picking Ticket Cutoff Date is by Request Date or Promise Date. This flag also determines if backorders are filled using a cutoff by Request Date or Promise Date.
- **Staging Slip Data Entry Improvement:** Staging Slip is also called Wave Pick. A new user interface is introduced to allow users to add order numbers and edit them. In previous versions, users could only add an order, but could not change it if a mistake was made.
- Assume Different Identity Support: Certain companies may wish to assume various different names for sales and marketing purposes. For example, while selling retail items to a consumer on the Internet, the company may assume the name of company A, and then selling to a wholeseller may assume the name of company B. You can now set up different identities in each customer type. The different names set up in customer type will then show up on the Orders, Quotes and RMA Acknowledgements (regular or laser), as well as Emails, Invoices and Shipping Acknowledgements. By default, the system

retrieves the company name from the company file if no special identity is set up in the customer type. Be aware the printing of company name for most Picking Tickets and Invoices are controlled by either laser template form or pre-printed on the form and may not be subjected to this control mechanism.

## **Return Merchandise Acknowledgement (RMA)**

The option to print an Immediate RMA Acknowledgement is now available. The email option and laser forms have been added for RMA as well. These can be configured in the Global Setup.

### **Invoice Posting Improvements**

- Additional Invoice Posting Message: Additional Invoice Posting Messages are added to alert users of potential problems. Also, certain error condition messages will be written to the System Activity Log file. These messages include "Order Invoiced but Not OK" and "Invoice is not posted due to waiting for EDI interface."
- **Purge Tracking Note:** You can configure global setup to delete the shipment tracking note when the invoice is posted to AR. This can be set to "Y" for always, "N" for never or "P" for only when the invoice is partially posted.
- **Pre-Post Improvement:** The Pre-Post Sales Journal has been modified to perform the same error/warning check like the logic in Posting Sales Journal for things like line item amount mismatch, duplicate invoice number, serial number or bin number, incomplete order, etc.

#### **Order History**

When a posted order is now purged in V7.3, its data is being moved to Order History. The same principle applies to a deleted order. Users can inquire Order History by Customer and Order Number. In the past, some users were reluctant to purge posted orders and this caused the Order files to grow quite large over time and caused performance issues in the COP module. Since order details are now kept in Order History (as well as invoice history), there will be no reason not to purge the posted orders more often. Smaller order files (open orders only) means various operations in Customer Order Processing module will go a lot faster.

#### **Customer Delivery Performance Report**

This is a new report in V7.3 that provides the ability to analyze each customer's delivery performance by comparing the following category:

Request Date vs. Promise Date Deliver Date vs. Request Date or Promise Date (Based on Global Setup) Quantity Deliver Early Quantity Deliver On-Time Quantity Deliver Late

You may define the time frame window for early in customer file maintenance. Without setting up the time frame window, then shipping it one day early will be considered early. There is no option to define a late delivery window because one day late is considered late.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

Sometimes, a shipment is not delivered on time due to reasons other than our fault. You may exempt this shipment in Sales History Transaction file maintenance from calculating to negatively affect our delivery performance for the customer.

# **Order Integrity Check**

This utility, located under the Utilities in Global Setup, will delete orphaned line items in the CP Order Line Item file (CPORDLIN), CP Order Lot/Serial file (CPORDLS), CP Order Option file (CPORDOPT) and Item Inventory Bin file (IMBININV). These are line item records that do not have an Order Header record.

# Weight and Volume Support In Future Price

In addition to the price and cost information, the weight and volume of the item can be configured through the Future Price function. The global flags for each must be turned on first.

# **Order Status Report**

The Order Status Report has been improved to include options for Selected Orders and Not Posted Invoices. A Status column has been added to the report to show the order status; X = Not Posted Invoice, S = Selected, I = Incomplete, P = Picked, (Blank) = Open Order. The report has been redesigned to make it more readable, especially if printing by customer.

# **Purchase Order New Features**

# **Purchase Order Entry Improvement**

- Mass Update PO Promise Date: In previous releases, when a user wished to change all line items' promise date of a PO, the user would have to bring up and change each line item individually. Now a user can simply change the promise date on the PO header screen and system will ask if you wish to change all line items' promise date. After the change, the ATP will reflect the new PO promise date immediately without ATP regeneration.
- **PO Arrival Date & Shipping Date Support:** A user may now define in Global setup whether the PO Line Item Request/Promise Date is either the "Arrival Date" or "Shipping Date" (The date the vendor needs to ship the goods to us). The delivery lead time can be defined in the vendor file maintenance. Both Arrival and Shipping Date will be displayed in the PO Line Item and PO Inquiry Screen. The Request Date and Promise Date can be printed on the PO Form for both Arrival and Shipping information.
- **Support Using Item Standard Cost as PO Line Item Cost:** By default, the item last cost is used as the PO line item cost if the pricing table is not set up in the vendor item table. You may choose to use the item standard cost as the default if you are using standard cost method in inventory setup. With this release, you may choose to use item standard cost as the default even if you are not using the standard cost method.
- Easy Add PO Line in Change Mode: If you have tried to add a PO Line in change mode, you will need to first find out the last line number, then enter the next sequential line number to add. If you have a lot of PO line items, then this can be somewhat

tedious. In this release, we are adding the "F2=Add New Line" function in the PO Line Item Change.

#### **Purchase Order Printing Improvement**

Elliott V7.3 now supports printing of Item\_Note\_1 – 5 on Purchase Order Line Item level. The UPC code is often stored in one of the Item\_Note\_1 – 5 fields and this improvement essentially enables you to print UPC codes on the PO. In addition, you may print the PO Revision Number on the PO.

### **PO Revision Control**

A PO Revision database is introduced in Elliott V7.3 to track when a PO is added, changed, canceled or purged. Each time a PO is printed and posted, the PO revision database is updated. The revision number zero is for the new PO. Each PO changed or canceled will increment the revision number by 1.

The current PO revision number is displayed on the PO header and Inquiry screens. In addition, the PO revision number can be printed on the PO form. In regular PO inquiry, you may press F4 to bring up revision history. The full revision details are kept in the revision database.

When the PO is purged now, the final version of the PO is saved in the PO revision database. Therefore, the user can now perform inquiry on purged POs through the PO revision database.

#### **Support Purchase Variance and Standard Variance**

Let's start with an example for illustration. Let's say you are using standard cost method. Standard cost for item A is \$10.00. Due to currency fluctuation, the current cost is \$11.00 on the PO. When we received the invoice, the vendor charged us \$11.50. In this case, there is a \$1.00 standard cost variance and a \$0.50 purchase variance.

In previous Elliott releases, there was only one purchase cost variance account and the entire \$1.50 went to that account. In V7.3, you can setup both a purchase price variance account and a standard cost variance account in Material Cost Location Account File setup. You do not have to enable this feature. If you do not set up a valid standard cost variance account, then all cost variances will continue to be posted to the purchase price variance account.

#### Vendor Delivery Performance Reports

This is a new report in V7.3 that provides the ability to analyze each vendor's delivery performance by comparing the following category: Request Date vs. Promise Date Deliver Date vs. Request Date or Promise Date (Based on Global Setup) Quantity Deliver Early Quantity Deliver On-Time Quantity Deliver Late

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

You may define the time frame window for early or late in Vendor file maintenance. Without setting up the time frame window, then it is only considered on time if the vendor delivered on the same date as the request or promise date on the PO.

Sometimes, a shipment is not delivered on time due to reasons other than vendor's fault. You may exempt this shipment in PO Receiving Accrual file maintenance from calculating to negatively affect vendor's delivery performance.

The report shows the actual variance and a percentage of the variance. Compared with the Vendor History Report, you do not need to close or purge a purchase order in order to use this report, which is a great relief to many users (since they do not want to lose the ability to inquire past purchase orders).

# Purchase Requisition to Consume Blanket Order

A global flag has been added to determine if the PO Requisition Process should consume a blanket Purchase Order. In the past, Purchase Requisition always assumed creating a new purchase order. In V7.3, it can optionally create a Blanket Release if a Blanket Order is found.

# Warehouse Receiving Improvement

In Elliott V7.2, users were restricted to making one receiving transaction per PO line item before it was posted. This restriction is lifted in V7.3. Because of this change, we are changing the database structure for PO Warehouse Receiving Files, which you need to convert if you were using this feature in V7.2.

In Elliott V7.3, you can optionally implement the batch receiving process by using Vessel Number. Not only you can print and post by Vessel number now, you can also update the vessel's expected or actual arrival date in one central place and update all associated ATP records for the new date. This makes it practical for you to track the shipment as soon as it leaves your vendor's port and provide more accurate ATP information for customer service and planning.

In addition, the system now optionally supports "Pending Update" for updating the invoice number to Serial History. Pending Update takes place when you receive the serial number, but the warehouse has not received the invoice yet and therefore there is no invoice number to enter. However, once the invoice is received, the user would like to update the serial history with the invoice number for warranty purposes. Pending Update will store all posted, received serial numbers that do not have an invoice number. Once the invoice number is received, the user can update the Pending file and post the pending file to update Serial History with the proper Invoice Number.

# **Bill of Material Processor New Features**

# **Production Work Order Improvement**

• **Option Not to Allocate Work Order:** A new flag is added to BOMP Work Order for "Allocate." With previous releases, when a work order was entered the material of the

work order was always allocated immediately. Now users have the option to enter a long range work order without allocating component inventory.

- Check Components' Availability: With a global setup flag, users can now optionally ask the system to check components' availability when adding a new production work order. Details of components can be displayed to easily identify the shortage components.
- Work Order Laser Form: A new laser form template has been developed in Elliott V7.3 to support production work orders. Users can now print Production Work Orders on a laser form with barcode support for parent and component item numbers.

# **Scanner Support for Creating Production Structure**

In Product Structure Maintenance, we have introduced a new feature where pressing F3 will import the structure from a handheld scanner. This feature allows users to build a parent item's product structure with a scanner.

# Shop Floor Control New Features

# **Support Barcode Printing on Dispatch Report**

A new template had been added for the SFC Dispatch Report to allow the printing of barcodes for Shop Order Number, Operation Number and Quantity. This feature can speed up the data collection process in SFC Activities Transaction Processing. By connecting a keyboard wedge scanner to a PC, the user can now scan shop order numbers, operation numbers and quantity information directly into Elliott.

With Dispatch Report, we also support the option to print a separator line between two operations to make the report more readable.

# **Close Shop Order Batch Function**

In previous Elliott releases, users could close a shop order through the "Close Order Processing." It was designed as an interactive process for users to close one shop order at a time. In Elliott V7.3, we introduce an additional function to allow users to close shop orders on a batch basis. Based on parameters the user supplies, the system can determine the shop orders that are qualified for closing and close those shop orders automatically. It is designed as a report to list the shop orders in range and show the status of whether it has been closed or not. If not, it will show the reason for not closing it.
# What's New since Elliott V7.1

In Elliott V7.2, we specifically improved the printing capability and optimized support for Microsoft Terminal Server. Many features added in the IM, COP and PO modules are collectively referred to as the Warehouse Management solution. Prepaid Or Deposit taking processes are greatly improved. The On-line Credit Card process improves support for mail order & telemarketing type businesses. It can also be used for Point of Sale. Elliott V7.2 provides the necessary foundation for Elliott Internet Solutions to move to a .NET platform. The following is a list of improvement in Elliott V7.2:

# System Wide Features

## Printing

In Elliott V7.2, printing has been significantly improved. In the past, long printer names (names greater than 32 characters) were not supported. V7.2 supports all Windows printer names up to 220 characters long. This change significantly improves support for printing to the client's local printer in Windows 2000, XP, 2003 and Terminal Server.

In addition, V7.2 supports saving printer dev mode which means any printing characteristic of a printer driver can be saved and remembered in Elliott by workstation and report. For example, you may choose to print a certain print job to a certain printer and paper tray and Elliott will remember that and use it the next time as the default. You can also send a print job to multiple printers at the same time. For example, you can print one copy of a picking ticket in the office and one copy to the warehouse at the same time.

Most of the GUI windows with list view now support the printing of the list view. Simply right click on the list view and choose "Print this list" and the content in the list view can be printed on the selected printer.

A new printer default maintenance utility program is provided under "Printer Setup". Users can print the Printer Default List by workstation ID or delete a Printer Default. The printer default is created automatically in the print option window. In case the printer default is corrupted to a point that user can't recover in the print option window, the user can use the Printer Default delete option to delete the entry and start over for that particular print job.

### Attribute

An Attribute is a way to expand the Elliott database without any modification. In Elliott V7.2, the screen design capability for attributes has been significantly improved: (1) The user can specify the field length and default value for each field in an Attribute. (2) Each field can be a free form field or validate against an Elliott master table or against a user pre-defined codes table. (3) User can decide the sequence of each field.

In addition, an attribute can be associated with a specific master table and only available for that master table. When you choose to do so, a special data collection screen for that attribute will be available under the special function within the designated module.

We also added referential integrity support for attributes. That is, when an attribute code is deleted, the associated attribute records will be deleted as well.

#### Mass Email & Export Processor

Mass Email & Export Processor can now start up from the Elliott Main Menu. In addition, new data sources were added for sending email or exporting data. This includes, and is not limited to, order or invoice line item. For example, you can now send mass email based on the order or purchase history of certain items. Inventory Location data sources were normalized so users can get inventory quantity information from all locations, including the ones from the item table.

#### **Password Security**

In Elliott V7.2, the administrator can force either all or some users to periodically change their password. The administrator can also define the number of login attempts allowed before the user account is suspended. A summary format of the User List is provided now to make it more readable.

The administrator can now link a user to a salesman. If a user is identified as a salesman, additional restrictions will apply to this user to prevent them from accessing another salesman's orders or customers in the following areas: Contact manager, order entry, order edit list, acknowledgement, quote printing, sales desk, stock status inquiry, freight calculation, order and invoice inquiry, open orders by salesman report, customer file maintenance & inquiry and customer account inquiry (both original and summary). By utilizing Internet and Terminal Service technology, it is now possible to allow remote sales or manufacture rep to login Elliott to view their orders, invoices and customer information securely.

New security flags are also added to control the following:

- Allow the user to change or delete a sales order once the picking ticket is printed.
- Allow the user to create credit memos.
- Allow the user to create sales orders.
- Allow the user to delete sales orders.
- Determine access rights to credit card information.
- Allow the user to override terms code or salesman in order entry.
- Allow the user to override discount percent.
- Determine access rights for change and delete customer records.
- And many more...

It is suggested that you review the new Elliott security flags in Global Security immediately after you upgrade to V7.2.

#### Credit Card Tracking

In Elliott V7.2, each contact is allowed to have multiple credit cards. Credit card information is stored and encrypted with a 128-bit key and is secured throughout the Elliott system. The credit card information stored in Elliott can be used in the Elliott On-Line Credit Card Processing feature (optional add-on) to improve efficiency with charging credit cards.

#### **Database Activity Log**

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

In Elliott V7.2, the user may press CTL-ATL-D as a hot key to bring up the database activity log window. This feature allows easy tracking of database problems and errors. The end result is to improve the time to find a particular support problem. The Database Activity Log is also available when a critical file access error message shows up. This will help the user find the file I-O activities leading up to the error.

Also, when a file is initialized, a log is placed in INITFILE.LOG of the corresponding DATA directory. This is for auditing and security purposes. The log contains the user-id, workstation-id, file name, process and date and time when a file was initialized.

### **Events**

More events are added in Elliott V7.2:

- Age Customer Account Balance with Detail Events by Customer: This detail event allows the supervisor to monitor when a customer is past due over a certain amount or certain time period.
- Order Entry Event Add Total and Order Type: This improvement allows the supervisor to monitor any sales order or credit memo greater than a certain amount when it is created.
- *Invoice Printing Management Event*: Provides a management event to show the total information of an invoice printing batch. Management may be interested to know the total invoice amount printing when each batch of invoices is printed.

## Miscellaneous

- **Suppress Startup Image:** Preference Setup allows the user to suppress Elliott Startup and Background graphics. This will speed up the startup of Elliott over a slow Terminal Service link.
- Elliott Startup Speed Improvements: Various changes were made to make the Elliott startup process more efficient and speed up the startup time.
- **Spool Report Manager Improvements:** User Interface and Performance improvements for Spool Report Manager.
- **File Error Window Improvements:** In the File Error Window, two new buttons were added: Database Activity Log and Environment. These two buttons provide additional information to investigate the cause of the file access error.
- New user definable Zip Code table: Elliott V7.2 delivers a new Zip Code table that contains city, county and longitude and latitude information. A maintenance utility is provided so the user can update the Zip Code table manually.
- **"V" Library File Support:** Before 7.2, Elliott supported B, U, E and C library files. With Elliott V7.2, V library file support is added. The V Library file priority is between U and E and is used primarily for interim version support.
- **Improved File Handler:** In Elliott V7.2, all files are created with a 4,096 byte page size for better performance. In addition, the case insensitive key is supported starting with V7.2.

# Accounts Receivable

County File and Sales Tax Code Auto Assignment

Elliott V7.2 delivers a county file as well as a new zip code file. The county file is identified by a standard code called "FIPS". The new zip code file identifies the county that the zip code belongs to. If a county code is associated with a tax code and a valid zip code is entered in the customer file, the system can determine the tax code based on the county file automatically. This feature is intended to replace previous tax code auto assignment method which was based on zip code range.

### **Customer EDI Profile**

Before V7.2, most EDI settings and default values were set up globally (in Global Setup). In V7.2, EDI settings and default values can be set up by customer, which is well suited for customers with multiple EDI trading partners. The customer EDI profile can also enforce the setup of UPC and Customer Item Number during sales order import and export.

### **Customer and Order Address Synchronization**

In Elliott V7.2, when a customer address or ship-to address is changed, the open sales orders' bill-to and ship-to addresses can be updated automatically.

## **Customer User Defined Fields Import**

A utility is provided for users to import a CSV file (editable in Excel spreadsheet) to update Customer Notes1-5, User-Date and User-Amount fields.

## **Post Cash Prompts for Cash Account**

Elliott V7.2 now supports entering cash receipt transactions for multiple locations by asking for a cash account when the user tries to post cash receipts.

## Inventory Management Features

## New Available to Promise (ATP) Features

There is a **summary** version of the Available to Promise (ATP) Report now which will only print one item per line. You can optionally ask the system to print negative quantity balances only with the summary ATP report. This is a valuable tool for determining, at a quick glance, if there will be future inventory shortages and if purchases need to be made immediately.

The ATP Report is useful for distributors, importers and manufactures that purchase or manufacture to order. It is not useful if you only purchase or manufacture to stock.

In Elliott V7.2, you can also "Print All Items with Stock" in the ATP report to get a combination of ATP and stock status.

## **Warehouse Management Functions**

In Elliott V7.2, many warehouse management functions were developed. Elliott warehouse management functions are based on the portable wireless Tablet PC and wireless scanner. Wireless functions can be achieved by either implementing 802.11b/g in your warehouse or accessing Terminal Services (Windows 2000/2003 required) by using wireless Internet access provided by the cell phone companies. The following are newly added functions related to warehouse management in Elliott V7.2:

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

(1) The system now supports scanning of an item barcode anywhere in Elliott where it prompts the user for an item number. Item barcode can be Item Number, UPC Code, EAN.UCC-8, 13, or 14, and Manufacture Item Number. This allows the warehouse person to effectively manage inventory with a Tablet PC or similar device.

(2) Designed for receiving at the dock, a new Warehouse Purchase Order Receiving function is available now in V7.2 as an add-on feature. The new receiving function can be deployed with or without barcode scanning. The entries and key strokes are greatly simplified making it suitable for warehouse operation.

(3) The Physical Count Tag entry program has been enhanced and is now suitable for barcode scanning. Regular items or serialized items can be scanned efficiently. The multi-bin function is also supported.

(4) GTIN (Global Trade Item Number) Support: In V7.2, the system supports GTIN which includes EAN.UCC-14 (SCC-14), EAN.UCC-13, UCC-12 (UPC) and EAN.UCC-8. GTIN also supports package size. Scanning of GTIN in Physical Count and Shipping Verification will increase the quantity by the package size.

# Sales & Order Entry

## **Recurring Orders**

Recurring Orders in COP is similar to the Recurring Service Invoice feature in Accounts Receivable. The difference is that the Recurring Orders will interface with the inventory module and the support of invoice history in the COP module offers complete tracking. Recurring Orders is an optional add-on feature.

### **New Laser Form Support**

Three different types of new laser forms are now provided: Order Acknowledgement, Order Quote and Sales Desk Quote. Pre-defined templates are provided and the user can modify the laser form format on their own. Customer Phone, Fax and Email address are supported on these documents as well as printing on invoices. This provides the salesman with a professional output to give to their customers.

### **New Email Functions Support**

Three types of email functions are now provided. Order Acknowledgement, Order Quote and Sales Desk Quote. They can either be sent on a batch basis or interactively when they are created. The email address is based on the customer data or ship-to contacts. The shipping email acknowledgment now adds item number and customer PO number to the body of the email.

### **Prepaid Processing**

If you take deposits or your orders are prepaid, then you will find Elliott V7.2 greatly improves your process. Multiple deposits and different source of payments can be taken on an order or

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

invoice. This includes cash, checks, credit cards and gift certificates. Multiple A/R open payments or credits can be used to apply to an order.

The sales desk, working in conjunction with the prepaid process window, functions much like a point of sale (POS).

The Payment History Report can be used for auditing purposes or for cash drawer reconciliation when using sales desk as a POS.

## Enforce Qty Multiple/Item User Amt in Order Entry

You can now make Qty Multiple or Item User Amt as the Qty-Per-Box. This can be used to enforce the selling of an item based on the Item Qty Multiple or Item User Amount. If you sell a certain item based on per box, you can define per box quantity as Qty Multiple or Item User Amount. COP Order Entry can enforce the quantity entered as a multiple of Qty Multiple or Item User Amount. Qty-Per-Box can also be used for calculating the number of packages in Bill of Lading, Shipping Label and Shipping Verification.

## Miscellaneous

- Sales Desk Database Purge: The system now supports the purging of the Sales Desk database by using a cut-off date.
- **Consumer Scanner Support in Sales Desk:** Consumer Scanner is supported in Sales Desk as a quick way of taking customer orders. This function is especially useful in a trade show situation.
- Lot# Consolidate on Invoice Printing: An invoice that contains multiple line items with identical items, but different lot numbers, can now be consolidated during invoice printing.

# Shipping

## Shipping Verification to Support Billing Selection

The user can now configure Shipping Verification to automatically select the order for billing after confirmation of the shipment. After the order is selected for billing, the user can optionally print the invoice. This feature streamlines the shipping, billing and invoice process where all three tasks can be accomplished at the shipping station and result in increased productivity. Shipping Verification is an optional add-on feature.

## **Restricted Attribute Support during Picking Ticket Printing**

Before this release, Attribute checking was performed at the time of invoice printing where an order may be put on hold if the customer's attribute was expired. However, checking the attribute at the time of invoicing may be too late unless the user uses the invoice as a shipping document. This release supports attribute checking at the time of picking ticket printing and puts the order on hold if the customer attribute has expired.

## Simple Billing

"Simple Billing" is a new way to perform billing selection. It is intended to be simple and secure enough for the warehouse operator to use. In Simple Billing, the user is not allowed to edit the

order header and line items, therefore avoiding security issues with the warehouse operator. It assumes no shipping variance and the process takes no more than a few keystrokes to complete. The user can optionally print the invoice after the selection. Simple Billing can greatly speed up the shipping process where shipping, billing and invoicing can be done in one step. Simple Billing is an optional add-on feature.

### **User Definable Shipper On-Line Tracking**

Before this release, Elliott supported on-line shipment tracking for UPS, FedEx, US Mail and Airborne Express. With this release, the user can define any shipper (i.e. trucking company) for on-line tracking as long as their tracking web page supports the HTTP GET method (as opposed to POST method).

# **Other Functions**

## **Immediate BOMP Production Transaction Posting**

It is now possible to immediately post BOMP production transactions once the transactions have been entered into Elliott.

# New Add On Options since V7.1

## **Credit Card On-Line Processing**

Elliott V7.2 supports on-line credit card processing by using Via Warp and Nova. With on-line credit card processing, the credit card is charged through Elliott and the payment is automatically posted to your Merchant account, as well as performing a real time Elliott cash receipt. In Elliott, you can perform an on-line credit card charge through:

- Contact Screen (Real Time Cash Receipt)
- A/R Credit Card Transaction Handling (Batch Cash Receipt)
- COP Sales Desk (Real Time Cash Receipt)
- COP Order Entry Billing Screen (Real Time Cash Receipt)

Access of the credit card information and charging of the credit card is controllable user by user. The credit card number is encrypted with a user defined 128-bit key to protect against leaking the credit card number.

### **Radio Beacon Interface**

Radio Beacon is one of the leading warehouse management solutions. Elliott V7.2 provides an interface with Radio Beacon in the following areas:

Interface	Direction	File Name	Detail
Picking Ticket	Eli -> RB	ORDP*.TXT	The picking ticket data needs to be
			transferred to the RB side to get the
			scanner ready to process shipping.
Cancel Picking	Eli -> RB	ORDP*.TXT	The cancelled order needs to be sent to
Ticket			the RB side to void processing.
Mass Billing	RB -> Eli	PICKCONF.###	Once RB ships an order, data needs to
Selection			be sent back to Elliott for billing

			selection.
PO Printing	Eli -> RB	ORDR*.TXT	The PO data needs to be sent to the RB
			side to get the scanner ready for
			receiving.
Mass PO	RB -> Eli	RECVCONF.###	Once RB is done receiving a PO, data
Receiving			needs to be sent back to Elliott to
			update the Elliott inventory and PO.
Inventory	RB -> Eli	MISCCONF.###	When making a quantity adjustment in
Adjustment			RB, the data will be sent to Elliott.
Physical Count	RB -> Eli	CYCLCNT.###	It is useful to load the initial inventory.
			It is also useful to synchronize the
			inventory between Elliott and RB from
			time to time.
Inventory	Eli -> RB	ORDT*.TXT	The transfer data needs to be sent to
Transfer		ORDR*.TXT	RB to get the scanner ready to pick
			and ship. It will allow receiving at the
			transfer to location if that location is
			under RB's control.
Work Order	Eli -> RB	ORDW*.TXT	Work orders will be sent to RB side
Printing			for inventory replenishment.
Work Order	Eli -> RB	ORDA*.TXT	Once the production is done on the
Reporting		ORDW*.TXT	Elliott side, Elliott should notify RB to
			adjust the parent and component
			inventory quantity during Work Order
			Reporting posting back flush.

### **Consumer Scanner Interface**

Consumer Scanner is a low cost, compact, portable barcode scanner from Symbol Technologies. Consumer Scanner does not have a display screen or keyboard. It is intended to scan item information and interface to the host system. Elliott V7.2 now supports a Consumer Scanner interface in the following areas:

- **Sales Desk:** This will be used in a situation like a trade show where a sales rep can discuss with the customer the item they want by scanning the barcode of the item. From a workstation that has sales desk open, the sales rep can identify the customer first, then perform the interface to download the item that was scanned.
- Serial Window: This will be used in receiving hundreds of serial numbers for the same item. The user can perform the scanning of all the serial numbers and then interface to the Serial Window to save key strokes.

# New Internet Functions

## Elliott eStore.NET

Elliott eStore.NET is designed as an ecommerce solution that can be used for B2C or B2B. It includes a catalog solution that you can manage right inside Elliott. Your customer can see real time inventory, pricing and place an on-line order. The customer can also track the status of their order and view invoice history. Elliott eStore.NET is based on the latest Microsoft .NET

technology, so the user does not need to host a web site in-house to achieve real time inventory and order delivery.

### Elliott eOrders.NET

Elliott eOrders.NET is similar to eStore.NET, but it is intended to be used by your sales reps. Through eOrders.NET, your sales rep can search customers, view account statistics and view customer detail account balances. Like eStore.NET, sales reps can place orders on-line for their customers, check order status and view invoice history.

## **Yahoo Store Integration**

For people who prefer using Yahoo Store as their ecommerce solution, Elliott now offers Yahoo Store Integration in the area of real time inventory and order delivery. Yahoo Store is more flexible for designing the look and feel of a catalog page. However, at the same time, it is more time consuming in maintaining the catalog page. The Yahoo Store solution requires a separate hosting and transaction fee from Yahoo.

## **Resellers Near You Search**

Elliott V7.2 delivers a new Zip Code table with longitude and latitude information to support Resellers Near You Search. If you sell products through a reseller channel and you would like to refer business to them through your web site, Resellers Near You Search will allow the user to enter their zip code at your web site and the system will return a list of resellers in their area sorted by distance. In the setup of Resellers Near You Search, you can define the criteria for your resellers (i.e. Customer Type, Sales Volume, etc.)

# New Tables Added Since V7.1

**ARCUSEXT (AR Customer Extended File):** This file stores the EDI profile for each customer. **ARCOUNTY (AR County File):** This file contains all US county records. The user can specify the Tax code by county so the system can assign a tax code automatically when a zip code is entered. This file should reside in each DATA directory. The distributed file is in the Elliott root directory and the user can manually copy to each DATA directory.

**CPRECHDR (COP Recurring Header File):** This file contains Recurring Order Header information.

**CPRECLIN (COP Recurring Line Item File):** This file contains Recurring Line Item information.

**CPORDPMT (COP Order Payment File):** This file contains Order Payment Information and is also used for the COP Payment History Report.

**IMGTINFI (IM GTIN File):** This file contains the valid GTIN (Global Trade Item Number) for each Elliott item. It supports the following code standards: UCC-8, 12, 13 and 14.

**POWHRECI (PO Warehouse Receiving Item File):** This file contains the data for the new add-on function, PO Warehouse Receiving.

**POWHRECS (PO Warehouse Receiving Serial File):** This file stores the serial number information for each warehouse receiving item.

**PRINTTPL (Print Template File):** This file stores the printer configuration information for Elliott V7.2.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

**SYATRENH (System Attribute Enhancement File):** This file stores the newly enhanced Attribute feature in Elliott V7.2. This includes the field length, validation, default value, sequence, etc.

**SYCDTYPE (System Code Type File):** This file stores the valid code types that the new enhanced Attribute validates.

**SYCDVALU** (System Code Value File): This file stores the valid value for each code type that enhanced Attribute validates.

**SYCONCRD** (System Contact Credit File): This file stores the credit card information for each contact. All credit card numbers are encrypted in this file. Before you can use this table, you must assign a master password in Global Setup Utility for this file.

**SYZIPCDS** (System Zip Codes File): This file contains the valid zip codes for US addresses. This file is used for "Reseller Near You Search." It is also used for City, State lookup by Zip Code as well as tax code automatic assignment. This file should reside in each DATA directory. The distributed file is in the Elliott root directory and the user can manually copy it to each DATA directory.

**WSORDHDR** (Web Services Order Header File): This is for Elliott e-Orders and e-Store applications. When Web Service EliOrderServices fails to create an order for whatever reason, it will store the order header data in this table for administrator management purposes.

**WSORDLIN** (Web Services Order Line Item File): This is for Elliott e-Orders and e-Store applications. When Web Service EliOrderServices fails to create an order for whatever reason, it will store the order line item data in this table for administrator management purposes.

# What's New since Elliott V7.0

# System Wide Features

### eContact Manager

After V7.1, an eContact can be set up even if you don't have a contact's email address. The eContact database has been expanded to include Company Name, Birthday, Created By and Create Date Time. The system can optionally assign a random password when an eContact is first created on a real-time or batch basis. This will help ease website integration with eContacts.

The most significant change in eContact is that the entire eContact list is viewable in the eContact Manager. You can search and sort the eContact list to locate a specific contact. The eContact list is accessible in all printing functions. Notes, links, attributes, orders and invoice history of an eContact are accessible in the detail screen. eContact Manager is so powerful now, it will take on the CRM rivals.

## **GUI Attribute Maintenance**

Attributes are used to expand the Elliott V7 database without any custom modifications. The Attribute Maintenance screen is GUI with a 32-bit Windows interface. The attribute list window is implemented as a list view, which means it can be sorted, by any column by clicking on the heading. You can designate two primary fields to display in the Attribute List View to make it easy to read.

### **Improved DDF**

Report writers like IQ have pre-joined tables called "Categories" to make it easy for users to access the Elliott Database. Modern report writers, like Crystal, utilizes DDF's to access the Elliott Database. The DDF's in V7.0 and earlier were implemented with individual table definitions. This made it difficult for users to connect an Elliott database using ODBC compatible tools such as Crystal. It was difficult to join tables without knowing the primary and foreign key relationships of the database. Elliott V7.1 & later release comes with a new set of DDF with VIEWS, which are pre-joined tables. This greatly reduces the user's difficulty of joining tables manually. As a result, the user can use tools like Crystal Report Writer to replace the aging IQ report writer.

## Shipping

## Improved Shipment Tracking & Acknowledgement

Elliott provides wonderful support for integrating with Starship Manifest. However, many users are not using Starship and do not intend to switch their existing manifest system. Since Elliott V7.1, users can update manifest-tracking numbers (Notes) in Elliott manually. This will allow users to track the order's shipment through Elliott or Web Order Inquiry. Users can also send email shipping acknowledgements with the tracking number with a hyper link to the UPS, FedEx, USPS and Airborne Express (newly supported since Elliott V7.1) website.

For packages that are not processed through shipping manifest (i.e. Truck), you can optionally send shipping acknowledgements after billing selection, invoice printing or posting.

#### **Shipping Verification Improvement**

Shipping Verification has been improved for better support of UCC-128 Labels. The Shipping Data Export function has been significantly improved to support EDI ASN (Advanced Shipping Notice). If your trading partner needs you to resend the ASN, in Elliott V7.1, they can be sent from Invoice History Data.

## **Sales Functions**

#### **Customer Wish List**

This is an extension to the Elliott V7.0 Stock Watch feature. Now, not only can salesmen and customers receive email notification when out of stock items are received, a salesman can also track the customer inquiries and discuss stock availability and pricing about the items in the customer's wish list.

#### **Add-On Sales**

This allows accessory items to be defined for a main item. In Sales Desk, when a line item is confirmed the accessories window will display automatically or can be displayed by a function key, depending on your setup. The accessories window will show available quantity and pricing for the items defined as add-on sale items for the main item. For example, you can define batteries, videotapes, tripods and bags as add-on sale items for a camcorder. The add-on sale item may also be defined in a spreadsheet and use the add-on sales maintenance utility to import a comma-delimited file (CSV).

#### **Time Release**

In the retail store business, a store manager may call to place an order and request that it not be released until the end of day. In doing this the store manager can call back later to place additional items to the existing order. This prevents the goods from being shipped separately and saves freight costs.

The Time Release provides an easy solution for this scenario. The salesman can specify the release time for an order and the shipping document (picking ticket or invoice) won't print until the release time.

#### Sales Desk Improvement

Various different functions have been added to Sales Desk:

- Review Customer's Outstanding Orders (Open Orders by Items / Open Orders by Orders)
- Check Customer's Sales History
- Print Customer Labels
- Kit and feature options support
- Enter Ship-To in first Sales Desk screen
- Skip Location field in line item to speed up entry
- Search and Return Items from Newly Received Screen
- Search and Return Items from Wish List Screen
- Search and Return Customers from Newly Received Screen

#### **Sales Order Import Improvement**

Sales Order Import has been improved for better support of taking remote sales orders. When a customer or ship-to record is added remotely and then transferred to the central office for import, the system can be set up to add the new customer or ship-to record based on the data in the order file. This is a useful function for taking remote sales orders (off-line solution). For example, sales orders may be taken at trade show or outside sales reps visiting customers may take orders on their notebook computers.

## **Other Functions**

#### **Inventory Transfer**

Inventory Transfers may be processed through I/M Inventory Transaction Processing. However, this was not designed specifically for transfer purposes and tends to be a tedious process. The newly designed Inventory Transfer process was designed for fast data entry and supports barcode scanning. It also supports picking ticket printing for document control.

#### **Future Price Code Update**

Elliott V7.0 provides Future Price updates for the item's price, standard cost and user defined amount. This feature supports the future price update for the price code file. An export function is provided so the price code data can be exported to a spreadsheet for modifying. The spreadsheet data can then be imported into Elliott V7.0 to update the future price code file for posting on the effective date.

#### Update Vendor Performance Data W/O Purge PO

In the past, vendor performance data was not updated until a PO was closed and purged. However, in many situations, the PO can not be purged but the updated Vendor Performance information was required. This new function will allow the Vendor Performance Data to be updated without purging the PO.

#### **Improved Charge Back Tracking**

Charge Back Tracking is handled as a debit memo in A/R Cash Receipt with a negative application amount. In this update, the system prompts for reason code and original invoice number when a negative application amount is entered in cash receipt. The reason code and original invoice number will be saved in the AR Open Item file and can be further tracked by using a Report Writer.

#### **Work Order Inquiry**

This function provides work order inquiry capabilities with the ability to view the components and the available quantity. Production can use this function to determine if there are available components before releasing a work order.

#### **File Repairing Utility**

You can locate REBUILD.BAT in the \ELLIOTT7 directory. Copy this file to your search path. It provides good performance and a very reliable method (BUTIL from Pervasive) to recover a

file. Certain system files in Elliott V7.2 are open as soon as you start up Elliott, therefore it is impossible to fix these files inside Elliott. This utility provides an easy method to fix these files.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

# What's New since Elliott V6.7

# System Wide Features

#### Macro & Office Automation

Elliott will allow users to launch a menu item automatically from the command prompt. For example, EL700 02 0101 02 will startup Elliott and launch the A/R module, then access customer file maintenance, and end up in change mode of customer file maintenance. Users can also use the automation function to launch any external Windows application and populate data to the external application from the current Elliott screen. This can be used for a mail merge, dialing a telephone or any other application that you can think of.

#### **Context Sensitive Menu**

Users may use the right mouse button to click on any entry fields in the application to display context sensitive menus to perform the following functions: Copy, Paste, Search, Calendar, Convert to Upper/Lower Case, Toggle Yes or No, Send/Paste value from Calculator, etc.

### **Improved Security Control**

Elliott V7.x supports Supervisor equivalent. This means users other than "SUPERVISOR" can create user accounts and grant rights to those accounts. Even though the supervisor can set and change passwords for these accounts, supervisor cannot see account passwords. Non-supervisor users can directly change their password by accessing password setup function on the main menu without the supervisor assistance.

In addition to support of the traditional menu level security, Elliott V7.x also supports global level security. That is, a security feature can span across menu items or sometimes at field level. The introduction of Global Security Control in Elliott V7.x is to supplement menu level security. This also includes Supervisory Relationship control and Event Security control to further fine tune the security controls in each area.

### Support Citrix® or Microsoft® Terminal Servers

Even though previous versions of Elliott already support Terminal Services, there are a few known issues that have been fixed in this release to ensure full integration of Terminal Services for remote access to Elliott data.

## **Printing Functions**

#### Laser Forms Designer and Bar Codes Support

A GUI for the Elliott laser form designer has been implemented. The designer has been

available for Elliott 32-bit application since version 6.X.054. This utility allows you to create a template for each form, such as invoices and purchase orders. For each form you can change the margins, change the line thickness, color and position, specify your own text literals and use your own company logo. The preview function will let you view your design in a WYSIWYG environment before sending the final output to the printer.

Elliott V7.x comes with the following pre-defined laser forms. Users can either create their own or modify the existing ones:

- COP Invoice
- COP Picking Ticket
- PO Purchase Order
- AR Service Invoice
- AR Statement
- IM Item Label
- PR Payroll Check (Margin Control Only)
- AP Payroll Check (Margin Control Only)

A new feature that allows the printing of Item Label with Barcode was added to Elliott V7.x. Users have the choice of using various different sizes of pre-defined laser printer label. Users also have the option to create their own label design or modify existing ones.

## **Email Capabilities**

From the Print Option Window, users now have the option of choosing "Email" in addition to "Print", "Defer", "Screen", and "Spool To Disk". The print job will be sent as a .TXT file attachment. This is particularly helpful in emailing quotes, order acknowledgements to customers or even emailing weekly reports to supervisors.

# **CRM and Internet Features**

### Notes

GUI notes have been implemented since the Elliott 32-bit application. Elliott Notes is a great function for entering information about a customer or a vendor to record important information obtained during conversations. It is the centerpiece of Elliott's CRM. Notes can also be printed on various documents like the picking ticket, packing slip, etc. to allow complete detail information to be presented if necessary.

## **Tickler notification**

Tickler is an extension to Notes. Every single note can become a Tickler by simply assigning a follow up date and time. Elliott will then notify the user on the specific date and time via a popup of that note on the desktop, with audio effect. Users can use Ticklers for AR collection, customer follow up, or event reminders. Not only is Tickler an important CRM function, it is also an excellent management tool. Elliott V7.x allows supervisors to assign Ticklers to their subordinates. (Note: subordinates are defined by supervisor relationship in password setup.) Supervisors can also see the current Tickler status of a subordinate to evaluate the work status. Reporting functions of outstanding, past-due and history Ticklers can be used to evaluate

employee performance. Ticklers can be recurring to remind you of tasks that will happen on a daily, weekly or monthly basis.

#### **Knowledge Base**

In Elliott V7.x, users can search notes by using key words. Users can specify the search scope at either the current reference (i.e. notes for this customer), the current file (i.e. notes for all customers), or the entire Elliott notes database.

#### Links

Links are used to link one object in Elliott (like an Item, or a customer) to a document or a URL address. For example, you can use links for the following:

- Link an item to an image file
- Link an item to its product specification page
- Link a customer to their home page
- Link a customer to their contracts and correspondence letters

You may access Links whenever an Elliott note is available. This includes the inquiry of customers, vendors, items, employees, salesmen, the sales order header, sales order line items, the PO header, PO line items, etc. The design of Links is generic so you can use them for any purpose you may think of.

A hot key can be assigned to each link type. For instance, you can simply type ALT-I (or any key you choose) to bring up the item image from the item file maintenance or stock status inquiry (any place you can access item note). Certain links are pre-built into Elliott V7.x. For example, in a screen where there is a valid street address, you may use a special link called "view map" (Alt-Y) to bring up Yahoo® Map in your browser if you have an Internet connection.

### **Email Order Acknowledgement**

Entering an order for any customer with an Email address will provide an option to send an order acknowledgement via email. This can be done immediately at the time of completing the order entry process by answering "Yes" to the sending Order Acknowledge prompt. If you answer "No", Order Acknowledgements can still be sent by using a batch routine. Only orders that have eContacts attached and have not been previously sent an Order Acknowledgement via Email will be sent in the batch routine. This function can be used to supplement orders received from the Internet (if Internet orders are not real time) as an acknowledgement to indicate that these orders are now inside the Elliott system.

### **Email Shipping Notification**

Just as with Order Acknowledgement that can be sent via email, shipping notifications also have the option of being sent via email. Elliott V7.x provides full integration with the leading shipping manifest software, Starship. The tracking number that is written from Starship to the Elliott Note database will be used to notify customers via Email. This electronic shipping notification contains a hyperlink that leads to the UPS, FedEx, or USPS website, showing details of the package's shipping status.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

### **Event Handling**

Event Handling is one of the most powerful functions in Elliott V7.x. It is usually used to send an Email in the background when an event in Elliott is taking place. It may also be used to create a tickler if Email is not available or pop-up a message on the user's computer. Events may be used for many different applications. The following are some examples:

- Notify an administrator when certain critical functions are accessed.
- Alert a user and provide additional instructions when a menu item is chosen.
- Remind salespersons to sell accessory items when a main item is purchased.
- Notify salespersons when an order is placed or deleted.
- Notify inventory control when an out of stock item is received.
- Notify buyers when an item is out of stock.
- Notify the busy travel executive by email about orders, sales, receivables and cash flow status.

Hundreds of events exist in Elliott V7.x. Each user decides which event he/she is interested in subscribing to and upon the triggering of that event, that user will be notified. There are three different types of Events: General, Detail and Management. General Events are fully implemented in Elliott V7.x. Detail Events features are under expansion and additional functions will be added in the future. Management Events are a special type of Detail Event that can be accessed from company file maintenance or the Global Setup menu.

#### eContact Database

Elliott's eContacts will allow you to store contact information about customers, vendors, employees, ship-to, salespersons, and sales orders, just about anywhere in the system where you can store notes. One of the primary goals of eContact is to support Internet front end Applications. Therefore, each contact's unique e-mail address is required. eContact's email addresses are used with Elliott eStore as Login IDs. They are also used for Mass Email, as well as Order and Shipping Acknowledgements. For this reason, eContact is the center of Elliott's Internet and CRM implementation strategy.

Separate notes, links, and attributes can be stored in eContact, making Elliott V7.x an integrated Contact Management System. eContact also stores passwords, phone numbers, addresses, and credit card information to support the front end Internet eCommerce.

### **Mass E-Mail Handling**

The Elliott V7.x Mass E-mail function is based on the eContact database. Depending on the filter criteria (if any) specified in the Mass Email programs, eContacts are selected for sending email. Users will need to compose the Email message and an attachment can be included for sending with the Mass Email. For email sent on a periodic basis, users can set up an email template and reuse it.

The Mass Email application can also interact with your Email client like Outlook® or Outlook Express before sending out email. You can compose your message as HTML in Outlook or Outlook Express to dress up the format of your message.

<sup>\*</sup> All trademarks are of their respective manufacturers and publishers.

The Mass Email application can also be used as an eContact exporter. We supply a predefined template which can be used to export Elliott's eContacts and that can be imported into the Outlook contact database.

### Attributes

An Attribute is like a note and available wherever notes are available. An Attribute is designed to extend the Elliott database without making any modification to the Elliott database. As a common requirement in CRM, the user may decide to track a certain piece of information about a customer or a contact and later perform analysis on that field. Attributes allows users to track any additional information as the need arises. Working in conjunction with the Elliott Export Processor, the user can select and export specific attributes to create a spreadsheet for further analysis.

When working together with a restricted attribute function, Attributes can also be used for license and regulation control as in the Chemical or Pharmaceutical industry.

Attributes are different from Notes in that a Note is intended to store text in free format, while an Attribute is intended to record structural field information.

## **Credit Card Processing**

Elliott V7.x introduces Credit Card Processing as a special cash receipt function. After posting the credit card transactions, the application will update the additional credit card log file. Various reports can be printed from the credit card log file which can be used to reconcile with bank statements. There is also a Credit Card Processing ActiveX control that functions as a real time cash receipt for handling credit card charges from the web.

# **Shipping Processing**

## **Manifest Exception Report**

Elliott V7.x provides full integration with the leading shipping manifest software, Starship. As an order is processed through Starship, a tracking record is written to Elliott Notes. The user can set up ship-via codes that require the Shipping Manifest. From there, the system can generate a Manifest Exception Report to show the orders that should have been processed through Manifest, but have not yet been completed in a certain number of days. This is a powerful reconciliatory function between Elliott and the Shipping Manifest machine, ensuring minimum shipping errors.

## UPS, FedEx and USPS Online Tracking

If the user is using the Starship Manifest System, then Starship can be configured to write the tracking number of a shipment to the Elliott Notes database. To answer a customer question like "Where is my package?" the user can view the shipping status by simply bringing up Notes in Order Inquiry and right clicking on the tracking number. This will launch the Internet Browser and send the UPS, FEDEX and USPS tracking number directly to the appropriate web site, displaying the tracking information of that package. The tracking number is also available on-line in Elliott eStore with a hyper link to the appropriate web site.

## **Other Features**

#### **Export Processor**

This is an extension of Mass Email that will export major Elliott master files. You can set your own criteria and choose the fields you desired, export the selected data to a comma delimited (CSV) or tab delimited file. Export files can be opened directly by Excel or other applications for further analysis. One of the major benefits of using this function vs. report writer or ODBC is the linkage relationship among tables are pre-defined in export processor and users do not need to have the technical knowledge for linking them.

#### **Bank Book**

In Elliott V6.7, Bank Book was offered as an add-on. With the release of Version 7.0, this powerful feature will be bundled with the software package.

Bank Book is a powerful feature that works with your General Ledger, Accounts Receivable, Accounts Payable and Payroll modules to maintain various bank accounts and provide accurate bank account reconciliation.

Without the Bank Book feature, reconciling and managing your bank accounts can be a tedious task. However, with Bank Book's integration to the necessary modules, these tasks are simplified. The purpose of this module is to reconcile your bank statement with your cash account. First, enter the cash account number and bank statement information, then mark deposits and checks as cleared. Once all transactions from the bank statement are marked as cleared and the balance difference is zero, the reconciliation is complete.

The Bank Reconciliation Reports include four reports: Reconciled Summary, Reconciled Detail, In-Progress Reconciled, and In-Progress - data based upon the status of reconciliation. During the reconciliation process, if these reports are printed they will reflect current In-Progress information. Once your account is balanced, the reports will reflect reconciled information.

### **Contract Pricing**

Even though the previous version of Elliott supports contract pricing, it is usually implemented as price code 1, 2 and 3. Each price code is individually entered and there are no records in the system to show their relationships. This has caused problems when the contracts have expired, causing the user to tediously delete hundreds or thousands of records from the Price Code File. Furthermore, any tracking by contract is very difficult.

In Elliott V7.x, we introduce Contract Pricing either by customer or customer type (group contract pricing – i.e. buying group). Each contract has one contract header and multiple contract items. The contract header may optionally have an expiration date. When the contract has expired, it will automatically take itself out of the pricing calculation or the user can simply delete the contract. Each contract item can be an item or product category. Elliott V7.x also provides a copy function to allow easy setup of a new contract.

#### **Inventory Turnover Report**

The Inventory Turnover Report is designed to show each item's inventory turnover ratio based on Invoice History, Inventory Transaction, Audit Trail File, and Current Inventory Quantity on Hand. Inventory Turnover Report is an important management tool. Many banks will require an inventory turnover report to facilitate auditing as well.

#### **Hold Transaction**

You can allocate an item by making a sales order. In many situations, you may want to set aside inventory without making a sales order. This may include reserving a portion of the inventory for a client or a special purpose. A Hold Transaction file is designed for this kind of occasion. As a hold transaction is entered into the application, Elliott V7.x will increase the quantity allocation for the item. Hold Transactions can be reserved for a user or a salesman and can be released through sales desk or order entry. Each Hold Transaction can expire by a predefined time frame. Included is an option to send Email to the predefined recipient for the Hold Transaction when the hold expires.

# New Elliott Add-on Options in V7.x

# Active X Components & Web Services

If you need to set up a unique E-Commerce or E-Business application that Elliott.NET won't fit, then you should consider using Elliott V7.2 ActiveX components or Web Services. How will the ActiveX components & Web Services benefit you? Simply put, you will be able to easily develop a custom web solution on your web site without the need to know the complex logic of how to retrieve or update the Elliott backend database. For example, to create an Elliott order with ActiveX components or Web Services, you only need to give a customer number and an item number, and Elliott ActiveX or Web Services will take care of the rest. Any additional information you provide, the system will honor it and use it. If information is not provided, the system will use default values.

The Elliott ActiveX components & Web Services are considered as the Business Logic Layer and it is the middle tier of the modern three tiers application architecture (while ASP or ASP.NET Page is considered the user interface tier and Elliott Database is consider the Database tier). Elliott ActiveX components & Web Services eliminate the need for the user interface layer programmer to know the complicated logic of a business transaction. It greatly speeds up the programming project implementation cycle.

# Remote Sales Order Taking

Remote Sales Order Taking is an interface utility that works with Steven Creeks Associates' "Take an Order" solution. It is a Palm Pilot solution that a user can use in a trade show or the company show room to take sales orders directly on the hand held device. The Palm Pilot can interface with Elliott at a later time to upload the sales order.

To speed up sales order taking, a Palm with a built in scanner (we suggest to use Symbol's Palm Pilot) is recommended to be used to scan the item (or UPC) barcode. Take an Order can also interface with a printer via wireless RF ports to print out order acknowledgements immediately without interfacing to Elliott.

# **Shipping Verification**

Shipping Verification is designed as a barcode solution for the COP package to eliminate possible shipping errors like:

- Shipping an incorrect quantity of a line item to a customer.
- Shipping the wrong item to a customer.

Shipping Verification can be used to automate billing selection, since all items and quantity information is already verified at the shipping verification workstation. It is also a required add-on package to support EDI Advanced Shipping Notification (ASN).

To use Shipping Verification, you will need to setup a workstation in your warehouse with a barcode scanner (attached through a keyboard wedge). You can scan the order number of the

picking ticket (if it is bar-coded) and bring up the order in the shipping verification screen. The user interface and capability is similar to a supermarket check out counter. When you scan the barcode on the item, if the item is not on the order, an audio effect will immediately sound to advise you of the error. Also, if you over-scan an item, Elliott V7.x will immediately warn you. Upon completing the scanning and exiting the order, any under scanned items will be reported. The shipping verification data is then stored and can be inquired through Order Inquiry. Once the order is posted, you can also inquire about its shipping data in the Invoice History Inquiry.